DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

1.   District Number, Current Enrollment must be numeric and in the range 01-68 or 71-75. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the records.

2.   The School Number, Current Enrollment must be alphanumeric and in the range 0001-9899, excluding 9001, or it may be 9992, 9993, 9994 or 9995. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

3.   The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an X or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-68, 71-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not valid with an X in the tenth position. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	002345679X
* 01	0151	000123456X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

4.   Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-

> **EXAMPLE**
>
> The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period 5. However, if records on the transmission have a Survey Period Code 3, all records updated, added or deleted with this inconsistency would be rejected.
>
> **DISTRICT RESPONSIBILITY**
>
> If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Survey Period Code either on the records coming in or the transmission JCL and all records should be resubmitted.

5.   School Year must be correct for the submission specified by the district. -record rejected-

> **EXAMPLE**
>
> The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency will be rejected.
>
> **DISTRICT RESPONSIBILITY**
>
> If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records in a batch transaction or add them on-line.

6.   If Dropout Prevention/Juvenile Justice Programs code is U, R, A, E, N, P D, J or W, then Dropout Prevention Program Enrollment Date must be numeric, a valid date, greater than or equal to 07/01/2007 and less than 08/31/2019. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Program Enrollment Date is not numeric. The fourth record would be rejected because the Dropout Prevention Program Enrollment Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	School Year	Dropout Prevention Program/ Juvenile Justice Programs	Dropout Prevention Program Enrollment Date
123456789X	5	****	U	09272012
123456788X	5	****	D	10152011
* 6212345678	5	****	U	XXXXXXXX
* 6212345679	5	****	U	14032012

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Dropout Prevention Program Enrollment Date and resubmit the records.

7.   **Dropout Prevention/Juvenile Justice Programs must be A, D, E, J, N, P, R, U, or W. -record rejected-**

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and fifth records are rejected for invalid codes. The fourth record would be rejected because the Dropout Prevention/Juvenile Justice Programs field is blank.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs
* 6301234560	B
6301234561	A
6301234562	U
* 6301234564	
* 6301234565	K

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Dropout Prevention/Juvenile Justice Programs codes and resubmit the records.

8.   Dropout Prevention Length of Prescribed Program must be numeric and greater than or equal to zero. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Length of prescribed program is not numeric.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Program	Dropout Prevention Length of Prescribed Program
123456789X	D	000
123456790X	U	180
* 123456791X	P	H50

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Dropout Prevention Length of Prescribed Program and resubmit the record.

9. **Fund Source code must be D or Z. -record rejected-**

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record will be rejected because the Fund Source code is not valid.

Student Number Identifier, Florida	Fund Source
* 6301234560	N
6301234561	D
6301234562	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Fund Source and resubmit the record.

10. **Progress Level - Math code must be C, D, F, G, H, or Z. -record rejected-**

    EXAMPLE

    The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record will be rejected because the Progress Level - Math code is not valid.

Student Number Identifier, Florida	Progress Level - Math
* 6301237890	S
6301298761	Z
6301212362	C

    DISTRICT RESPONSIBILITY

    If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Progress Level – Math code and resubmit the record.

12. **Progress Level - Reading code must be C, D, F, G, H or Z. -record rejected-**

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record will be rejected because the Progress Level - Reading code is not valid.

Student Number Identifier, Florida	Progress Level - Reading
* 6301234560	N
6301234561	D
6301234562	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Progress Level – Reading code and resubmit the record.

15.   If Term equal S, then Dropout Prevention – Length of Program Participation must be numeric, equal to or greater than zero and equal to or less than 70. - record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention – Length of Program Participation is greater than 70.

District Number, Current Enrollment	Student Number Identifier, Florida	Dropout Prevention - Length of Program Participation	Term
37	123456789X	070	S
37	123456790X	000	S
* 37	123456791X	090	S

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Dropout Prevention – Length of Program Participation and resubmit the record.

16. **Dropout Prevention Program Withdrawal Date must be numeric, a valid date, greater than or equal to 07/01/**** and less than or equal to 08/31/****.
-record rejected-**

Note: Dates will vary depending upon the districts' school calendars.

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The Dropout Prevention Program Withdrawal Date in the third record would cause the record to be rejected because it is not within the specified range.

Student Number Identifier, Florida	Survey Period Code	School Year	Dropout Prevention/ Juvenile Justice Programs	Dropout Prevention Program Withdrawal Date
123456789X	5	****	U	05302008
123456790X	5	****	T	12022007
* 223456789X	5	****	U	09012001

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Dropout Prevention Program Withdrawal Date and resubmit the record.

21.   The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

23. **Dropout Prevention Program Withdrawal Date must be greater than or equal to Dropout Prevention Program Enrollment Date. -record rejected-**

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Program Withdrawal Date is less than the Dropout Prevention Program Enrollment Date.

Student Number Identifier, Florida	Dropout Prevention Program Enrollment Date	Dropout Prevention Program Withdrawal Date
123456789X	0904****	1207****
123456790X	0120****	0312****
* 123456791X	0407****	0114****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Dropout Prevention Program Enrollment Date and/or the Dropout Prevention Program Withdrawal Date and resubmit the record.

24.   District Number, Current Instruction/Service must be numeric and in the range 01–68 or 71-75 and must be correct for the district submitting the data. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is not in the appropriate range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.

25.   The School Number, Current Instruction/Service must be alphanumeric and in the range 0001-9899, excluding 9001, or it may be 9992, 9993, 9994 or 9995. -record rejected-

EXAMPLE

The first record would be loaded to the database assuming no other reject rule would cause its rejection. The second, third and fourth records would be rejected because the School Number, Current Instruction/Service are invalid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida
01	0021	012345675X
* 01	9901	012345678X
* 01	C929	012345677X
* 01	U981	012345676X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Instruction/Service and resubmit the records.

26.   **Term must be 3 or S. -record rejected-**

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Term is invalid.

Student Number Identifier, Florida	Term
123456789X	S
* 123456790X	1

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Term and resubmit the record.

27.   If School Number, Current Enrollment is not 9992, 9993, 9994 or 9995, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment. -record rejected-

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. Records two, three and four would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid active number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
37	0021
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

28.   If School Number, Current Instruction/Service is not 9992, 9993, 9994 or 9995, then it must exist on the Master School Identification File as a valid active school in the district of instruction. -record rejected-

EXAMPLE

The fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Instruction/Service do not exist on the Master School Identification File as valid active school numbers in the district of instruction.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Instruction/Service and resubmit the records.

29.   Each Dropout Prevention Program Data record must be unique based on the keys of Student Number Identifier, Florida; Survey Period Code; School Year; Dropout Prevention/Juvenile Justice Programs; District Number, Current Instruction/Service; School Number, Current Instruction/Service; and Term. -first record accepted, all other duplicate records rejected-

EXAMPLE

The first, third and fourth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Term	Dropout Prevention/ Juvenile Justice Programs	School Year
01	0021	012345678X	5	3	U	****
* 01	0021	012345678X	5	3	U	****
01	0021	022345676X	5	S	P	****
01	0021	032345679X	5	3	D	****
* 01	0021	032345679X	5	3	D	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the records loaded to the database are correct, no action is required. However, if the district wishes the rejected records to be loaded to the database, the district must delete any invalid records, correct any rejected records if necessary and resubmit the records.

35.   The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) It must be left-justified with trailing blanks. -record rejected-

EXAMPLE

The first three records listed below would be loaded to the database assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@). The fifth record would be rejected because it is right-justified rather than left-justified.

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz
* 01	123456

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Student Number Identifier, Local and resubmit the record.

37. **Pretest Outcome - Math code must be A, B or Z. -record rejected-**

   EXAMPLE

   The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record will be rejected because the Pretest Outcome - Math code is not valid.

Student Number Identifier, Florida	Pretest Outcome - Math
* 6301237890	S
6301298761	Z
6301212362	A

   DISTRICT RESPONSIBILITY

   If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Pretest Outcome – Math code and resubmit the record.

38.   Pretest Outcome - Reading code must be A, B or Z. -record rejected-

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record will be rejected because the Pretest Outcome - Reading code is not valid.

Student Number Identifier, Florida	Pretest Outcome - Math
* 6301237890	H
6301298761	Z
6301212362	B

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Pretest Outcome – Reading code and resubmit the record.

39.   If Term equal 3, then Dropout Prevention – Length of Program Participation must be numeric, equal to or greater than zero and equal to or less than 180. - record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention – Length of Program Participation is greater than 180.

District Number, Current Enrollment	Student Number Identifier, Florida	Dropout Prevention - Length of Program Participation	Term
37	123456789X	090	3
37	123456790X	000	3
* 37	123456791X	250	3

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Dropout Prevention – Length of Program Participation and resubmit the record.

40.   Florida Education Identifier (FLEID) is alphanumeric and must be entered as "FL" in the first 2 positions followed by twelve numeric digits. No blanks, spaces or all zeros for the twelve numeric digits are allowable. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Florida Education Identifier (FLEID) is not a valid FLEID.

District Number, Current Enrollment	Student Number Identifier, Florida	Florida Education Identifier
01	012345677X	FL340945895734
01	012345678X	FL004583948567
* 01	012345679X	FL000000000000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

50. **Each Dropout Prevention Program Data record must have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; and School Year. -state validation 3-**

EXAMPLE

The Dropout Prevention Program Data record listed below does not have a matching Student Demographic record. Therefore, an error message is generated

Dropout Prevention Program Data

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must delete the Dropout Prevention Program Data record or add a Student Demographic record to match the above key fields.

51.   If Dropout Prevention/Juvenile Justice Programs is D then Grade Level may not equal PK or KG. -state validation-

EXAMPLE

The Dropout Prevention Program record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention/Juvenile Justice Programs and Grade Level.

Dropout Prevention Program records

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year	Dropout Prevention Juvenile Justice Program
* 01	019876545X	0021	5	****	D
01	429876546X	0021	5	****	D

Student Demographic Information records

District Number Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year	Grade Level
01	019876545X	0021	5	****	PK
01	429876546X	0021	5	****	08

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Dropout Prevention/Juvenile Justice Programs and Grade Level.

74.   If the Dropout Prevention/Juvenile Justice Programs is not equal to D, J, N, or W, then the Dropout Prevention Length of Prescribed Program must be greater than zero. -exception report-

EXAMPLE

The third record would cause a message to be generated because the Dropout Prevention/Juvenile Justice Programs code P is expected to have a Dropout Prevention Length of Prescribed Program greater than zero.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Dropout Prevention Length of Prescribed Program
012345678X	D	000
123456789X	U	030
* 345678901X	P	000

DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program and, if in error, correct the record.

76.   If Dropout Prevention/Juvenile Justice Programs equals A, E, P, R, or U and if Term equals S, then the Dropout Prevention Length of Prescribed Program must be greater than zero and less than or equal to 70. -exception report-

EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because during Term S, for Dropout Prevention/Juvenile Justice Programs, P, the Dropout Prevention Length of Prescribed Program is expected to be greater than zero and less than or equal to 70.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Term	Dropout Prevention Length of Prescribed Program
123456789X	A	S	45
* 123456788X	P	S	75

DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program, and if in error correct the record.

78.   **If Dropout Prevention/Juvenile Justice Program code equals A, E, P, R, or U, and if Term equals 3, then Dropout Prevention Length of Prescribed Program must be greater than zero and less than or equal to 180. -exception report-**

EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Dropout Prevention Length of Prescribed Program is greater than 180.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Term	Dropout Prevention Length of Prescribed Program
123456789X	A	3	180
* 123456788X	P	3	270

DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program, and if in error correct the record.