



**Comprehensive Local Needs Assessment
From CLNA to RFA
Planning and Budgeting Based on Needs**

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In This Webinar We Will Discuss:

- Prioritizing Needs
- Engagement of stakeholders and regional partners
- Identifying solutions from evidence-based sources or promising practices
- Budgeting

Review: The Purpose of a Needs Assessment

Needs assessments identify the gap between the way things are and the way things ought to be.



Prioritization of Results

- You will not be able to address all identified needs
- Strategize how you wish to accomplish high-priority and medium-priority needs in your short-term and long-term planning

	Low Achievability	High Achievability
High Importance	<p>Medium Priority Where possible, address in your long-term plans.</p>	<p>High Priority Address in your short-term plans.</p>
Low Importance	<p>Low Priority Maintain a record of these.</p>	<p>Medium Priority Where beneficial, address in your short-term plans.</p>

The Start of Your RFA – Identifying Solutions to Your Needs

Create Solutions

- Analyze issues as a leadership team to come up with solutions
- Consult stakeholders on viable options

Find Solutions

- Read evidence-based research to find effective interventions
- Ask similar agencies regarding what they have tried, are trying, and what has been effective

Keep the Engagement Going!

- The required stakeholder engagement can also include engagement on plans to meet identified needs
- Be sure to engage stakeholders and regional collaborators on
 - Root cause analysis of identified needs
 - Brainstorming solutions to needs
 - Sharing promising practices
 - Develop and implement new programs of study and work-based learning, and coordinate use of local resources

Excellent Sources for Solutions to Needs

- [Association for Career & Technical Education \(ACTE\)](#)
 - Best place to start: [High-Quality CTE Tools](#)
- [Advance CTE](#)
- [National Alliance for Partnerships in Equity \(NAPE\)](#)
- [Perkins Collaborative Resource Network \(PCRN\)](#)
- Secondary academic:
 - [What Works Clearinghouse](#)
 - [Best Evidence Encyclopedia](#)

For More Info:

- **Visit:** <http://www.fldoe.org/academics/career-adult-edu/Perkins/clna.shtml>
- **Email:** Perkins@fldoe.org

Targeted Need Approach to Spending

**IDENTIFIED NEEDS + CTE ACTIVITIES =
STUDENT ACHIEVEMENT**

Perkins V – Allowable Cost

- Expanded the CTE purpose to include develop, coordinate, implement, or improve career and technical education programs
 - Section 135(a)
- Identified Need in the Comprehensive Local Needs Assessment (CLNA) results
 - Section 134(b)(2)(A)
- CTE Programs of sufficient size, scope, and quality to be effective and addresses six (6) local uses of funds elements
 - Section 135 (b)

Perkins V – Local Uses of Funds Six Requirements

1. Career Exploration and Career Development;
2. Professional Development;
3. Skills to pursue careers in high-skill, high-wage, or in-demand industry sectors or occupations;
4. Programs of Study
5. CTE activities that result in increasing student achievement of the local levels of performance and
6. Evaluation Activities

*The six local uses of funds requirement can be supported through Federal or Non-federal funds.

Perkins V – Gap Year

Pay Attention to PY 2019-2020 – Avoid Supplanting

- Federal Perkins funds may only be used in addition to funds already spent by the state and local recipients on Career and Technical Education (CTE), and cannot be used in place of non-Perkins funds.
- It will be presumed that supplanting has occurred where:
 - Perkins V funds have been used to provide services that are required to be made available under another federal, state or local law; or
 - Perkins funds have been used to provide services that were provided with non-Perkins funds in the prior year.

Perkins V : Allowable and Unallowable Expenditures

- The allowability of a particular expenditure should be determined by considering the CTE identified need and requirements of Perkins V, and any pertinent Federal and State cost guidelines.
- All costs must be directly tied to the CTE program as approved in the local Perkins application plan. When in doubt, ASK!

Perkins V: Basic Cost Principles

- Local Uses of Funds Section 135(b) of the Perkins V
- 2 CFR Part 200 basic guidelines describing allowable ways federal funds may be spent.
- Education Department General Administrative Regulations (EDGAR)
- Florida Department of Education: Green Book

Budgeting for Your Plans

See Section 135 for a very long list of permissible uses of your Perkins allocation. It can be a very helpful list to brainstorm from!



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Questions?

Upcoming CLNA Webinars

Date	Topic
<p>Wednesday, March 11, 2020 at 10-11am</p>	<p><u>Example Stakeholder Engagement for Equity & Open Mic for CLNA Questions and Sharing</u> The first part of this webinar will share examples of stakeholder engagement for equity. The remainder will be a time when you can talk directly to FDOE staff/other eligible recipients on CLNA requirements and best practices.</p>
<p>Wednesday, March 18, 2020 at 10-11am</p>	<p><u>Open Mic for CLNA Questions and Sharing</u> This webinar will not present prepared content. Instead, it is a time when you can talk directly to FDOE staff/other eligible recipients on CLNA requirements and best practices.</p>



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