



DJJ Bimonthly Conference Call September 6, 2017

**This Conference Call is
being recorded!!!**

Dr. Curtis Williams

Carla Greene, M.S.



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Welcome and DJJ Spotlight: Program Recognition

Dr. Curtis Williams

DJJ Spotlight: Recognition



Broward County Public School
"High School Counselor of the Year" for 2016-2017

DR. SHERRIE E. POITIER

Congratulations! We are honored that Dr. Poitier
serves DJJ schools.



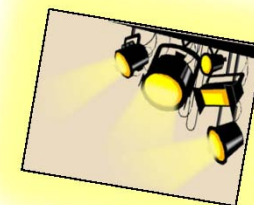
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DJJ Spotlight: Program Recognition Continued

Eric McManus, M. Ed.

Administrator, Educational Alternative Services

Pinellas County Schools



Pinellas County - Transition and Extension Services

- ▶ Vision: Our vision is to connect At-Promise alternative education students who have, or will be re-entering the school system through dropout prevention or delinquency intervention programs, with resources that will improve academics, decrease recidivism, and create safer neighborhoods.
- ▶ Mission: A multidisciplinary, community wide collaborative endeavoring to support students on positive paths toward academic success. The initiative is dedicated to connecting existing organizations and agencies with youth and families in need.
- ▶ Team consists of:
 - ▶ Dan Regan, Transition Specialist
 - ▶ Anxley Miles, Extension Specialist
 - ▶ TBA, Paraprofessional



Transition and Extension Team Services:

- ▶ Weekly in-house, Educational Alternative Services (EAS) Re-entry meetings (held before the Community Re-entry Team Meetings) to discuss student needs and progress
- ▶ Attends/participates in Monthly Circuit 6 Community Re-entry Team Meetings
- ▶ Completes Transition Plans
- ▶ Completes Electronic Educational Exit Plans (EEEPs)
- ▶ After care and re-entry pre planning.
- ▶ Home visits to students not enrolled in school or enrolled and not regularly attending.
- ▶ Scheduled follow-up for one year, for all returning DJJ students served through Pinellas DJJ programs and returning from other district programs.
- ▶ Attends/participates in commitment staffing
- ▶ Coordination of community services and development of new partnerships and family support
- ▶ Collaboration with post commitment aftercare providers: Home Builders Institute (HBI), Eckerd Project Bridge and AMIKids

Additional Services through Neglected and Delinquent Services and Transition

- ▶ After-school tutoring for at local DJJ residential facility, Charles Britt, to remediate and build academic skills
- ▶ After-school Industry Certification Program - C-Tech in Telecommunications and Copper Cabling (starting this year at 3 sites).
- ▶ Partnerships with community agencies for:
 - Job Training
 - Employability Skills
 - Tutoring
 - Counseling
 - Sports and Recreation
 - Classroom Speakers
 - Pregnancy and Parenting
 - Health & Prevention
 - Financial Aid
 - Transportation
 - Mentoring
 - And more depending on student needs - whatever it takes!





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Announcements and Reminders

Dr. Curtis Williams

FDOE Juvenile Justice Education Webpage

<http://www.fldoe.org/academics/exceptional-student-edu/juvenile-justice-edu.shtml>

NEW

- Archived DJJ Bimonthly Conference Calls
- Common Assessment Technical Assistance Paper – Coming Soon

High School Graduation Requirements Flyer

<http://www.fldoe.org/academics/graduation-requirements>

Academic Advisement What Students and Parents Need to Know

Students Entering Grade Nine in the 2014-2015 School Year and Forward
Academic Advisement Flyer—What Students and Parents Need to Know

What are the diploma options?

Students must successfully complete one of the following diploma options:

- 24-credit option
- 18-credit Academically Challenging Curriculum to Enhance Learning (ACCEL) option
- Advanced International Certificate of Education (AICE) curriculum
- International Baccalaureate (IB) Diploma curriculum

What are the requirements for the 24-credit standard diploma option?

4 Credits English Language Arts (ELA)
<ul style="list-style-type: none"> ▪ ELA I, II, III, IV ▪ ELA honors, AP, AICE, IB and dual enrollment courses may satisfy this requirement.
4 Credits Mathematics
<ul style="list-style-type: none"> ▪ One of which must be Algebra I and one of which



Florida Department of Education

Secondary Student Progression

2017-2018 Frequently Asked Questions



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Upcoming Conferences



Educational Strategies & Student Engagement Institute (ESSEI)

Destination Graduation: Together Ensuring Every Student Succeeds

When: September 18-20, 2017

Where: Rosen Plaza Hotel, Orlando, Florida

Summary: The 2017 Educational Strategies and Student Engagement Institute (ESSEI) is a collaboration of school districts, agencies and organizations with a desire to provide and share resources and capacity-building strategies to better educate and serve Florida's student population. This event will offer participants an opportunity to learn, share and network with others. Participants will engage in more in-depth discussions about solutions to counter and prevent academic struggles, school disengagement and dropout.

<http://www.cvent.com/events/2017-educational-strategies-student-engagement-institute/event-summary-b0aa1dfcfb704d16b8ed7b52c3f820d0.aspx>

ESSEI DJJ Special Meeting

When: Monday, September 18, 2017, 8:00 – 10:00 a.m.

What: DJJ Special Meeting moderated by Dr. Curtis Williams (DOE Juvenile Justice Program Director), Melvin Herring (Title I, Neglected and Delinquent Program Director), Julie Orange (DJJ Director of Education), Cindy Jones (DJJ Deputy Director of Education) and Carla Greene (DOE and Project 10 Juvenile Justice Liaison)

Summary: Informal meeting for all DJJ school district and provider education personnel to share best practices, problem-solve and provide stakeholder input

Agenda:

- Building Bridges: A conversation about building relationships between education and care and custody
- Process for complaints and problem-solving
- Process of awarding credits and verifying cumulative transcripts
- Instructional practices, specifically blended learning
- School calendars

23rd National Symposium on Juvenile Services

Improving Juvenile Services: Identifying and Promoting Quality Practice

When: October 9-12, 2017

Where: Rosen Plaza Hotel, Orlando, Florida

Summary: The National Symposium on Juvenile Services is a unique forum that brings together the leadership and direct care professionals from juvenile services and other human services professionals for training and the opportunity to network and share innovative program service approaches being implemented within the juvenile justice system throughout the country.

***The Florida DJJ Teacher of the Year will be announced**

<http://npjs.org/symposium/>



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Legislative Review, Information and Resources

Dr. Curtis Williams

Approved Rule

The following rule was approved at the July 2017 State Board of Education meeting and will be effective on August 20, 2017:

- 6A-1.09941, F.A.C., State Uniform Transfer of Students in Middle Grades and High School

Career and Professional Education (CAPE) Act Submission Period for 2018-19 Program Year

- CAPE Act Submission period for the 2018-19 program year is open until September 29, 2017.
- All information, along with the application to submit a certification request, is available at <http://careersourceflorida.com/cape>.
- Per 1003.492(3)(a) Florida Statutes, to be considered, submissions must:
 - ✓ Be made through a local workforce development board OR a school principal AND include required endorsement letters
 - ✓ Be based on high-skill, high-wage and high-demand job requirements in the regional economy.
- Certifications on the 2017-2018 CAPE Funding List do not have to be resubmitted for the 2018-19 cycle.

Informational Memo on House Bill 7069 Regarding Educator Certification (Chapter 2017-116, Laws of Florida)

The FDOE has issued the following memorandum regarding House Bill 7069 regarding educator certification. The memorandum may be viewed at <https://info.fldoe.org/docushare/dsweb/Get/Document-8024/dps-2017-95.pdf>

Resource: 2017-18 School Year Information

The FDOE has issued the following memorandum regarding the 2017-18 school year information. The memorandum may be viewed at:

- <https://info.fldoe.org/docushare/dsweb/Get/Document-8004/dps-2017-78.pdf> (Memo)
- <https://info.fldoe.org/docushare/dsweb/Get/Document-8005/dps-2017-78a.pdf>(Attachment A).

Must Read Sections:

- Career and Adult Education – page one
- Career and Professional Education (CAPE) – page two
- Teacher Supports – pages four and five
- My Career Shines – page eight

Resource: Student Support Services (SSS) Newsletter

Back-to-School August 2017 issue of its quarterly newsletter:

- Many tips and resources to help build the capacity of your student services team as you begin this school year;
- Resources related to student progression across key transitions;
- Tips for improving attendance;
- Reimbursement tips for Medicaid funds; and
- Upcoming events and conferences.

Share this newsletter with your colleagues. To view this issue and all previous issues, go to <http://sss.usf.edu>.

Resource: Florida Electronic Library (FEL)

A no-cost statewide gateway for all Floridians that opens a new learning path for licensed online resources

- Browse resources by topic or interest;
- Search online resources by A-Z titles, topics, grade levels and eBooks;
- Explore a wide array of reliable online K-12 resources;
- Examine health resources for healthcare professionals and citizens covering various topics such as academic journals, alternative medicine periodicals, nursing, nutrition, diseases and public health; and
- Discover career and job resources.

To view the FEL, go to <http://www.flelibrary.org/home.php>.

Best and Brightest Teacher Scholarship Program for Fiscal Year 2017-18

The FDOE has issued the following memorandum regarding the Best and Brightest Teacher Scholarship Program. The memorandum may be viewed at <https://info.fldoe.org/docushare/dsweb/Get/Document-8000/dps-2017-82.pdf>.



Statewide Professional Development Alternatives' (PDA) Course Offerings

- The Florida Diagnostic and Learning Resource System (FDLRS) Network is offering several new statewide online courses beginning in October 2017.
- In addition to your local FDLRS Associate Center offerings, there are six statewide offerings available.
- For information on FDLRS, go to <http://www.fdlrs.org/>.
- For more information on these PDA courses, see the attached documents.
- For questions, contact staff at pdaquestions@gmail.com or 386-312-2265.



STAR Program in DJJ Residential Programs - Update

Carla Greene, M.S.



STAR Updates

- A list of Vocational Rehabilitation (VR) providers have met VR requirements, one of which includes a DJJ background check, and been approved to serve the students in DJJ programs.
- DJJ STAR contacts participated in a training and have been granted access to the STAR Portal to begin making referrals.

Next Steps:

1. DJJ STAR Contact must establish the coordination between the Facility Administrator, Operations Supervisors and educational staff to implement STAR services.
2. DJJ programs may begin making STAR referrals!

STAR Program Questions? Contact:

Carla Greene, M.S.

FDOE Juvenile Justice Liaison

Project 10: Transition
Education Network

Carla.Greene@fldoe.org

850-245-0475

Carmen Dupoint

Transition Administrator

Division of Vocational
Rehabilitation

carmen.dupoint@vr.fldoe.org

850-245-3299



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School District and Lead Educator Fall Activities

Carla Greene, M.S.

Academy and Career-Themed Course Registration

School districts are annually required to register career-themed courses offered in secondary school as well as high school and middle school career and professional academies. Industry certifications earned in career-themed courses are eligible for additional full-time equivalent (FTE) membership in the Florida Education Finance Program (FEFP) calculation. Under current rules, the following windows for academies and career-themed courses are required:

High School Career and Professional Academies

- Annual Registration Window: Mid-August to Mid-September
- 2017-18 Registration is open August 15 – September 15, 2017
- Appendix Y of the annual Student Information System database manual lists all registered academies

Middle School Career and Professional Academies

- Annual Registration Window: Mid-September to Mid-October
- 2017-18 Registration is open September 18 – October 15, 2017
- Appendix Y of the annual Student Information System database manual lists all registered academies

Career-themed Courses

- Annual Registration Windows: Mid-October to November, February and Early-August
- 2016-17 Registration is open August 1-10, 2017
- 2017-18 Registration is open October 16 – November 30, 2017; February 1 – March 1, 2018; and August 1-10, 2018
- Appendix FF of the annual Student Information System database manual lists all registered career-themed courses

For information about the registration process, please email industrycertification@fldoe.org.

<http://www.fldoe.org/academics/career-adult-edu/cape-secondary/academy-career-themed.stml>

Bureau of Exceptional Education and Student Services: Desktop Monitoring (DM) for IEP Compliance

- Formerly known as Self-Assessment
- Ensure the ESE Staffing Specialist, ESE Liaison or school designee complies with school district requests to provide IEPs and required documentation
- Expect requests in late September or October, 2017



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DJJ EDUCATION HOT TOPICS

Carla Greene, M.S.



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Best Practices for Transfer of Educational Records from School Districts to Residential Programs

Transfer of Educational Records

Misconception: All known educational records are always included in the Juvenile Justice Information System (JJIS) Electronic Commitment Packet (ECP)

Top 2 critical records often missing from ECPs:

1. Cumulative transcripts (often just attendance, behavior records and grades in progress)
2. IEPs, 504 Plans and ELL Plans

Transfer of Educational Records

Juvenile Probation Officers (JPOs) are responsible for obtaining the educational records from the school districts and uploading the records into JJIS.

- ❖ Many JPOs have been given access to their school district's MIS system and have the authority to print educational records; however, most, if not all, have not been given authorization to print CUMULATIVE transcripts.

School District Transition Representative Responsible for Commitment Staffings and Educational Records

- Complete the Educational Records Coversheet and ALL educational records to the JPO immediately upon request or within 5 days of request
- JPOs request the following educational records:
 - ✓ Cumulative Transcripts
 - ✓ Withdrawal form with grades in progress
 - ✓ Attendance and discipline records
 - ✓ IEP and psycho-educational evaluation, if applicable
 - ✓ 504 Plan or ELL Plan, if applicable
- Best Practice to provide the following additional records to complete the educational records portfolio:
 - ✓ Most recent report card and progress reports
 - ✓ Statewide assessments scores
 - ✓ Health and immunization records
 - ✓ IEP Records:
 - *Progress Reports for attainment of IEP goals and objectives*
 - *Functional Behavior Assessment*
 - *Behavior Intervention Plan*
 - ✓ *Multi-tiered System of Support (MTSS) Documentation, if applicable*

School District Transition Representative Responsible for Commitment Staffings and Educational Records

Complete the Educational Records Coversheet (form implemented by DJJ in March 2017)

- ✓ Recommended course schedule assists in coordinating appropriate course enrollment for smooth transitions between school placements.
- ✓ Career and Technical Education (CTE) Programs available in district is critical for appropriate residential placement decisions during Commitment Staffings.
 - ❖ Section 1003.52(5) requires course enrollment to be based in part on the education programs available in the school district in which the student will return.
 - ❖ Completion of CTE courses within 1 year post-release is an outcome measure for DJJ schools in the DJJ annual report

SCHOOL DISTRICT RECOMMENDATIONS FOR RESIDENTIAL PROGRAMS			
Recommended Course Schedule (include course title and code): (*What course schedule would this student have if enrolled in your school district?)			
1		4	
2		5	
3		6	
CTE Programs available in District: (*Does not necessarily mean the student will be able to attend the school with the available CTE program upon return to school district)			
<input type="checkbox"/> Welding <input type="checkbox"/> Building Construction <input type="checkbox"/> Microsoft <input type="checkbox"/> Culinary Other: _____			

School District Transition Representative Responsible for Commitment Staffings and Educational Records

- Provide ALL records:
 - ✓ Cumulative Transcripts
 - ❖ A cumulative transcript is NOT the current course enrollment and grades in progress.
 - ❖ Verify that credits were awarded on transcript for students in detention centers, if applicable
 - ✓ Withdrawal form with current course enrollment and grades in progress
 - ❖ Detention Centers – Best practice to include the number of days in detention and the number of grades (assignments completed) that made up the average percentage (grades in progress).
 - ✓ Most recent report card and progress reports
 - ❖ Students often lose credit for work completed when a mid-semester transfer occurs and end up “starting over” with their coursework.

School District Transition Representative Responsible for Commitment Staffings and Educational Records

Include ALL records, cont.:

- ✓ IEP, if applicable
 - *Progress Reports of IEP goals and objectives*
 - *Functional Behavior Assessment*
 - *Behavior Intervention Plan*
 - *Psycho-educational evaluation*
- ✓ 504 Plan or ELL Plan, if applicable

Value of additional records:

- Assists in appropriate residential placement
- Provides more quantitative data to inform interagency staff at the juvenile justice programs in developing an appropriate transition plan and performance plan that best serves the needs of the student
- Speeds the process of obtaining Vocational Rehabilitation eligibility

School District Transition Representative responsible for Commitment Staffings and educational records

Include ALL records, cont.:

- ✓ *Multi-tiered System of Support (MTSS) Documentation, if applicable*

Value of additional records:

- Too many students have been provided supports in the school district and then no longer receive the same level of support when transferred to a DJJ program
- Documentation that supports the responsibility of identifying students suspected of having a disability

Best Practice for School District Transition Representative Responsible for Commitment Staffings and Educational Records

- Collect all educational records, complete the Educational Records Checklist and attend the commitment staffings to discuss the student's academic status and interpret the educational records.
- Consult with the legal counsel in your school district regarding transfer of educational records for students transferring to juvenile justice programs. FERPA allows educational institutions and agencies to disclose student's education records, without parental consent, as long as certain conditions are met.
- Notify Cindy Jones at Cindy.Jones@djj.state.fl.us of any Transition Contacts personnel changes as soon as possible.

Individual responsible for obtaining records for student upon entry into DJJ program

If educational records from ECP are incomplete:

1. Request educational records from School District Transition Representative responsible for Commitment Staffings and educational records.
(<http://www.djj.state.fl.us/docs/education/transition-contacts830008EC6C1D.pdf?sfvrsn=2>)
2. Request additional educational records from schools self-reported by the student.
3. Notify your assigned DJJ Regional Education Coordinator if unable to obtain a copy of student records. Regional coordinators will assist with obtaining all educational records, including IEPs, 504 Plans and ELL Plans, if applicable.

Individual responsible for obtaining records for student upon entry into DJJ program

53 School Districts in Florida utilize Portal for Exceptional Education Resources (PEER)

- Refer to the PEER school district map when a new student is enrolled. Contact Carla Greene or PEER Support (PEERSupport@fldoe.org) for an electronic copy.
- If a student transfers from one of the districts utilizing PEER, the student's IEP and other documents will automatically transfer to the new district after:
 - The new district submits a record for the student; AND
 - The student ID number matches the student ID number used in the previous school district.
- If the student's IEP is not transferred automatically, then contact PEERSupport@fldoe.org for additional assistance with a manual transfer.

Individual responsible for obtaining records for student upon entry into DJJ program

- If the home school district does not utilize PEER, and the IEP was not included in the DJJ ECP, contact the home school for the IEP.
- If the home school does not forward the IEP, the contact information for the ESE Coordinator of the home district can be found at the following link:
<http://app4.fldoe.org/EESSContacts/>.



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Education Notes for Community Re-entry Team Meetings

Education Notes for CRT Meeting

Main Purpose: Self-advocacy tool for the student

- Utilized in DJJ Residential Programs.
- Developed by DJJ Education as a best practice to ensure accurate and up-to-date information for the CRT meeting.
- Used in conjunction with the Electronic Educational Exit Plan (EEEP) to include more detailed information (e.g., current course schedule, specific credits earned).
- Intended to be completed by the student with the assistance of an educational representative.



Contact Cindy Jones or assigned DJJ Regional Education Coordinator for a copy of the Education Notes for CRT Meeting form.

NAME/TITLE	PHONE/FAX	EMAIL
Cindy Jones Deputy Education Director	 (850) 717-2709	cindy.jones@djj.state.fl.us
Ken Myers NW Region Education Coordinator	 (850) 595-8820	ken.myers@djj.state.fl.us
Renette Crosby NE Region Education Coordinator	 (386) 418-5261	renette.crosby@djj.state.fl.us
Joey Nice West Region Education Coordinator	 (352) 588-5900	Joey.Nice@djj.state.fl.us
Rowena Rose Central Region Education Coordinator	 (407) 241-2054	rowena.rose@djj.state.fl.us
Peter Keelan SE Region Education Coordinator	 (561) 517-3056	peter.keelan@djj.state.fl.us



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Next DJJ Bimonthly Conference Call

Wednesday, November 8, 2017
10:00 a.m. (Eastern Standard Time)

*Second Wednesday instead of third Wednesday for November





Contact Information

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