

**ATTACHMENT  
PERSONNEL DATABASE SUMMARY OF CHANGES**

**All changes listed are implemented in the 2020-21 Data Submission.**

<b>NUMBER: 0000</b>		<b>ELEMENT NAME: Global Changes</b>		
<b>DESCRIPTION: A list of generic changes that affect all data elements in the Personnel data element dictionary.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	Added frequency zero edits as Section III Frequency Zero Edits to Database Manual showing all Frequency Zero Edits and verification reports are now Section IV Verification Reports and Selection Criteria.	Data Quality-Edit to be included in PDB Database Dictionary.
01JUL2020	2020-21	ED-Change	Updated the 'Data Element is used in the Following Reports' area in Data Element Pages where data is actually showing where data is being used.	Data Quality. Included in PDB Database Dictionary.

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<b>NUMBER: 1009</b>		<b>ELEMENT NAME: Primary Activity/Occupational Activity Code</b>		
<b>DESCRIPTION: The primary activity for the employee as determined by the college. For employees with a single activity, this will match the activity reported on the Employment Activity record (Record Type 2) in Activity/Occupational Activity Code (Data Element 2005). For employees with multiple activities, the activity the college considers the employees main/primary activity.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	EL-Change	DE 2005 Name Change to Primary Activity/Occupational Code from Primary Activity/Ocupational Activity Code.	Name had Activity in twice. Change for Readability and less confusing.

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<b>NUMBER: 2005</b>		<b>ELEMENT NAME: Activity - Occupational Activity Code</b>		
<b>DESCRIPTION: Indicates the employee's Occupational Activity Classification.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Add	New Edit: 2005_7 Activity/Occupational Code (DE 2005) and Organizational Unit and GL Code (DE 0140) and Personal Identification Number (DE 0130) on record type 6 and no match on record type 2. Informational edit in PDBEDIT starting T4E2021.	Data Quality-Edit to be included in PDB Database Dictionary.
01JUL2020	2020-21	ED-Add	New Edit: 2005_8 Activity/Occupational Code (DE 2005) and Organizational Unit and GL Code (DE 0140) and Personal Identification Number (DE 0130) on record type 8 and no match on record type 2. Informational edit in DMSEDIT starting T2E2021.	Data Quality-Edit to be included in PDB Database Dictionary.

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<b>NUMBER: 2060</b>		<b>ELEMENT NAME: Locally Assigned Position Number</b>		
<b>DESCRIPTION: The employee's position number assigned by the institution.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	EL-Add	New Data Element: DE 2060 Locally Assigned Position Number Physical Description x(20) , in Record types 2, 6, 7, 8 and part of the key.	Data Quality-Edit to be included in PDB Database Dictionary.
01JUL2020	2020-21	ED-Add	2060_1 Locally Assigned position Number (DE 2060) Missing or invalid - Informational. Starting in submission T2E2021.	Data Quality-Edit to be included in PDB Database Dictionary.

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<b>NUMBER: 3010</b>		<b>ELEMENT NAME: Course Identifier Section</b>		
<b>DESCRIPTION: A unique identifier assigned by the institution for each section of a course offered during the term reported. This element is used in conjunction with Course Identifier (DE 3005).</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	IDB 1000_1 PDB Course Identifier (DE 3005) and PDB Course Identifier – Section (DE 3010) with no matching record on SDB Course Identifier (DE 3008) and SDB Course Identifier – Section (DE 3009) Critical	Rename IDB Edits for 2020-21
01JUL2020	2020-21	ED-Change	IDB 1000_2 PDB Course Identifier (DE 3005) and PDB Course Identifier – Section (DE 3010) with no matching record on SDB Course Identifier (DE 3008) and SDB Course Identifier – Section (DE 3009) Critical	Rename IDB Edits for 2020-21
01JUL2020	2020-21	ED-Change	IDB 1000_5 PDB Course Classification (DE 4060) EQ D and [SDB Course ICS (DE 3001) NE (13104, 13201, 13202, 13203)] OR [SDB Course ICS (DE 3001) EQ 13204 and SDB Adult Educational Functioning Level – Initial (DE 3022) IN (H, K, L, M)] for same Course Ident	Rename IDB Edits for 2020-21

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<b>NUMBER: 4015</b>		<b>ELEMENT NAME: Days of Course Meeting</b>		
<b>DESCRIPTION: Indicates which days of the week a course section meets.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	Zero Frequency Edit: DE 4015 Day Meeting Days of Course Meeting will be Informational for Monday, Tuesday, Wednesday, Thursday and Friday. Will change back to Critical after COVID-19.	Due to COVID-19. .

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<b>NUMBER: 4030</b>		<b>ELEMENT NAME: Site Number</b>		
<b>DESCRIPTION: Number assigned to a site by the college. This number must be the same as reported on the Facilities Data Base.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	4030_4 Site Number (DE 4030) EQ 99 for all Course Records submitted will be informational until after COVID-19.	Due to COVID-19. .
01JUL2020	2020-21	ED-Change	IDB 2000_1 PDB Site Number (DE 4030), PDB Facility Number (DE 4035), and PDB Room Number (DE 4040) with no matching record on FCO Site Number (DE 5100), FCO Facility Number (DE 5200), and FCO Room Number (DE 5300) Critical	Rename IDB Edits for 2020-21

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<b>NUMBER: 4035</b>		<b>ELEMENT NAME: Facility Number</b>		
<b>DESCRIPTION: The number assigned to a facility by a college.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	IDB 2000_1 PDB Site Number (DE 4030), PDB Facility Number (DE 4035), and PDB Room Number (DE 4040) with no matching record on FCO Site Number (DE 5100), FCO Facility Number (DE 5200), and FCO Room Number (DE 5300) Critical	Rename IDB Edits for 2020-21



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<b>NUMBER: 4040</b>		<b>ELEMENT NAME: Room Number</b>		
<b>DESCRIPTION: Number assigned to a room by a college. Includes one place prefix, four number and one place suffix.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	IDB 2000_1 PDB Site Number (DE 4030), PDB Facility Number (DE 4035), and PDB Room Number (DE 4040) with no matching record on FCO Site Number (DE 5100), FCO Facility Number (DE 5200), and FCO Room Number (DE 5300) Critical	Rename IDB Edits for 2020-21

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<b>NUMBER: 4060</b>		<b>ELEMENT NAME: Primary Course Section Classification</b>		
<b>DESCRIPTION: Identifies the Primary Course Section content.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	IDB 1000_5 PDB Course Classification (DE 4060) EQ D and [SDB Course ICS (DE 3001) NE (13104, 13201, 13202, 13203)] OR [SDB Course ICS (DE 3001) EQ 13204 and SDB Adult Educational Functioning Level – Initial (DE 3022) IN (H, K, L, M)] for same Course Ident	Rename IDB Edits for 2020-21

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<b>NUMBER: 4065</b>		<b>ELEMENT NAME: Instructional Delivery Method</b>		
<b>DESCRIPTION: A classification of a course based on the delivery of direct instruction.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	Zero Frequency Edit: DE 4065 Instructional Delivery Method will be Informational for Table value C - On Campus Instruction. Face to face instruction where students are expected to attend classes regularly. Will change back to Critical after COVID-19.	Due to COVID-19. .

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<b>NUMBER: 4071</b>		<b>ELEMENT NAME: Developmental Education Primary Strategy</b>		
<b>DESCRIPTION: Indicates the primary delivery strategy for a developmental education course.</b>				
<b>Change Date</b>	<b>Implement Year</b>	<b>Change Code</b>	<b>Change</b>	<b>Reason</b>
01JUL2020	2020-21	ED-Change	IDB 1000_3 SDB Course-ICS (DE 3001) NE 13101 and SDB Course Identifier Prefix (DE 3008) IN (ENC, MAT, REA) and PDB Developmental Education Primary Strategy (DE 4071) NE Z Critical	Rename IDB Edits for 2020-21
01JUL2020	2020-21	ED-Change	IDB 1000_4 SDB Course-ICS (DE 3001) EQ 13101 and SDB Course Identifier Prefix (DE 3008) IN (ENC, MAT, REA) and PDB Developmental Education Primary Strategy (DE 4071) EQ Z Critical	Rename IDB Edits for 2020-21