Year:  2017-18

Data Element Number:     **203810**

Data Element Name:  **Duty Days**

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The standard number of days per year an employee in this job is scheduled to work (including paid holidays). Temporary or Substitute employees should be coded "000".  Right justified.

Examples:

210 - The employee is in a job for which the standard number of duty days per year is 210.

000 - The employee is a Temporary, Substitute or Student employee.

| **Code** | **Definition/Example** |
|---|---|
| | Not applicable for this element. |

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**Length:**            3

**Data Type:**            Numeric

**Year Implemented:**   9293

**State Standard:**            No

**Use Types:**

State Reporting:             Yes

Local Accountability:             Yes

**Formats Required:**

Staff Payroll Information DB9 30x

**Surveys Required:**

Survey 2      Yes

Survey 3      Yes

**Appendixes:**
None

**Description of Changes:**

None