

2015-2016 Instructional Material

Universal Design Learning (UDL) Questionnaire

Bid Number: **2960**

ISBN Number: **9780763866266 (eBook)**

Title of Materials: **Computer Concepts & Microsoft 2013**

Publisher: **EMC Publishing, LLC**

1. How are both flexibility and student choices provided for the following presentation features in the instructional materials:

- Fonts:
 - Type and size. **The eBook pages can be enlarged. The font cannot be changed.**
 - Colors and background colors can be adjusted. **Not available at this time**
- Background: High contrast color settings are available. **Not available at this time**
- Text-to-speech tools **Not available at this time**
- All images have alt tags. **Not available at this time**
- All videos are captioned. **Not available at this time**
- Text, image tags, and captioning sent to refreshable Braille displays.
All text is readable by screen readers and other accessibility devices via HTML code.

2. How are the following navigation features provided in the instructional materials:

- Non-text navigation elements (buttons, icons, etc.) can be adjusted in size. **Not available at this time**
- All navigation elements and menu items have keyboard shortcuts. **Not available at this time**
- All navigation information can be sent to refreshable Braille displays. **Yes**

3. How are the following study tools provided in the instructional materials:

- Highlighters are provided in the four standard colors (yellow, rose, green, blue). **Yellow is available**
- Highlighted text can be automatically extracted into another document. **Not available at this time**
- Note taking tools are available for students to write ideas online; as they are processing curriculum content.
Yes, students can take notes in the eBook and the information is saved.

4. Which of the following assistive technology supports, by product name, have you tested for use with the instructional materials: **No specific product names tested at this time.**

- Assistive technology software that can be run in the background. Examples include:
 1. Magnification
 2. Text-to-speech
 3. Text-to-American Sign Language
 4. On-screen keyboards
 5. Switch scanning controls
 6. Speech-to-text

5. For students with special needs who require paper materials based upon the IEP, how are the materials provided for students currently not able to access digital materials? **Everything is available in print.**