

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

1. **District Number, Current Enrollment must be numeric, in the range 01-68 or 71-75 and must be correct for the district submitting the data. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300
* 02	0021	FL123456789400

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct District Number, Current Enrollment and resubmit the records.

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2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric and is not N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 01	9999	FL123456789300
* 01	C901	FL123456789400

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct School Number, Current Enrollment and resubmit the records.

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5. The Student Name, Legal: Must not be blank (Z-fill is NOT allowed). Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens, accent marks, and spaces where appropriate. -record rejected-

EXAMPLE

The record listed below would be rejected because the Student Name, Legal is blank.

Student District Number, Current Enrollment	Florida Education Identifier	Student Name, Legal
* 01	FL123456789100	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Name, Legal and resubmit the record.

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6. Gender code must be M or F. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Gender code is Z. The second record would be rejected because the Gender code was left blank.

Florida Education Identifier	Gender	School Number Current Enrollment
* FL123456789100	Z	1021
* FL123456789200		1021

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Gender code and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

7. Item 3 - Filler on this format in position numbers 7-16 must be all spaces.
-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the data reported is not all spaces.

District Number, Current Enrollment	School Number, Current Enrollment	Filler, Item #3
01	0151	
* 01	0151	265456789X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must fill the positions noted with all spaces and resubmit the record.

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8. Birth Date must be numeric, a valid date in the format MMDDYYYY, and must be less than or equal to the last day of the Survey Period. -record rejected-

EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Birth Date is not numeric. The second record would be rejected because Birth Date is an invalid date. The third record would be rejected because the Birth Date is greater than the last day of the Survey Period.

Florida Education Identifier	Survey Period Code	Year	Birth Date
* FL123456789100	2	****	<u>ZZZZZZZZ</u>
* FL123456789200	2	****	02301985
* FL123456789200	2	****	11142099

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Birth Date and resubmit the records.

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9. **Grade Level code must be PK, KG, or 01-12. -record rejected-**

EXAMPLE

The third record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The first record would be rejected because the code is invalid. The second record would be rejected because the code was left blank.

Florida Education Identifier	Grade Level
* FL123456789100	K
* FL123456789200	
FL123456789300	11

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Grade Level and resubmit the records.

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10. Survey Period Code must be 2, 3, or 5 and must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period Code "2". However, if records on the transmission have a Survey Period Code of "5", all records updated, added or deleted with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the Survey Period Code must be corrected either on the records coming in or the transmission JCL and all the records must be resubmitted.

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**11. School Year must be correct for the submission specified by the district.
-record rejected-**

EXAMPLE

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency will be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

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12. Entry (Re-entry) Code, PK-12 must be E01, E02, E2A, E03, E3A, E04, E4A, E05, E09, R01, R02, or R03 unless Survey Period Code is 3 or 5 and Term is Y, in which case the field should be Z-filled. -record rejected-

Note: See DOE Information Database Requirements: Volume I -- Automated Student Information System Manual, Appendix A for acceptable entry or re-entry attendance codes for grades PK-12 students.

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the Entry (Re-entry) Code, PK-12 is an adult entry code reported for a PK-12 student. The fourth record would be rejected since the Survey Period Code is 3, the Term is Y, and the Entry (Re-entry) Code is E01.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Term	Entry (Re-entry) Code, PK-12
01	FL123456789100	2	Y	E01
01	FL123456789200	2	Y	R03
* 01	FL123456789300	2	Y	EA1
*01	FL123456789400	3	Y	E01

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Entry (Re-entry) Code, PK-12 and resubmit the record.

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13. If Survey Period is 2 or 3, then Entry (Re-entry) Date must be numeric and must be a valid date that is greater than or equal to 07/01/**** and less than or equal to the last day of the survey period. If Survey Period Code is 3 or 5 and Term is Y, then the field should be zero filled. If Survey Period Code is 5, then the Entry (Re-entry) Date must be numeric and must be a valid date in the range 7/01/**** to 8/31/****. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Entry (Re-entry) Date is not a valid date in the specified range. The third record would be rejected because the Entry (Re-entry) Date contains blanks.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Entry (Re-entry) Date
01	FL123456789100	2	0811****
* 01	FL123456789200	2	0231****
* 01	FL123456789300	2	0123

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Entry (Re-entry) Dates and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

14. Prior School/Location: District/County must be numeric and in the range 01-68, 71-75 or 99. -record rejected-

Note: See DOE Information Database Requirements: Volume I -- Automated Student Information System Manual, Appendix C for appropriate District/County Numbers.

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Prior School/Location: District/County is not in the appropriate range.

Prior School/Location: District/County	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
* 81	0021	FL123456789200
* 00	0021	FL123456789300

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct Prior School/Location: District/County and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

15. **Prior School/Location: State/Territory or Commonwealth must be a valid code as listed in Appendix H or Appendix Q of the DOE Information Database Requirements Volume I -- Automated Student Information System Manual or ZZ.**
-record rejected-

EXAMPLE

The first and second records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the State/Territory or Commonwealth code is invalid.

Florida Education Identifier	Prior School/Location: District/County	Prior School/Location: State/Territory or Commonwealth
FL123456789100	62	FL
FL123456789200	99	PR
* FL123456789300	99	RL

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Prior School/Location: State/Territory or Commonwealth code and resubmit the record.

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16. Prior School/Location: Country must be a valid code as listed in Appendix G of the DOE Information Database Requirements Volume I -- Automated Student Information System Manual other than ZZ, unless the Term is Y and Prior School/Location: State/Territory or Commonwealth is ZZ, then Country should be Z-filled. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location Country code is not valid. The third and fourth records would be rejected because the Prior School/Location: Country codes are not valid for the Term code reported.

Florida Education Identifier	Prior School/Location: Country	Term
FL123456789100	CU	3
* FL123456789200	YI	3
* FL123456789300	ZZ	1
* FL123456789400	XX	Y

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Prior School/Location: Country codes and/or the Term code and resubmit the records.

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17. Withdrawal Code, PK-12 must be DNE, W01, W02, W3A, W3B, W3D, W3E, W04, W05, W06, W07, W08, W8A, W8B, W09, W10, W12, W13, W15, W18, W21, W22, W23, W24, W25, W26, W27, WFT, WFW, WRW, WWE, WWT, WWW, WGA, WGD, WHP, WXL, WXT, WXW, WD1, WPC or WPO. It may also be ZZZ only for survey periods 2 and 3. -record rejected-

Note: See DOE Information Database Requirements: Volume I -- Automated Student Information System Manual, Appendix A for acceptable withdrawal codes for grades PK-12 students.

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Withdrawal Code, PK-12 is not valid. The third record would be rejected because a Withdrawal Code, PK-12 of ZZZ is not valid for the Survey Period Code.

District Number, Current Enrollment	School Number Current Enrollment	Florida Education Identifier	Survey Period Code	Withdrawal Code, PK-12
01	0301	FL123456789100	2	W3A
* 01	0301	FL123456789200	2	W54
* 01	0301	FL123456789300	5	ZZZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Withdrawal Code, PK-12 and resubmit the records.

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18. If Survey Period = 5, then the Withdrawal Date must be a valid date in the range of 07/01/**** to 08/31/****. If Survey Period = 2 or 3, then the Withdrawal Date must be a valid date and must be less than or equal to the last day of the survey period, or zero-filled if the Withdrawal Code is ZZZ. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Withdrawal Date is not a valid date. The third record would be rejected because Withdrawal Date is not in the correct format. The fourth record would be rejected because Withdrawal Date is greater than the last day of the Reporting Period.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Withdrawal Date
01	FL123456789100	2	1011****
* 01	FL123456789200	2	0931****
* 01	FL123456789300	2	0123
* 01	FL123456789400	2	1220****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Withdrawal Dates and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

19. Days Present, Annual must be zero-filled in Survey 2 and must be numeric for Surveys 3 and 5 unless Term is Y in which case it must be zero-filled. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Days Present, Annual is not 0 for the survey reported.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Days Present, Annual	Term
12	FL123456789100	5	088	3
* 12	FL123456789200	2	088	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Days Present, Annual and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

**1A. Item 4 - Filler on this format in position numbers 17-26 must be all spaces.
-record rejected-**

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the data reported is not all spaces.

District Number, Current Enrollment	School Number, Current Enrollment	Filler, Item #4
01	0151	
* 01	0151	265456789X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must fill the positions noted with all spaces and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

20. Days Absent, Annual must be zero-filled in Survey 2 and must be numeric in Surveys 3 and 5 unless Term is Y in which case it must be zero-filled.

-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Annual is not 000 for the survey reported.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Days Absent, Annual	Term
19	FL123456789100	5	012	3
* 19	FL123456789200	2	012	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Days Absent, Annual and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

21. Days Present, Summer Terms must be zero-filled in surveys 2 and 3 and must be numeric for Survey 5 unless Term is Y in which case it must be zero-filled. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Days Present, Summer Terms is not 0 for the survey reported.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Days Present, Summer Terms	Term
12	FL123456789100	5	088	3
* 12	FL123456789200	2	088	3

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Days Present, Summer Terms and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

**22. Days Absent, Summer Terms must be zero-filled in surveys 2 and 3 and must be numeric in survey 5 unless Term is Y in which case it must be zero-filled.
-record rejected-**

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Summer Terms is not 0 for the survey reported.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Days Absent, Summer Term	Term
19	FL123456789100	2	000	Z
* 19	FL123456789200	2	012	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Days Absent, Summer Terms and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

23. For Survey 5, the Withdrawal Date must be greater than or equal to the Entry (Re-entry) Date. For Surveys 2 and 3, the Withdrawal Date must be greater than or equal to the Entry (Re-entry) Date or it must be zero-filled. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Withdrawal Date is less than the Entry (Re-entry) Date.

Florida Education Identifier	Survey Period Code	Entry (Re-entry) Date	Withdrawal Date
FL123456789100	5	0812****	0913****
* FL123456789200	5	0913****	0812****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Entry (Re-entry) Date and/or the Withdrawal Date and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

24. Each Prior School Status/Student Attendance record must be unique based on the keys of District Number, Current Enrollment; School Number, Current Enrollment; Florida Education Identifier; Survey Period Code; School Year, and Entry (Re-entry) Date. -first record accepted, all other duplicate records rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since it is a duplicate of the second record.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year	Entry (Re-entry) Date
03	0071	FL123456789100	2	****	0812****
03	0111	FL123456789200	2	****	1015****
* 03	0111	FL123456789200	2	****	1015****

**** = Valid fiscal year for data submission

DISTRICT RESPONSIBILITY

If the records loaded to the database are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the database, the district must delete any invalid records, correct any rejected records if necessary and resubmit the corrected records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

25. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment or it must be N999. -record rejected-

EXAMPLE

The fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment. The third record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

26. If the Entry Code is E01, then the Prior School/Location: District must be the same as the District Number, Current Enrollment, the Prior School/Location: State/Territory or Commonwealth must be FL, and the Prior School/Location: Country must be US. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is not the same as the Reporting District. The third record would be rejected because the Prior School/Location: State/Territory or Commonwealth is not FL, and the Prior School/Location: Country is not US.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	E01	62	FL	US
* 62	E01	37	FL	US
* 62	E01	62	ZZ	ZZ

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine whether the Entry Code and/or the Prior School/Location: District, Prior School/Location: State, Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

27. If the Entry Code is:

- **E02, then the Prior School/Location: District/County must not be 99 and must not be the same as the District Number, Current Enrollment.**
- **E2A, then the Prior School/Location: District/County must be 99
-record rejected-**

EXAMPLE

The first and third record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is the same as the Reporting District.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/ County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	E02	37	FL	US
* 62	E02	62	FL	US
62	E2A	99	GA	US

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine whether the Entry Code and/or the Prior School/Location: District/County, Prior School/Location: State/Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

28. If the Prior School/Location: District is 99 and the Prior School/Location: State/Territory or Commonwealth is ZZ, the Prior School/Location: Country may not be US and vice versa. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99, the Prior School/Location: State/Territory or Commonwealth is ZZ, and the Prior School/Location: Country is US.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	99	ZZ	IT
* 62	99	ZZ	US

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine whether the Prior School/Location: District/County, Prior School/Location: State/Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

29. If the Re-Entry Code is R01, R02, or R03, the Prior School/Location: District must be the same as the District Number, Current Enrollment. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is not the same as the Reporting District. The third record would be rejected because the Prior School/Location: State/Territory or Commonwealth is not FL, and the Prior School/Location: Country is not US.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ LocationPK-12 District	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	R01	62	FL	US
* 62	R01	37	FL	US
* 62	R01	62	ZZ	ZZ

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine whether the Re-entry Code and/or the Prior School/Location: District/County, Prior School/Location: State/Territory or Commonwealth, or Prior School/ Location: Country is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2A. If the Entry Code is:

- E03, then the Prior School/Location: District/County must not be 99.
 - E3A, then the Prior School/Location: District/County must be 99.
- record rejected-

EXAMPLE

The first and third records below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99. The fourth record would be rejected because the Prior School/Location: District/County is 37.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/ County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	E03	37	FL	US
* 62	E03	99	FL	US
62	E3A	99	GA	US
* 62	E3A	37	FL	US

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must determine whether the Entry (Re-Entry) Code and/or the Prior School/Location: District/County is in error, correct it, and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2B. If the Entry Code is:

- E04, then the Prior School/Location: District/County must not be 99.
 - E4A, then the Prior School/Location: District/County must be 99.
- record rejected-

EXAMPLE

The first and third records below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99. The fourth record would be rejected because the Prior School/Location: District/County is not 99.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/ County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location Country
62	E04	37	FL	US
* 62	E04	99	FL	US
62	E4A	99	GA	US
* 62	E4A	37	FL	US

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must determine whether the Entry (Re-Entry) Code and/or the Prior School/Location: District/County is in error, correct it, and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2C. If the Entry Code is E09, then the Prior School/Location: State/Territory or Commonwealth must be ZZ. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: State/Territory or Commonwealth is FL and the Entry (Re-Entry) Code is E09.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/County	Prior School/ Location: State/Territory or Commonwealth
62	E09	99	ZZ
* 62	E09	37	FL

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Entry (Re-Entry) Code or the Prior School/Location: State/Territory or Commonwealth code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2D. If Prior School/Location: State/Territory or Commonwealth is any code listed in Appendix Q, then Prior School/Location: Country code must be US. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Prior School/Location: Country code is invalid.

Florida Education Identifier	Prior School/Location: Country	Prior School/Location: State/Territory or Commonwealth
FL123456789100	US	AQ
FL123456789200	US	GU
* FL123456789300	CA	KF

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Prior School/Location: Country or Prior School/Location: State/Territory or Commonwealth code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2E. If Educational Choice code = A, then District Number, Zoned School must be 01-67. All other Educational Choice codes must be filled with zeroes. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Zoned School is not in the appropriate range.

District Number, Zoned School	School Number, Zoned School	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct District Number, Zoned School and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2F. If Educational Choice code = A, then School Number, Zoned School must be an active school for the District Number, Zoned School on the Master School Identification file. All other Educational Choice codes must be filled with zeros. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Zoned School is not valid for the District Number, Zoned School.

District Number, Zoned School	School Number, Zoned School	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 01	9999	FL123456789300

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the error, District Number, Zoned School or School Number, Zoned School and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2G. If Educational Choice code = A, and School Number, Zoned School is greater than 0000, then District Number, Zoned School must be greater than 00. If the District Number, Zoned School is greater than 00, then School Number, Zoned School must be greater than 0000. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Zoned School is not in the appropriate range.

District Number, Zoned School	School Number, Zoned School	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct District Number, Zoned School and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

30. Term must be Z for survey 2, must be either 3 or Y for survey 3 and must be 3, S or Y for survey 5. -record rejected-

EXAMPLE

The first record would be rejected because the Term code is not valid for the survey reported. The second record would be rejected because the Term code is blank.

School Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Term
* 0211	FL123456789100	2	3
* 0211	FL123456789200	5	
0211	FL123456789300	5	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Term codes and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

31. No more than one record with ZZZ as Withdrawal Code, PK-12 may be submitted for survey periods 2 or 3. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because only one record with ZZZ in the Withdrawal Code, PK-12 may be submitted.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Withdrawal Code, PK-12
01	FL123456789100	2	ZZZ
* 01	FL123456789100	2	ZZZ

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Withdrawal Code PK-12 and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

32. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

33. If the Prior School/Location: Country is not US, then the Entry Code must be E09 and vice versa, unless Term is Y. –record reject–

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: Country is US and the Entry (Re-Entry) Code is E09.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	E09	99	ZZ	AF
* 62	E09	37	FL	US

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Entry Code or the Prior School/Location: Country code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

34. If Entry (Re-Entry) Code equals E01 – E05, E2A, E3A, E4A, or R01 – R03 then Prior School/Location: Country must be US. –record reject–

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: Country is a country other than US and the Entry (Re-Entry) Code is E02.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Prior School/ Location: District/ County	Prior School/ Location: State/Territory or Commonwealth	Prior School/ Location: Country
62	E01	62	FL	US
* 62	E02	06	FL	AF

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine whether the Entry (Re-Entry) Code and/or the Prior School/Location: Country is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES



35. If Withdrawal Code, PK-12 is W06, W07, W08, W8A, W8B, W09, W10, W27, WFT, WFW, WRW, WWE, WWT, WWW, WGA, WGD, WXL, WXT, WXW, WD1, WPC or WPO; then Grade Level must be 9-12. –record rejected-

EXAMPLE


The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not equal to 9-12 and Withdrawal Code, PK-12 is W8A.

Florida Education Identifier	Grade Level	Withdrawal Code, PK-12
FL123456789100	10	W06
* FL123456789200	08	W8A

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct either the Withdrawal Code, PK-12 or Grade Level and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

-  36. Educational Choice must be A, B, C, E, F, M, O, U or Z. –record rejected–

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Educational Choice code is not valid.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Educational Choice
62	E01	A
* 62	E02	D

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Educational Choice code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

37. **Disaster Affected Student code must be E, F, O, P, Q, R, V, W, X, Y or Z.**
-record rejected-

EXAMPLE

The first record below would be accepted to the database assuming no other edit caused it to be rejected. The second record would be rejected because the Disaster Affected Student code is invalid.

Florida Education Identifier	Disaster Affected Student	School Number Current Enrollment
FL123456789100	Z	1021
* FL123456789200	N	1021

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Disaster Affected Student code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

38. If the Prior School/Location: District/County is 01-68 or 71-75 then the Prior School/Location: State/Territory or Commonwealth must be FL. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 01 and the Prior School/Location: State/Territory or Commonwealth is not FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth
62	33	FL
* 62	01	GA

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State, Territory or Commonwealth) is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

39. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) It must be left-justified with trailing blanks. -record rejected-

EXAMPLE

The first three records listed below would be loaded to the database assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@). The fifth record would be rejected because it is right-justified rather than left-justified.

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz
* 01	123456

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Number Identifier, Local and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

40. Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks, spaces or all zeros for the twelve numeric digits are allowable. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Florida Education Identifier (FLEID) is not a valid FLEID.

District Number, Current Enrollment	Florida Education Identifier
01	FL340945895734
01	FL004583948567
* 01	FL000000000000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

41. Student Offender Transfer must be Y or N. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because Student Offender Transfer is not a valid code.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	Student Offender Transfer
01	0271	FL123456789100	Y
01	0271	FL123456789200	N
* 01	0271	FL123456789300	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Offender Transfer code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

42. If the Prior School/Location: District/County is 99, then the Prior School/Location: State/Territory or Commonwealth must not be FL. -record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99 and the Prior School/Location: State/Territory or Commonwealth is FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth
62	99	MI
* 62	99	FL

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State, Territory or Commonwealth) is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

43. Days Absent, Annual—Unexcused Not Related to Discipline must be zero-filled in survey 2 and must be numeric in surveys 3 and 5 unless Term is Y in which case it must be zero-filled. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Annual—Unexcused Not Related to Discipline is not 000 for the survey reported.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Days Absent, Annual--Unexcused Not Related to Discipline	Term
19	FL123456789100	5	012	3
* 19	FL123456789200	2	012	3

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct Days Absent, Annual—Unexcused Not Related to Discipline and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

44. If Survey Period Code is 3 or 5 and Withdrawal Code is DNE, then Term must be Y. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Term is not Y for Survey Period Code 5 and Withdrawal Code DNE.

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	Withdrawal Code	Term
12	FL123456789100	5	DNE	Y
* 12	FL123456789200	5	DNE	3

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Term code or the Withdrawal Code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES



45. The Educational Choice code must be Z for the following:
- District Number, Current Enrollment is 68 or 71-75.
 - School Number, Current Enrollment is 7001 (school district virtual instruction program – contracted provider) or 7004 (Florida Virtual School franchise) or 7006 (KG-12 virtual course offerings) or 7023 (school district virtual instruction program – district provider).
 - School Number, Current Enrollment is 3518 (McKay Scholarship).
 - School Number, Current Enrollment is 3900 (FES).
 - School Number, Current Enrollment is N998 (Home Education).
 - School Number, Current Enrollment is N999 (private school).
 - School Number, Current Enrollment has a School Function Setting equal to V and a Charter School Status not equal to Z on the Master School Identification file.
-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Educational Choice code is not appropriate for the District Number, Current Enrollment and School Number, Current Enrollment that was submitted.

District Number, Current Enrollment	School Number Current Enrollment	Educational Choice
06	3518	Z
* 71	0500	B
* 35	7023	A

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Educational Choice code or the School Number, Current Enrollment and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

46. If Grade Level = PK, Educational Choice must not be C. –record rejected–

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Level is PK and the Educational Choice code is C.

District Number, Current Enrollment	Entry (Re-Entry) Code, PK-12	Grade Level	Educational Choice
62	E05	PK	A
* 62	E02	PK	C

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Educational Choice code so that it is a code not equal to C and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

47. If Withdrawal Code, PK-12 = W05 then age must be 16 or greater as of the Withdrawal Date.-record rejected-

EXAMPLE

The first record listed below would pass this edit. The second record would fail the edit because the Withdrawal Code is W05 and the age is less than sixteen.

Florida Education Identifier	Survey Period Code	Birth Date	Withdrawal Code, PK-12	Withdrawal Date
FL123456789100	5	09151989	W05	10022006
* FL123456789200	5	02191995	W05	08232006

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Withdrawal Code, PK-12; the Birth Date or the Withdrawal Date and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

48. If Withdrawal Code = W25 then Grade Level must be PK or KG.
-record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not equal to PK or KG and Withdrawal Code, PK-12 is W25.

Florida Education Identifier	Grade Level	Withdrawal Code, PK-12
FL123456789100	PK	W25
* FL123456789200	03	W25

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct either the Withdrawal Code, PK-12 or Grade Level and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

49. If Withdrawal Code, PK-12 = W25 then age must be less than 6 years old as of February 1 of the current school year. -record rejected-

EXAMPLE

The first record listed below would pass this edit. The second record would be rejected because the Withdrawal Code, PK-12 is W25 and the age is greater than six.

Florida Education Identifier	Number Period Code	Survey Birth Date	Withdrawal Code, PK-12	Withdrawal Date
FL123456789100	5	10152002	W25	09022007
* FL123456789200	5	02191999	W25	08232006

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Withdrawal Code, PK-12; the Birth Date or the Withdrawal Date and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4D. If the Prior School/Location: State/Territory or Commonwealth is FL, then Prior School Location: District/County must not be 99. If the Prior School/Location: State/Territory or Commonwealth is not FL, then Prior School Location: District/County must be 99 - record rejected-

EXAMPLE

The first record below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99 and the Prior School/Location: State/Territory or Commonwealth is FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State/Territory or Commonwealth
62	99	MI
* 62	99	FL

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State/Territory or Commonwealth) is in error, correct it, and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4E. If District Number, Current Enrollment is 35 and School Number, Current Enrollment is 0531 or if District Number, Current Enrollment is 55 and School Number, Current Enrollment is 0231; then Educational Choice code must be B or Z. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the Educational Choice code is A.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	Educational Choice
35	0531	FL123456789100	B
64	7821	FL123456789200	Z
* 55	0231	FL123456789300	A

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Educational Choice code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4F. If the School Number, Current Enrollment is a Charter School (Charter School Status on the Master School ID table is any code other than Z), then Educational Choice code must not be A. –record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the relationship between Educational Choice and Charter School Status is incorrect.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	Educational Choice
35	0021	FL123456789100	Z
35	0102	FL123456789200	Z
* 35	0201	FL123456789300	A

Master School Identification File

District Number, Current Enrollment	School Number, Current Enrollment	Charter School Status
35	0021	R
35	0102	C
* 35	0201	C

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Educational Choice code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4G. If Survey Period is 5 and Term is S, then Days Present, Summer Terms must be greater than zero and both Days Present, Annual and Days Absent, Annual must be zero. If Survey Period is 5 and Term is 3, then both Days Present, Summer and Days Absent, Summer must be zero. -record rejected-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would be rejected because Days Present, Summer Terms is greater than 0.

School Number, Current Enrollment	Florida Education Identifier	Term	Days Present, Summer Terms
0411	FL123456789100	S	015
* 0411	FL123456789200	3	073
0411	FL123456789300	S	003

DISTRICT RESPONSIBILITY

The district should correct the Days Present, Summer Terms or the Term and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4H. District Number, Current Instruction/Service must be numeric, in the range 01-68, or 71-75. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Instruction/Service	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300
* 02	0021	FL123456789400

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the records.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

4I. Habitual Truant code must be N, Y or Z. If Survey Period Code is 2 or 3, then Habitual Truant code must be Z. If Survey Period Code is 5, then Habitual Truant code must be N or Y. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Survey Period Code = 3 and the Habitual Truant code is Y.

Florida Education Identifier	Survey Period Code	Habitual Truant
FL123456789100	5	Y
FL123456789200	5	N
* FL123456789300	3	Y

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Habitual Truant code and resubmit the record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – STATE VALIDATION RULES

50. For Survey Period code 5, each Prior School Status/Student Attendance record must have a matching Student Demographic record based on both the District Number, Current Instruction/Service and District Number, Current Enrollment (Student Demographic) and District Number, Current Enrollment (Prior School Status); Florida Education Identifier; Survey Period Code and School Year. - state validation-

EXAMPLE

The Prior School Status/Student Attendance record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

Prior School Status/Student Attendance records

District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year
01	FL123456789100	5	****
* 01	FL123456789200	5	****
01	FL123456789300	5	****

Student Demographic records

District Number, Instruction/ Service	District Number, Current Enrollment	Florida Education Identifier	Survey Period Code	School Year
01	01	FL123456789100	5	****
01	01	FL123456789300	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Prior School Status/Student Attendance record or submit the matching Student Demographic record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – STATE VALIDATION RULES

51. If the Withdrawal Code, PK-12 is W21 on the Prior School Status/Student Attendance record, then at least one Discipline/Resultant Action code on the Student Discipline/Resultant Action records must be E.

The records should be matched on the following items: District Number, Current Enrollment; Florida Education Identifier; Survey Period Code; and School Year. – state validation-

EXAMPLE

The first and third records listed below would meet criteria specified in the edit above. The second record would cause a message to be generated because the Withdrawal Code, PK-12 is W21 but there is no Discipline/Resultant Action Code of E.

Prior School Status/Student Attendance

District Number, Current Enrollment	Florida Education Identifier	Withdrawal Code, PK-12	Survey Period
36	FL123456789100	W21	5
* 36	FL123456789200	W21	5
36	FL123456789300	W21	5

Student Discipline/Resultant Action

District Number, Current Enrollment	Florida Education Identifier	Discipline/ Resultant Action Code	Survey Period
36	FL123456789100	E	5
* 36	FL123456789200	O	5
36	FL123456789300	E	5

DISTRICT RESPONSIBILITY

The district should verify the Withdrawal Code, PK-12 and the Discipline/Resultant Action Code and correct the code that is in error.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – STATE VALIDATION RULES

52. If the Entry (Re-Entry) Code, PK-12 is R01, R02, or R03, then there must be a matching Prior School Status/Student Attendance record (based on District Number, Current Enrollment; Florida Education Identifier; Survey Period Code and School Year) with an Entry (Re-Entry) Code, PK-12 of E01-E05, E2A, E3A, E4A, or E09 and a Withdrawal Date less than or equal to the Entry (Re-Entry) Date. state validation-

EXAMPLE

The first two sets of records listed below would pass this edit. The last record would cause an error message to be generated because there is no matching Prior School Status/Student Attendance record with an Entry Code of E01-E05 or E09.

District Number, Current Enrollment	Florida Education Identifier	School Year	Entry (Re-entry) Code, PK-12	Entry (Re-entry) Date	Withdrawal Date
03	FL123456789100	****	E01	0825****	0915****
03	FL123456789100	****	R03	1118****	0000****
03	FL123456789200	****	E09	0920****	1015****
03	FL123456789200	****	R01	0314****	0000****
* 03	FL123456789300	****	R03	0921****	0000****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must review the Entry (Re-entry), PK-12 code and correct it if necessary or submit a matching record with an Entry (Re-entry) Code, PK-12 of E01-E05 or E09 and a Withdrawal Date less than the Entry (Re-entry) Date on the current record.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

71. For Survey Period Codes 3 and 5, Days Present, Annual must be in the range 0-180. -exception report-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Present, Annual is greater than 180.

School Number, Current Enrollment	Florida Education Identifier	Term	Days Present, Annual
0411	FL123456789100	3	002
* 0411	FL123456789200	3	768
0411	FL123456789300	3	174

DISTRICT RESPONSIBILITY

The district should verify the Days Present, Annual and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

72. For Survey Period Codes 3 and 5, Days Absent, Annual must be in the range 0-180. -exception report-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Absent, Annual is greater than 180.

School Number, Current Enrollment	Florida Education Identifier	Term	Days Absent, Annual
0311	FL123456789100	3	002
* 0311	FL123456789200	3	215
0311	FL123456789300	3	012

DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Annual and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

73. For Survey Period Code 5 if School Function/Setting on the Master School Identification (MSID) file for the School Number, Current Enrollment does not equal D, Days Present, Summer Terms must be in the range 0-45. -exception report-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Present, Summer Terms is greater than 45.

School Number, Current Enrollment	Florida Education Identifier	Term	Days Present, Summer Terms
0411	FL123456789100	S	015
* 0411	FL123456789200	S	073
0411	FL123456789300	S	003

DISTRICT RESPONSIBILITY

The district should verify the Days Present, Summer Terms and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

74. For Survey Period Code 5 if School Function/Setting on the Master School Identification (MSID) files for the School Number, Current Enrollment does not equal D, Days Absent, Summer Terms must be in the range 0-45. -exception report-

EXAMPLE

The first and third records listed below would pass this edit. The second record would cause an error message to be generated because Days Absent, Summer Terms is greater than 45.

School Number, Current Enrollment	Florida Education Identifier	Term	Days Absent, Summer Terms
0411	FL123456789100	S	015
* 0411	FL123456789200	S	073
0411	FL123456789300	S	003

DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Summer Terms and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

75. For Survey Period Codes 3 and 5, the sum of Days Absent, Annual and Days Present, Annual must not be greater than 180. -exception report-

EXAMPLE

The record listed below would cause a message to be generated because the sum of Days Absent, Annual and Days Present, Annual is greater than 180.

School Number, Current Enrollment	Florida Education Identifier	Days Present, Annual	Days Absent, Annual
* 0021	FL123456789100	165	050

DISTRICT RESPONSIBILITY

The district should verify Days Present, Annual and/or Days Absent, Annual and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

76. For Survey Period Code 5 if School Function/Setting for the School Number, Current Enrollment on the Master School Identification (MSID) file does not equal D, the sum of Days Absent, Summer Terms and Days Present, Summer Terms must not be greater than 45. -exception report-

EXAMPLE

The record listed below would cause a message to be generated because the sum of Days Absent, Summer Terms and Days Present, Summer Terms is greater than 45.

School Number, Current Enrollment	Florida Education Identifier	Days Present, Summer Terms	Days Absent, Summer Terms
* 06	FL123456789100	021	050

DISTRICT RESPONSIBILITY

The district should verify Days Present, Summer Terms and/or Days Absent, Summer Terms and correct the record if it is in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

77. If Entry Code is E05, grade must be either PK or KG. –exception report--

EXAMPLE

The first and second records listed below would pass the edit assuming no other reject rule would cause their rejection. The third record would cause an error message to be generated because the Entry (Re-Entry Code) is E05 and Grade level is other than PK or KG.

District Number, Current Enrollment	Florida Education Identifier	Entry (Re-Entry) Code	Grade Level	Survey Period Code
62	FL123456789100	E05	KG	5
62	FL123456789200	E05	PK	5
* 62	FL123456789300	E05	01	5

DISTRICT RESPONSIBILITY

The district should verify the Grade Level and correct the record if it is in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

78. For Survey Period Code 5, Days Absent, Annual—Unexcused Not Related to Discipline must be in the range 0-180. -exception report-

EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Absent, Annual—Unexcused Not Related to Discipline is greater than 180.

School Number, Current Enrollment	Florida Education Identifier	Survey Period	Days Absent, Annual Unexcused Not Related to Discipline
0311	FL123456789100	5	002
* 0311	FL123456789200	5	215
0311	FL123456789300	5	012

DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Annual—Unexcused Not Related to Discipline and correct the record if in error. Otherwise, the district would take no action.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

79. If Withdrawal Code, PK-12 = W26 then age must be 16 or greater as of the Withdrawal Date. -exception report-

EXAMPLE

The first record listed below would pass this edit. The second record would fail the edit because the Withdrawal Code is W26 and the age is less than sixteen.

Florida Education Identifier	Survey Period Code	Birth Date	Withdrawal Code, PK-12	Withdrawal Date
FL123456789100	5	09151989	W26	10022006
* FL123456789200	5	02191994	W26	08232006

DISTRICT RESPONSIBILITY

The district must review the record, determine whether all information is accurate and correct the record if necessary.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

80. If Survey Period = 2 or 3 and if the Withdrawal Code is W02, then there must be a matching Prior School Status/Student Attendance record (based on District Number, Current Enrollment; Florida Education Identifier; Survey Period Code and School Year) with an Entry (Re-Entry) Code, PK-12 of R02 and an Entry/Re-entry Date greater than or equal to the Withdrawal Date. -exception report-

EXAMPLE

The first two records listed below would pass this edit. The third record would generate an error message because the relationship between Withdrawal Code and the Entry/Re-entry Code does not meet the requirements of the edit. It is expected that a student withdrawing with a Withdrawal Code of W02 would be reported as entering another school in the district with an Entry (Re-entry) code of R02.

District Number, Current Enrollment	Florida Education Identifier	School Year	Withdrawal Code	Withdrawal Date
03	FL123456789100	****	W02	0901****
03	FL123456789200	****	W02	0915****
* 03	FL123456789300	****	W02	1001****

District Number, Current Enrollment	Florida Education Identifier	School Year	Entry (Re-entry) Code, PK-12	Entry/ (Re-entry) Date
03	FL123456789100	****	R02	0902****
03	FL123456789200	****	R02	0917****
* 03	FL123456789300	****	E01	1003****

DISTRICT RESPONSIBILITY

The district must review the Withdrawal Code and Entry (Re-entry) Code, PK-12 in the third set of records and correct the code(s) that is in error.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

81. For Survey Period Code 5 if School Function/Setting on the Master School Identification (MSID) file for the School Number, Current Enrollment equals D, the sum of Days Absent, Summer Terms and Days Present, Summer Terms must not be greater than 70. –exception report-

EXAMPLE

The record listed below would cause a message to be generated because the sum of Days Absent, Summer Terms and Days Present, Summer Terms is greater than 70.

School Number, Current Enrollment	Florida Education Identifier	Days Present, Summer Terms	Days Absent, Summer Terms
* 06	FL123456789100	021	052

DISTRICT RESPONSIBILITY

The district should review the number of days present and number of days absent for accuracy. If the information in the record is correct, no action is necessary. If the information is not correct, the district should correct the Days Present, Summer Terms or Days Absent, Summer Terms or both and submit the record as a batch update.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

82. If Survey is 5 and if the Withdrawal Code, PK-12 is W21 on the Prior School Status/Student Attendance record, then the Withdrawal Reason must be W21 on the Student End of Year Status record.

The records should be matched on the following items: District Number, Current Enrollment; Florida Education Identifier; Survey Period Code; and School Year. – exception report-

EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Withdrawal Code, PK-12 is W21 but the Withdrawal Reason on the Student End of Year Status record is not W21.

Prior School Status/Student Attendance

District Number, Current Enrollment	Florida Education Identifier	Withdrawal Code, PK-12	Survey Period
36	FL123456789100	W21	5
* 36	FL123456789200	W21	5
36	FL123456879300	W21	5


Student End of Year Status

District Number, Current Enrollment	Florida Education Identifier	Withdrawal Reason	Survey Period
36	FL123456789100	W21	5
* 36	FL123456789200	W3A	5
36	FL123456789300	W21	5

DISTRICT RESPONSIBILITY

The district should verify the Withdrawal Code, PK-12 and the Withdrawal Reason Code, and, correct one of the codes if there is an error.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS

-  **90. For Survey Period Codes 2, 3, and 5, for each active school on the Master School Identification (MSID) file for the district, unless it is school 3518 (McKay), 3900 (FES) or 9001 (Superintendent’s Office), there must be at least one Prior School Status/Student Attendance record. –aggregate exception edit–**

Note: An error message will be printed on the exception report for schools that do not meet the aggregate exception edit above.

EXAMPLE

School 0035 is an active school on the MSID file, but no Prior School Status/Student Attendance records exist for this school on the Student Database Prior School Status/Student Attendance table.

An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

DISTRICT RESPONSIBILITY

The district must verify whether or not Prior School Status/Student Attendance records should be sent for this school and submit these records if necessary.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS

91. For Survey Period Codes 3 and 5, for each school on the Prior School Status/Student Attendance table, the number of Days Absent, Annual must be > 0 (Refer to aggregate report F70624). – aggregate exception edit –

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- **District Number, Current Enrollment**
- **School Number, Current Enrollment**
- **Total Days Present, Annual**
- **Total Days, Absent, Annual**
- **Percentage Days Present, Annual**

EXAMPLE

School 0035 has 201,136 aggregate days present and 0 days absent on the Prior School Status/Student Attendance table. These figures equate to 100% days present during the 180 day school year. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

DISTRICT RESPONSIBILITY

The district must verify Days Absent, Annual and Days Present, Annual on the Prior School Status/Student Attendance records for this school and correct these fields if in error.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS

92. For Survey Period Code 5, for each school on the Prior School Status/Student Attendance table, the percentage of Days Present, Annual (calculated as: Days Present, Annual/sum of Days Present, Annual + Days Absent, Annual X 100) must be equal to or > 90. – aggregate exception report –

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- **District Number, Current Enrollment**
- **School Number, Current Enrollment**
- **Total Days Present, Annual**
- **Total Days, Absent, Annual**
- **Percentage Days Present, Annual**

EXAMPLE

School 0035 has 58,502 aggregate days present and 29,121 days absent on the Prior School Status/Student Attendance table. These figures equate to 66.77% days present during the 180 day school year. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

DISTRICT RESPONSIBILITY

The district should verify Days Present, Annual and Days Absent, Annual on the Prior School Status/Student Attendance records for this school and correct these fields if they are in error.

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS

93. For Survey Period Code 5, for each school on the Prior School Status/Student Attendance table for which Days Present, Summer Term is greater than 0, the percentage of Days Present, Summer Term (calculated as: Days Present, Summer Term/sum of Days Present, Summer Term + Days Absent, Summer Term X 100) must be equal to or greater than 95. – aggregate exception report –

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- **District Number, Current Enrollment**
- **School Number, Current Enrollment**
- **Total Days Present, Summer Term**
- **Total Days, Absent, Summer Term**
- **Percentage Days Present, Summer Term**

EXAMPLE

School 0035 has 1,627 aggregate summer days present and 523 summer days absent on the Prior School Status/Student Attendance table. These figures equate to 75.67% days present during the summer term. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

DISTRICT RESPONSIBILITY

The district should verify Days Present, Summer Term and Days Absent, Summer Term on the Prior School Status/Student Attendance records for this school and correct them if they are in error.