

STATE BOARD OF EDUCATION
Consent Item
March 19, 2019

SUBJECT: Approval of Amendment and Renewal of Contract between the State Board of Education and SEED School of Miami, Inc.

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Section 1002.3305(4), Florida Statutes

EXECUTIVE SUMMARY

Section 1002.3305, Florida Statutes, requires the State Board of Education to contract with the operator of a college-preparatory boarding academy selected through a competitive request for proposals.

The Department of Education selected the SEED School of Miami, Inc. to operate the academy and entered into a contract in May 2014. The authorizing statute provides that the academy is created for the purpose of providing unique educational opportunities to dependent or at-risk children who are academic underperformers but who have the potential to progress from at-risk to college-bound.

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Over the initial five years of this contract, SEED has provided a rigorous educational program that is fully aligned with the Florida Standards and is preparing students for success in college and beyond. The SEED School of Miami is Florida's only public boarding academy in which students remain on campus from Sunday evening through Friday afternoon. The school provides extended school days, a residential student life program, college admissions counseling, health and mental health services, extracurricular activities, home visits, and daily social skills reports.

The proposed amendment and renewal will extend the contract for an additional five years, through June 30, 2024. The terms and conditions of the renewal contract include no substantive changes to the existing contract. Funding provided to SEED through this contract is contingent upon an annual legislative appropriation.

Supporting Documentation Included: Draft Renewal Contract for the Operation and Management of the SEED School of Miami; Exhibit 1; Exhibit 2

Facilitator/Presenter: Adam Miller, Executive Director, Office of Independent Education and Parental Choice

FLORIDA DEPARTMENT OF EDUCATION
CONTRACT NO.: 14-821
AMENDMENT NO.: 4- RENEWAL 1

This AMENDMENT and RENEWAL to Contract Number **14-821** ("Contract") is entered into by and between **The Miami Boarding School, Inc., d/b/a The Seed School of Miami.**, (the "Operator") and the State Board of Education of Florida, the agency head of the Florida Department of Education ("Department"), an agency of the State of Florida ("State Board"). Defined terms used herein shall have the meanings set forth in the Contract.

WHEREAS, on **July 1, 2014**, the Department entered into the Contract with the Operator to provide the service; and

WHEREAS, on **July 1, 2015**, the Department entered into Amendment No. 1 to the Contract; and

WHEREAS, on November 16, 2016, the Department entered into Amendment No. 2 to the Contract; and

WHEREAS, on January 23, 2018, the Department entered into Amendment No. 3 to the Contract; and

WHEREAS, the Department desires to amend and renew this contract based upon the satisfactory performance of the Operator and the continued need to provide high-quality services to the students served by the Operator.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the Department and the Contractor covenant and agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Contract, Section II, Effective Dates and Renewal is hereby amended to reflect the effective dates of July 1, 2019 through June 30, 2024.
3. The Contract, Exhibit 1, "Payment and Deliverable Schedule," is hereby amended and replaced in its entirety with the attached "Revised Exhibit 1: Payments and Deliverable Schedule"
4. The Contract, Exhibit 2, "Performance Measures", is hereby amended and replaced in its entirety with the attached "Revised Exhibit 2: Performance Measures"
5. The effective date of the Amendment and Renewal shall be July 1, 2019.

All provisions in this Contract and any amendment thereto, in conflict with this Amendment shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this Amendment are still in full force and effect and are to be performed at the level specified in the Contract.

Remainder of Page Intentionally Left Blank

IN WITNESS WHEREOF, the parties hereto have caused this two (2) page Amendment to be executed by their proper and duly authorized representatives.

**State of Florida
State Board of Education**

**The Miami Boarding School, Inc.
d/b/a The SEED School of Miami**

By: _____ By: _____
Authorized Signature Authorized Signature
Name: Marva Johnson Name: _____
Typed _____ Typed _____
Title: Chair, State Board of Education Title: _____
Typed _____ Typed _____
Date: _____ Date: _____

Revised Exhibit 1: Payments and Deliverable Schedule
The SEED School of Miami ("SEED Miami")
Amendment 4 - Renewal

Table 1: Quarterly Payment Per Student By Year. Payments are contingent upon and subject to annual appropriations by the Legislature based on the number of students served and proof of deliverables as set forth in Table 2.

Contract Year	Quarterly Payment	# of Students Served
Year 5 (2018-19)	\$6,765.20	300
Year 6	\$6,900.50	360
Year 7	\$7,038.51	400
Year 8	\$7,179.28	400
Year 9	\$7,322.87	400
Year 10	\$7,469.33	400

Table 2: Deliverables, Evidence of Completion, Due Dates, and Payments by Quarter

Year	Quarter	Deliverable Description and Minimum Performance Standards	Evidence of Completion	Due Date	Payment Amount	Payment Date
5	1	<ul style="list-style-type: none"> • SEED Miami Board of Trustees will adopt a budget for the FY 2018-2019 school year. • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full-time Student Life faculty will work a minimum of 40 hours/week in quarter 4. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. • Each student will complete in a minimum of 90 minutes of HALLS lessons each week. • Full-time Student Support Services Faculty will work a minimum of 40 hours/week in quarter 4. • Full-time Academic faculty will provide a minimum of 40 work-hours/week in quarter 4 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full-time Administration staff will work a minimum of 40 work-hours/week in quarter 4. • SEED Miami will provide Student Life/residential services during each week when school is in session. 	<ol style="list-style-type: none"> 1. Adopted program budget 2. Students FTE as of July 1, 2018 3. Report of Student Life faculty work-hours 4. Compilation registering a minimum of one Daily Social Skills Reports per student per day 5. Copies of HALLS lesson plan template and completion report 6. Report of Student Support Services faculty work-hours 7. Report of Supplemental Academic faculty work-hours 8. Report of Administrative staff work hours 9. SEED Miami master calendar showing days students in residence 	July 8, 2018	Quarterly payment per student from Table 1 enrolled as of July 1, 2018	July 15, 2018

5	2	<ul style="list-style-type: none"> • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full-time Student Life faculty will work a minimum of 40 hours/week in quarter 1. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. • Each student will complete in a minimum of 90 minutes of HALLS lessons each week. • Full-time Student Support Services Faculty will work a minimum of 40 hours/week in quarter 1. • Full-time Academic faculty will provide a minimum of 40 work-hours/week in quarter 1 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full-time Administration staff will work a minimum of 40 work-hours/week in quarter 1. • SEED Miami will provide Student Life/residential services during each week when school is in session. 	<ol style="list-style-type: none"> 1. Student FTE as of second week of student attendance 2. Report of Student Life faculty work-hours 3. Compilation registering a minimum of one Daily Social Skills Reports per student per day 4. Copies of HALLS lesson plan template and completion report 5. Report of Student Support Services faculty work-hours 6. Report of Supplemental Academic faculty work-hours 7. Report of Administrative staff work hours 8. SEED Miami master calendar showing days students in residence 	October 8, 2018	Quarterly payment per student from Table 1 enrolled as of end of second week of student attendance	October 15, 2018
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5	3	<ul style="list-style-type: none"> • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full-time Student Life faculty will work a minimum of 40 hours/week in quarter 2. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. • Each student will complete in a minimum of 90 minutes of HALLS lessons each week. • Full-time Student Support Services Faculty will work a minimum of 40 hours/week in quarter 2. • Full-time Academic faculty will provide a minimum of 40 work-hours/week in quarter 2 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full-time Administration staff will work a minimum of 40 work-hours/week in quarter 2. • SEED Miami will provide Student Life/residential services during each week when school is in session. 	<ol style="list-style-type: none"> 1. Student FTE as of Survey 2 (October) FTE Count 2. Report of Student Life faculty work-hours 3. Compilation registering a minimum of one Daily Social Skills Reports per student per day 4. Copies of HALLS lesson plan template and completion report 5. Report of Student Support Services faculty work-hours 6. Report of Supplemental Academic faculty work-hours 7. Report of Administrative staff work hours 8. SEED Miami master calendar showing days students in residence 	January 8, 2019	Quarterly payment per student from Table 1 enrolled as of Survey 2 (October) FTE Count	January 15, 2019
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DOE Contract No.: 14-821, Amendment 4 - Renewal

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10	1	<ul style="list-style-type: none"> • SEED Miami Board of Trustees will adopt a budget for the FY 2023-2024 school year. • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full time Student Life faculty will work a minimum of 40 hours/ week in Quarter 4. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. 	<ol style="list-style-type: none"> 1. Adopted program budget 2. Students FTE as of July 1, 2023 3. Report of Student Life faculty work-hours 4. Compilation registering a minimum of 1 Daily Social Skills Report per student per day 	<p>July 7, 2023</p> <p>Quarterly payment per student from Table 1 enrolled as of July 1, 2023</p>	<p>July 14, 2023</p>

		<ul style="list-style-type: none"> • Each student will complete a minimum of 90 minutes of HALLS lessons each week. • Full time Student Support Services faculty will work a minimum of 40 hours/ week in Quarter 4. • Full time academic faculty will provide a minimum of 40 work-hours/ week in quarter 4 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full time administration staff will work a minimum of 40 work-hours/ week in quarter 4. • SEED Miami will provide Student Life/ residential services during each week when school is in session. 	<ol style="list-style-type: none"> Copies of HALLS lesson plan template and completion report Report of Student Support Services faculty work-hours Report of Supplemental Academic faculty work-hours Report of Administrative staff work hours SEED Miami master calendar showing days students in residence 	October 13, 2023	Quarterly payment per student from Table 1 enrolled as of end of second week of student attendance
10	2	<ul style="list-style-type: none"> • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full time Student Life faculty will work a minimum of 40 hours/ week in Quarter 1. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. • Each student will complete a minimum of 90 minutes of HALLS lessons each week. • Full time Student Support Services faculty will work a minimum of 40 hours/ week in Quarter 1. • Full time academic faculty will provide a minimum of 40 work-hours/ week in quarter 1 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full time administration staff will work a minimum of 40 work-hours/ week in quarter 1. 	<ol style="list-style-type: none"> Students FTE as of second week of student attendance Report of Student Life faculty work-hours Compilation registering a minimum of 1 Daily Social Skills Report per student per day Copies of HALLS lesson plan template and completion report Report of Student Support Services faculty work-hours Report of Supplemental Academic faculty work-hours Report of Administrative staff work hours SEED Miami master calendar showing days students in residence 	October 6, 2023	Quarterly payment per student from Table 1 enrolled as of end of second week of student attendance

10	3	<ul style="list-style-type: none"> • SEED Miami will provide Student Life/ residential services during each week when school is in session. 	<ol style="list-style-type: none"> 1. Students FTE as of Survey 2 (October) FTE count 2. Report of Student Life faculty work-hours 3. Compilation registering a minimum of 1 Daily Social Skills Report per student per day 4. Copies of HALLS lesson plan template and completion report 5. Report of Student Support Services faculty work-hours 6. Report of Supplemental Academic faculty work-hours 7. Report of Administrative staff work hours 8. SEED Miami master calendar showing days students in residence 	January 09, 2024	Quarterly payment per student from Table 1 enrolled as of Survey 2 (October) FTE Count
10	4	<ul style="list-style-type: none"> • SEED Miami will enroll eligible students within its scheduled enrollment capacity. • Full time Student Life faculty will work a minimum of 40 hours/ week in Quarter 2. • SEED Miami will continue student incentive program that includes one Daily Social Skills Report per student per day. • Each student will complete a minimum of 90 minutes of HALLS lessons each week. • Full time Student Support Services faculty will work a minimum of 40 hours/ week in Quarter 2. • Full time academic faculty will provide a minimum of 40 work-hours/ week in quarter 2 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students. • Full time administration staff will work a minimum of 40 work-hours/ week in quarter 2. • SEED Miami will provide Student Life/ residential services during each week when school is in session. 	<ol style="list-style-type: none"> 1. Students FTE as of Survey 3 (February) FTE count 2. Report of Student Life faculty work-hours 3. Compilation registering a minimum of 1 Daily Social Skills Report per student per day 4. Copies of HALLS lesson plan template and completion report 	April 5, 2024	Quarterly payment per student from Table 1 enrolled as Survey 3 (February) FTE Count

		<ul style="list-style-type: none">• Full time academic faculty will provide a minimum of 40 work-hours/ week in quarter 3 to supplement charter-supported academic services and ensure small class sizes and adequate teacher planning for at-risk students.• Full time administration staff will work a minimum of 40 work-hours/ week in quarter 3.• SEED Miami will provide Student Life/ residential services during each week when school is in session.	<ul style="list-style-type: none">5. Report of Student Support Services faculty work-hours6. Report of Supplemental Academic faculty work-hours7. Report of Administrative staff work hours8. SEED Miami master calendar showing days students in residence	
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Defined Terms

- **Academic Faculty:** Academic faculty provide the academic instructional program focused on a rigorous college preparatory curriculum for all students. Positions may include teachers, Directors of Academic Affairs, and academic support staff. *More information regarding SEED Miami's Academic faculty can be found in pages 27-34 of SEED's response to DOE's RFP 2012-11, College-Preparatory Boarding Academy Pilot Program.*
- **Student Life Faculty:** Student Life faculty work with students after school in the dormitories and in other after-school settings. The Student Life faculty is responsible for ensuring the safety and security of the boarding program while providing instruction in life skills and character development. Positions may include the Directors of Student Affairs, resident assistants, night boarding manager, and Student Life Counselors. *More information regarding SEED Miami's Student Life faculty can be found in pages 34-38 of SEED's response to DOE's RFP 2012-11, College-Preparatory Boarding Academy Pilot Program.*
- **Student Support Services Faculty:** Student Support Services faculty deliver preventative and intervention services related to physical and mental health, academic enrichment, and special needs to students in a personalized and seamless manner. Positions may include nurses, psychologists, counselors/therapists, social worker, speech and language therapist, external opportunities coordinator, and athletic coordinator. *More information regarding SEED Miami's Student Support Services can be found in pages 39-49 of SEED's response to DOE's RFP 2012-11, College-Preparatory Boarding Academy Pilot Program.*
- **Administrative Faculty:** Administrative faculty oversee and assume responsibility for the implementation of a rigorous and successful SEED program and its operations. Positions include the Head of School, executive assistant, Director of Operations, Director of Admissions, director of student support services, finance director, and director of college and career services. *More information regarding SEED Miami's Administrative faculty can be found in pages 10-12 of SEED's response to DOE's RFP 2012-11, College-Preparatory Boarding Academy Pilot Program.*
- **Supplemental Academic Faculty:** Supplemental Academic Faculty are members of the academic faculty whose salaries are not funded with per-pupil dollars from Miami-Dade County Public Schools. These positions may include teachers, and a dean of students.
- **Home Visit:** Home visits are designed as the first step in cultivating the SEED-student and family relationship. As part of the admissions process, SEED staff conduct home visits with each prospective SEED student and the student's family. Home visits are informal in nature and are designed to give prospective families the "home court advantage" allowing them to ask questions about the SEED program, mission, and staff. Home visits also allow SEED staff to verify a student's eligibility for the program, to assist the family with the admissions application, and to learn about the prospective student's interests, strengths, growth areas, and other family dynamics. Home visits continue throughout the school year as needed.
- **Daily Social Skills Reports:** The Daily Social Skills Report tracks student social skill development through daily online behavior reports (previously called the SEED Note). Daily Social Skills Reports are a component of SEED's motivation system that is designed to complement the Model of Care teaching process by encouraging youth to be accountable for their behavior and by enhancing skill acquisition. The ultimate goal is to move from extrinsic to intrinsic motivation as students mature. In grades 6-12, students will receive a Daily Social Skills Report each day which will allow students to earn points (both positive and negative) throughout the course of a 24-hour day. Positive consequences (positive points) for appropriate behavior and negative consequences (negative points) for inappropriate behavior are awarded. Points can be exchanged for privileges (e.g. purchases at the SEED store, or participation in off-campus outings).
- **HALLS Curriculum:** Each day after school, the Student Life program takes the lead in implementing the HALLS (Habits for Achieving Life Long Success) curriculum to students and in providing guidance on how to develop these vital habits. Students' development of HALLS is an integral part of the SEED experience, instilling in students characteristics that prepare them both academically and socially

for success in college. HALLS is represented by four habits ("Social Intelligence", "Endurance", "Exploration", and "Deliberation") that are practiced both explicitly and implicitly across the 24-hour program. These four broad categories incorporate a series of actions (outlined in the table below) that guide SEED students toward success in attaining college, career, and life goals while providing the SEED schools with a common vocabulary for this important part of the school culture. *More information regarding SEED's HALLS curriculum can be found in pages 74-77 and in Appendix F of SEED's response to DOE's RFP 2012-11, College-Preparatory Boarding Academy Pilot Program.*

HALLS Habits and Corresponding Actions

Social Intelligence	Endurance	Exploration	Deliberation
<ul style="list-style-type: none"> • cooperation • association • group dynamics • teamwork • communication • collaboration • compassion • empathy • respect • tolerance 	<ul style="list-style-type: none"> • persistence • tenacity • grit • perseverance • responsibility • effort 	<ul style="list-style-type: none"> • intellectual curiosity • critical and creative thinking • problem solving • intellectual integrity • inquisitiveness • symmetry (big picture thinking) • design 	<ul style="list-style-type: none"> • mindfulness • metacognition • reflection • mindset • self-discipline • self-determination • courage • integrity

Exhibit 2

SEED Miami

The Operator shall meet high standards of student academic achievement through the provision of a unique educational opportunity to dependent or at-risk children who are academic underperformers but who have the potential to progress from at-risk to college bound.

I. Performance Measures

The Operator exists to support students who have been traditionally underserved by our educational system and who are underrepresented in college. The Operator shall strive to best understand what strengths and areas for growth each student brings to their experience at SEED. This helps with the planning and preparation towards college readiness for each and every SEED student. As a way to monitor progress, SEED has developed the “SEED Network Success Questions.” The questions will guide the Operator and the Department through the evaluation process.

II. SEED Network Success Questions

- Are we serving the students who need us the most?
- Do our schools have a positive and continuous learning environment for students and staff?
- Are students on track for promotion into high school?
- Are students on track to graduate from high school and to succeed in college?
- Have students developed the competencies through experiential learning that they need to be successful in college and life?
- Have students developed the personal character strengths that they need to succeed in college?

III. Measures: The Operator and Department will use the following measures to gauge progress toward meeting high standards of student academic achievement.

- Year-over-year state standardized assessment results
- Network-wide math and reading summative assessment results
- Fountas and Pinnell reading level results (MS) and lexile scores (HS)
- Attendance
- Student enrollment (persistence)

IV. Annual Report

By August 30th of each year, beginning August 2015, the Operator shall provide to the Department an annual report which includes the following information for the prior school year:

- Number of students enrolled at beginning of school year
- Number of student enrolled at October and February FTE periods
- Number of students enrolled at end of school year
- Demographic description of student body
- Average daily attendance by quarter and school year
- Student performance, by grade, on fall and spring administration of reading assessments
- Student performance, by grade, on math and reading summative assessments
- Annual and longitudinal proficiency and growth scores, by grade, on state assessments, to include EOCs
- Narrative description of enrichment opportunities provided to students

V. Performance Goals Year 1

By October 31, 2019, the Operator shall provide to the Department proposed performance goals for the 2019/20 – 2023/24 school years, for the following metrics:

- Student enrollment (persistence rate)
- Average daily attendance rate by quarter and school year
- Student performance by grade, of fall and spring administrations of reading assessments
- Student performance, by grade, on math and reading summative assessments
- Student performance, by grade, on state assessments

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The Department shall review proposed performance goals within 15 business days of receipt. If Department does not approve proposed performance goals it shall provide the Operator a written explanation which includes the Department's proposed performance goals. The Operator shall review the Department's proposed performance goals within 15 business days of receipt. If the Operator does not agree with Department's proposed goals the Operator and Department shall begin the Dispute Resolution process as described in Section IX of the contract.

VI. Modification to Performance Goals

The Department and Operator understand that the Performance Goals established for years six through 10 will be based on assumptions regarding students who not yet enrolled. As a result of this or other factors, the Performance Goals for years 6 through 10 may been to be updated or revised. These updates or revisions, if needed, will be proposed by the Operator no later than October 31 each year, beginning October 31, 2020. The Department shall review proposed performance goals updates and revisions within 15 business days of receipt. If Department does not approved proposed performance goals updates and revisions it shall provide the Operator a written explanation which includes the Department's proposed performance goal updates and revisions. The Operator shall review the Department's proposed performance goal updates and revisions within 15 business days of receipt. If the Operator does not agree with the

Department's proposed goal updates and revisions, the Operator and Department shall begin the Dispute Resolution process as described in Section IX of the Contract.