

STATE BOARD OF EDUCATION
Consent Item
August 15, 2018

SUBJECT: Amendment to Rule 6A-1.0451, Florida Education Finance Program Student Membership Surveys

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Sections 1001.02(1), (2)(n), 1011.60(1), 1011.62(1) and 1011.68, Florida Statutes.

EXECUTIVE SUMMARY

The proposed amendment incorporates by reference the full-time equivalent (FTE) student membership reporting publication, *FTE General Instructions*, for fiscal year 2018-19, deletes obsolete closing dates for submission of FTE student membership data, and provides that adjustments for errors in reported FTE be identified after the close of the FTE membership survey amendment deadline that result in a negative funding adjustment will be included in the subsequent calculation of the Florida Education Finance Program (FEFP).

Supporting Documentation Included: Proposed Rule 6A-1.0451, F.A.C. FTE General Instructions, 2018-19 (under separate cover)

Facilitator/Presenter: Linda Champion, Deputy Commissioner, Finance and Operations

6A-1.0451 Florida Education Finance Program Student Membership Surveys.

(1) The Commissioner shall prescribe the methods for completing and reporting full-time equivalent (FTE) student membership surveys and transported student membership surveys in each school district for the Florida Education Finance Program (FEFP) in the publication titled “Full-time Equivalent (FTE) General Instructions, 2018-19 2017-18,” (<http://www.flrules.org/Gateway/reference.asp?No=Ref-08597>), which is hereby incorporated by reference in this rule. Effective July 1, 2017, rules for student eligibility and reporting requirements for transportation are incorporated in “FTE General Instructions” as an appendix. The instructions may be obtained from the Bureau of School Business Services, Office of Funding and Financial Reporting, Department of Education, 325 West Gaines Street, Tallahassee, Florida 32399.

(2) through (3) No changes.

(4) During the year, at least four (4) full-time equivalent student membership surveys shall be conducted under the administrative direction of and on a schedule provided by the Commissioner. Students in a program scheduled for fewer than one hundred eighty (180) school days, or the hourly equivalent as provided in Rule 6A-1.045111, F.A.C., in any FTE student membership survey shall be a fraction of an FTE student as provided in Section 1011.61(1), F.S. The four (4) survey periods, insofar as practicable, shall be scheduled to take the extended school year, staggered school year, and other variations of or from the regular one hundred eighty-day school year into consideration. In addition to the four (4) full-time equivalent student membership surveys (Surveys 1-4), Survey 5 collects end-of-year student academic data. School districts may submit amendments to student membership survey data in accordance with the following schedule: ~~Survey Period 1 (July) may not be amended after September 30 following the survey; Survey Period 2 (October) may not be amended after March 31 following the survey; Survey Period 3 (February) may not be amended after July 31 following the survey; Survey Period 4 (June) may not be amended after August 31 following the survey, or until a membership survey audit as required by Rule 6A-1.0453, F.A.C., has been completed, whichever shall take place first. Effective in the 2017-18 fiscal year, school districts may submit amendments to student membership survey data in accordance with the following schedule:~~ Survey Period 1 (July) may not be amended after September 30 following the survey; Survey Period 2 (October) may not be amended after December 15 following the survey; Survey Period 3 (February) may not be amended after April 15 following the survey; Survey Period 4 (June) may not be amended after August 15 following the survey, or until a membership survey audit as required by Rule 6A-1.0453, F.A.C., has been completed, whichever shall take place

first. Survey Period 5 (Academic Year Cumulative) may not be amended after October 31 following the survey.

Adjustments for errors in reported FTE identified after the FTE survey amendment deadline that result in a negative funding adjustment will be included in the subsequent calculation of the FEFP.

(5) through (7) No changes.

Rulemaking Authority 1001.02(1), (2)(n), 1011.60(1), 1011.62(1), 1011.68 FS. Law Implemented 1011.62(1), 1011.68 FS. History—New 4-19-74, Amended 10-31-74, Repromulgated 12-5-74, Amended 6-1-75, 1-29-76, 4-12-78, 8-2-79, 2-4-81, 7-28-81, 4-27-82, 7-13-83, 7-10-85, Formerly 6A-1.451, Amended 3-12-86, 9-30-87, 10-31-88, 12-5-90, 10-26-94, 12-15-98, 3-24-08, 5-3-10, 4-22-14, 12-23-14, 6-23-16, 6-20-17, 9-19-17.