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MEMORANDUM

TO: District Postsecondary CTE Directors
District Technical Center Directors
Florida College System Workforce Administrators

FROM: Henry Mack, Chancellor, Division of Career and Adult Education 

DATE: June 30, 2020

SUBJECT: **Instructions for Establishing Postsecondary Perkins V Local Performance Targets**

This memo will provide you pertinent information regarding Perkins V postsecondary performance measures, negotiation of performance targets, and local level data performance reports. Your Perkins V application is not complete and grant award notifications cannot be issued until the local performance levels have been accepted.

ACCEPTING AND NEGOTIATING TARGETS FOR 2020-2024

The Department of Education has adopted state determined performance levels or performance targets for postsecondary measures in Florida's 2020-2024 State Plan. The following table shows the targets for all four year of the state plan.

Measure #	Measure Name	2020-21	2021-22	2022-23	2023-24
1P1	Postsecondary Retention and Placement	78.50%	78.75%	79.00%	79.25%
2P1	Earned Recognized Postsecondary Credential	54.25%	54.75%	55.25%	55.75%
3P1	Non-traditional Program Concentration	20.00%	20.50%	21.00%	21.50%

Establishing Local Performance Targets

Beginning in program year 2020-2021, agencies will be held accountable for their accepted performance targets. Agencies whose actual performance levels reach at least 90% of the accepted target will be considered having met the target. Failure to reach the 90% threshold may result in the local agency being required to develop a Program Improvement Plan (PIP) to increase performance.

Henry Mack
Chancellor of Career and Adult Education

Accepting the Proposed Targets

Agencies have two options for establishing their local targets:

1. Accept the state target for 2020-2024 (identified in the chart above)
2. Request a negotiation for a level lower than the state target based upon comparison of 18-19 performance to the 2020-21 state target

For any measure for which an agency's most recent performance (2018-19) was at 90% or higher of the 2020-21 state target will have their local target set at the state target level. An agency may request a negotiation for any performance target for which their 2018-19 calculated performance on that measure is less than 90% of the state target.

For each of the above measures, see the following table for the calculation of 90% of the state target:

Measure #	Measure Name	2020-21 State Target	90% of State Target
1P1	Postsecondary Retention and Placement	78.50%	70.65%
2P1	Earned Recognized Postsecondary Credential	54.25%	48.82%
3P1	Non-traditional Program Concentration	20.00%	18.00%

Local Level Performance Reports for Your Agency

FDOE has created agency level Perkins V baseline reports for 2017-18 and 2018-19. The files available include the following reports:

1. Performance by measure at the agency level
2. Performance by measure by program
3. Performance by measure by special populations including race/ethnicity and gender
4. Performance breakdown by program and special populations

The "Performance by Measure" tab in the 2018-19 Perkins V Local Data Report may be used to determine whether your agency is eligible to negotiate a performance target for a measure.

These reports have been saved to your agency's secure ShareFile folder in a Perkins V Performance Reports folder. Your reports coordinator can access these files at <https://fldoe.sharefile.com/>. The two files will be available for download until August 31, 2020. **Reminder:** These reports are NOT masked and contain small cell sizes, so please use with caution and do not distribute these reports publicly. If you need assistance identifying your agency Reports Coordinator, please contact Johnson.Tan@fldoe.org.

To assist you in understanding Perkins V accountability measures, FDOE has created the Guide to Calculation Perkins Accountability Measures for both secondary and postsecondary measures. These documents can be found on our website at: <http://www.fldoe.org/academics/career-adult-edu/Perkins/AccountabilityMeasures.stml>.

Process for Accepting and/or Initiating Negotiation of Targets

Agencies must complete and submit the attached form, “Perkins V Local Negotiation Form for Postsecondary Grantees,” which must be signed by their agency head or authorized designee. This form will establish whether your agency will be:

1. Accepting all state targets as your local targets
2. Requesting negotiation on one or more targets

The signed form must be submitted in a PDF format to Perkins@fldoe.org. For quick processing, it would be helpful if your agency name and “postsecondary performance targets” were included in the subject line.

Notice about Future Adjustments to 2022-23 and 2023-24 Targets

Your agency’s actual performance relative to targets will be evaluated after the calculation of the 2020-21 performance measures. Changes in actual performance may result in your agency being required to enter additional negotiations for the last two years of the plan. In addition, Florida may elect to adjust the state determined performance levels (SDPLs) in future year. This may affect local target setting processes.

Contacts

Should you have questions, please see the contacts by topic.

- Local data reports: JB Tan at Johnson.Tan@fldoe.org
- All other questions, Bruce Harrington at bruce.harrington@fldoe.org or by phone at 850-245-0949 or email Perkins@fldoe.org

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Attachment