CAREER AND TECHNICAL STUDENT COURSE SCHEDULE - REJECT RULES

1.   District Number, Current Enrollment must be numeric and in the range 01-68 or 71-75. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not within the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 00	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the record.

2.   School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause the records to be rejected. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345676X
01	0151	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

3.   The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-68, 71-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

Note: For more information on Student Number Identifier, Florida refer to <u>DOE Information Database Requirements: Volume I -- Automated Student Information System</u> Manual.

> **EXAMPLE**
>
> The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

4.   **Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

> **EXAMPLE**
>
> If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records were coded with Survey Period Code "3", all updates, adds, or deletes with this inconsistency would be rejected.
>
> **DISTRICT RESPONSIBILITY**
>
> The District must correct the Survey Period Code either on the transmission JCL or on the records and resubmit the records.

5.   **School Year must be correct for the submission specified by the district. -record rejected-**

> **EXAMPLE**
>
> The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency would be rejected.
>
> **DISTRICT RESPONSIBILITY**
>
> Correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

6.   District Number, Current Instruction/Service must be numeric in the range 01-68 or 71-75 and must be correct for the district submitting the data. -record rejected-

EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 02	0151	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.

7. **The School Number, Current Instruction/Service must be numeric in the range 0001-9899, excluding 9001, or it must be C901-C928, U970-U981, or P001-P999.** -record rejected-

   EXAMPLE

   The records listed below would be rejected. The first record would be rejected because the School Number, Current Instruction/Service is not within the valid range of numbers. The second record would be rejected because the School Number, Current Instruction/Service contains two blanks.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 011234567X	01	9901
* 011234568X	01	21

   DISTRICT RESPONSIBILITY

   If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Instruction/Service and resubmit the records.

8.   The Career and Technical Education/Adult General Education Program Code must be a valid secondary program number (Supplemental Indicator at position 20 = 'S') for the Course Number submitted, as listed on the Career and Technical   Education/Adult   General   Education   Program   file (DPS.DISTRICT.GQ.F61730.Yyyyy). -record rejected-

EXAMPLE

The first, second, and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Career and Technical Education/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	ACR0041	C400100
630123459X	H170503	H170503
* 630123460X	8812100	M803010

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Career and Technical Education/Adult General Education Program Code and resubmit the record.

9. **Course Number must not contain blanks and must be a valid secondary Course Number (Supplemental Indicator at position 20 = 'S') on the Career and Technical Education/Adult General Education Program Edit file (DPS.DISTRICT.GQ.F61730.Yyyyy). -record rejected-**

EXAMPLE

The second record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The first record would be rejected because the Course Number contains blanks. The third record would be rejected because the Course Number is not a valid Program Number in the Course Code Directory.

School Number Current Instruction/Service	Student Number Identifier, Florida	Course Number
* 0142	630123457X	87 3010
0031	630123459X	8772110
* 0045	630123460X	TDR0070

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Number and resubmit the records.

10. **Section Number must not be all blanks. Allowable characters are 0-9, A-Z, space, hyphen, dollar sign, pound sign and colon. -record rejected-**

EXAMPLE

The first, second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Section Number contains all blanks.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234566X	8751200	B01	0102
031234567X	8827110	01	0507
031234568X	8206110	PP1 8	0304
* 031234569X	8775060		0104

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Section Number and resubmit the record.

11.   Period Number must be numeric, and greater than or equal to zero. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because Period Number contains a blank. The third record would be rejected because Period Number is not numeric.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234567X	8751200	B01	0304
* 031234568X	8827110	01	0 00
* 031234569X	8206110	PP1 8	010B
031234570X	8775060	02	0103

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Period Number and resubmit the records.

13. **Term must be either 1-9, B-O or S-Z. -record rejected-**

    EXAMPLE

    The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number Identifier, Florida	Course Number	Term
* 240123457X	8103010	P
* 240123458X	8415130	
* 240123459X	8206110	R

    DISTRICT RESPONSIBILITY

    If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Term and resubmit the records.

16.   **The code for Internship Participant must be Y or N. -record reject-**

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause it rejection. The second and third records would be rejected because the Internship Participant codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Internship Participant
01	018943210X	5	Y
* 01	012345678X	5	S
* 01	019876545X	5	Z

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Internship Participant codes and resubmit the records.

17.   The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) It must be left-justified with trailing blanks. -record rejected-

EXAMPLE

The first three records listed below would be loaded to the database assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@). The fifth record would be rejected because it is right-justified rather than left-justified.

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz
* 01	123456

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Number Identifier, Local and resubmit the record.

19.   **Grade Level must be 06-12. -record rejected-**

EXAMPLE

The first, fifth and sixth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected because Grade Level is invalid.

Student Number Identifier, Florida	Course Number	Grade Level
630123454X	8757110	10
* 630123455X	8500310	5
* 630123456X	8751010	KG
* 630123457X	8403060	AD
630123458X	8206110	12
630123459X	8206110	12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Grade Level and resubmit the records.

20.   The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

21.   Each record must be unique based on Student Number Identifier, Florida; School Year District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term. -First record accepted, all other duplicate records rejected-

EXAMPLE

Six of the eight records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The fifth and eighth records listed below would be rejected because the key items (Student Number Identifier, Florida; School Years; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term) duplicate the key items in a previous record. The first of two records with the same key information will be loaded to the database file, assuming it meets all other applicable criteria. Any subsequent records submitted with duplicate data in all the key items would be rejected.

Student Number Ident., Florida	Sch. Year -	Dist. Num., Curr. Inst./ Serv.	Sch. Num., Curr. Inst./ Serv.	Course Number	Section Number	Period Number	Term
123456784X	****	01	0151	8209010	00100	0202	1
123456785X	****	01	0151	8209010	00100	0202	1
123456786X	****	01	0151	8209010	00100	0202	1
123456787X	****	01	0151	8209010	00100	0202	1
* 123456787X	****	01	0151	8209010	00100	0202	1
123456788X	****	01	0151	8209010	00100	0202	1
123456789X	****	01	0151	8209010	00100	0202	1
* 123456789X	****	01	0151	8209010	00100	0202	1

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the database are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

25. **On the Career and Technical Student Course Schedule record, Exceptional Student Career and Technical Course Setting code must be one of the following: E, S, M or Z. -record rejected-**

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Career and Technical Course Setting code is invalid.

Student Number Identifier, Florida	Course Number	Exceptional Student Career and Technical Course Setting
123456789X	8751200	E
* 123456790X	8200320	L
123456791X	8918110	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Exceptional Student Career and Technical Course Setting code and resubmit the record.

29.   The Career and Technical Education Occupational Completion Point code must be A-Y, Z or blank and must be left justified with no embedded blanks. -record rejected-

   EXAMPLE

   The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Career and Technical Education Occupational Completion Point is blank.

Student Number Identifier, Florida	Career and Technical Education Occupational Completion Point
123456789X	Z
* 212345678X	- - - - -

   DISTRICT RESPONSIBILITY

   If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Career and Technical Education Occupational Completion Point and resubmit the record.

30.   The Modified Occupational Completion Point Code must be A-Y, or Z. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the first position of the Modified Occupational Completion Point Code is invalid.

Student Number Identifier, Florida	Modified Occupational Completion Point Code	Exceptional Student Career and Technical Course Setting	Career and Technical/Adult General Education Program Code
123456789X	A	E	8209200
212345678X	B	E	8212000
* 312345678X	8	E	8209200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Modified Occupational Completion Point Code and resubmit the record.

31.   If the Modified Occupational Completion Point is not Z, then it must be equal to the Career and Technical Education Occupational Completion Point. – record rejected -

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Modified Occupational Completion Point Code is different from the Career and Technical Education Occupational Completion Point.

Student Number Identifier, Florida	Modified Occupational Completion Point	Career and Technical Education Occupational Completion Point
123456789X	A	A
212345678X	B	B
* 312345678X	B	E

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Modified Occupational Completion Point and resubmit the record.

32.   If the Career and Technical Education Occupational Completion Point code equals Z, then it must be left justified and followed by five blanks.   -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Career and Technical Education Occupational Completion Point code is not a Z followed by five blanks.

Student Number Identifier, Florida	Career and Technical Education Occupational Completion Point
123456789X	Z
* 212345678X	ZZ
* 312345678X	AZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Career and Technical Education Occupational Completion Point code and resubmit the records.

33.   If the Career and Technical Education Occupational Completion Point code is other than Z or blank, then the reported codes must be valid for the Career and Technical Education Occupational Program code reported for the student. -record rejected-

Note: Use the Career and Technical/Adult General Education Program Edit File (DATASET NAME = DPS.DISTRICT.GQ.F61730.Yyyyy) for the comparison of Career and Technical Education Occupational Completion Point codes.

EXAMPLE

The two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Career and Technical Education Occupational Completion Point code is incompatible with the Career and Technical/Adult General Education Program Code reported for the student

Student Number Identifier, Florida	Career and Technical Education Occupational Completion Point	Career and Technical/Adult General Education Program Code
123456789X	A	8121600
212345678X	B	8212000
* 312345678X	H	8112000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Career and Technical Education Occupational Completion Point code and resubmit the record.

36. If Modified Occupational Completion Point Code has any value other Z, then the Exceptional Student Career and Technical Course Setting must have a value of E.   -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Career and Technical Course Setting code is not appropriate for reporting a Modified Occupational Completion Point Code other than Z.

Student Number Identifier, Florida	Modified Occupational Completion Point Code	Exceptional Student Career and Technical Course Setting
123456789X	A	E
* 213546879X	A	Z
321654987X	Z	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Modified Occupational Completion Point Code or the Exceptional Student Career and Technical Course Setting code and resubmit the record.

39.   FEFP Program Number must be 102, 103, 112, 113, 130, 254, 255, 300, or 999. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records would be rejected because the FEFP Program Numbers are invalid.

District Number, Current Instruction/ Service	Student Number Identifier Florida	Course Number	FEFP Program Number
02	123456789X	2109370	300
* 02	123456790X	2109370	001
* 02	123456791X	2109370	118

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the FEFP Program Number and resubmit the records.

40.   If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid number in the District Number, Current Enrollment. -record rejected-

EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

41.   If the School Number, Current Instruction/Service is not C901-C928, U970-U981, or P001-P999, then it must exist as a valid active number in the District Number, Current Instruction/Service on the Master School Identification File. -record rejected-

EXAMPLE

The third, fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and second records would be rejected because the School Number, Current Instruction/Service does not exist or is not active on the Master School Identification file.

District Number, Current Instruction/Service	School Number, Current Instruction/Service
* 09	8131
* 13	0021
15	C912
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Instruction/Service and resubmit the records.

43.   The first two digits of Period Number must be 00-80 while the last two digits must be 00-80 or 88 and be greater than or equal to the first two digits. -record rejected-

Note: For more information on Period Number refer to the DOE Information Database Requirements: Volume I--Automated Student Information System Manual.

EXAMPLE

The first, second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The fourth and fifth records would be rejected because Period Number is not within the specified range.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
371234565X	8600710	00B01	0101
371234566X	8600710	00B01	0909
371234567X	8600710	00B03	0405
* 371234568X	8600710	00E01	8070
* 371234569X	8600710	00E99	9998

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Period Number and resubmit the records.

45.   If Grade Level is less than 09, then the FEFP Program Number must not be 300. -record rejected-

EXAMPLE

The first and third records below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because the Grade Level is not appropriate for reporting the FEFP Program Number.

Student Number Identifier, Florida	FEFP Program Number	Grade Level
123456789X	300	11
* 213546879X	300	07
321654987X	300	12

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Grade Level or the FEFP Program Number and resubmit the record.

4G. **Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks, spaces or all zeros for the twelve numeric digits are allowable. -record rejected-**

> **EXAMPLE**
>
> The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Florida Education Identifier (FLEID) is not a valid FLEID.
>
> | District Number, Current Enrollment | Student Number Identifier, Florida | Florida Education Identifier |
> |:---:|:---:|:---:|
> | 01 | 012345677X | FL340945895734 |
> | 01 | 012345678X | FL004583948567 |
> | * 01 | 012345679X | FL000000000000 |
>
> **DISTRICT RESPONSIBILITY**
>
> If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

50.   If School Number, Current Instruction/Service does not begin with C, P and U, then each Career and Technical Education Student Course record must have a matching Career and Technical Education Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term. -state validation-

EXAMPLE

The first and second records listed below would pass the edit criteria. However, the third Career and Technical Education Student Course Schedule record would not pass this edit because of the failure to have a matching Career and Technical Education Teacher Course Schedule record based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term.

Career and Technical Education Student Course Records

District Number, Current Instruct./ Service	School Number, Current Instruct./ Service	Student Number Identifier, Florida	School Year	Course Number	Sec. No.	Period No.	Term
01	0421	012345677X	****	8209010	00200	0404	1
01	0421	012345678X	****	8209010	00100	0202	1
* 01	0421	012345679X	****	8209010	00100	0303	1

Career and Technical Education Teacher Course Records

District Number Current Instruct./ Service	School Number Current Instruct./ Service	School Year	Course Number	Sec. No.	Period. No.	Social Security Number	Term
01	0421	****	8209010	00200	0404	123456789	1
01	0421	****	8209010	00100	0202	123456789	1

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY
The district must correct the appropriate key field on the Career and Technical Education Student Course Schedule record or submit a matching Career and Technical Education Teacher Course record.

51. **Each Career and Technical Student Course Schedule record must have a matching Student Demographic Information record based on District Number, Current Instruction; Student Number Identifier, Florida; Survey Period Code; and Year. -state validation -**

EXAMPLE

The first and second Career and Technical Student Course Schedule records listed below would pass this edit. However, the third and fourth Career and Technical Student Course Schedule records would fail this edit because there are no matching Student Demographic Information records.

Career and Technical Student Course Records

District Number, Current Instruction	Student Number Identifier, Florida	Survey Period Code	Year
01	019876543X	5	****
01	019876544X	5	****
* 01	019876545X	5	****
* 01	019876548X	5	****

Student Demographic Information Records

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Year
01	019876543X	5	****
01	019876544X	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Career and Technical Student Course Schedule records if they were submitted in error or submit Student Demographic Information records that match on the indicated fields.

CAREER AND TECHNICAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

60. **The student's Grade Level code on the Career and Technical Student Course record must agree with the Grade Level code on the Student Demographic record submitted by the district of instruction. -exception report-**

EXAMPLE

The first and third records listed below would pass the edit criteria. However, the second and fourth records would cause a message to be generated because the Grade Level codes on the Student Demographic and Career and Technical Student Course records do not agree.

Career and Technical Student Course			*Student Demographic*		
District Number, Instruction/ Service	Student Number, Identifier Florida	Grade Level	District Number, Instruction/ Service	Student Number, Identifier, Florida	Grade Level
49	491234566X	12	49	491234566X	12
* 49	491234567X	11	* 49	491234567X	12
49	491234568X	11	49	491234568X	11
* 49	491234569X	12	* 49	491234569X	11

DISTRICT RESPONSIBILITY

The district should verify the student's Grade Level to assure that the Grade Level at the time the Career and Technical course was taken is actually different than the student's Grade Level at the end of the school year. If the Grade Level should be the same, correct the Grade Level. If the reported Grade Level is correct, no action is necessary.

63.   If the Course Number is not 8502000 or 00000000, then the FEFP Program Number must be 300, 102, 103, 112, 113, 254 or 255. -exception report-

EXAMPLE

The first record listed below meets the criteria specified in the above edit. The second and third records would cause a message to be generated because the FEFP Program Number is not the expected FEFP Program Number for the Course Number reported.

Student Number Identifier, Florida	Dist. Num. Curr. Inst./ Serv.	Sch. Num. Curr. Inst./ Serv.	Svy. Per. Code	Fiscal Year	Course Number	Section Number	Period Number	FEFP Prog. Num.
012345679X	01	0421	2	****	8500310	00200	0404	300
* 012345678X	01	0421	2	****	8106460	00200	0404	111
* 012345677X	01	0421	2	****	8500380	00100	0505	101

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should verify the FEFP Program Number and the Course Number and correct if in error.