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MEMORANDUM 30-2020-20

TO: Florida College System Reports Coordinators
FROM: Juan Mestre
DATE: March 12, 2020
SUBJECT: 2020 Winter/Spring Anticipated Degree Graduates
DUE DATE: Submission window: Monday, March 16, 2020, to Friday, April 10, 2020

The Florida College System (FCS) and the Independent Colleges and Universities of Florida (ICUF) have worked together to establish a cooperative, reciprocal relationship in order to provide additional transfer options for our degree transfer students. In an effort to inform our potential degree graduates of this additional option of continuing their postsecondary education, ICUF, the state universities and the state colleges have requested information on the anticipated 2020 Winter/Spring term graduates.

ICUF is requesting anticipated Associate in Science (AS), Associate in Applied Science (AAS) and Associate in Arts (AA) degree graduates.

We suggest that students defined as anticipated graduates be those who have earned no less than 75% of the total hours toward degree completion as of the end of the 2019-20 Fall term, and recommend the group include any student who is expected to graduate at the end of the Winter/Spring term.

This data submission is optional. However, it is in the best interest of the students if all FCS institutions participate in order to provide maximum opportunity for all anticipated graduates to continue their postsecondary education in a Florida higher learning institution of their choice.

In preparation for your data submission, please review the attached edit criteria and record format. Return the file through TIBCO® using the specified filename:
“CCxx.ADG.ICUFLIST.T3E2020.PROD.txt” (where xx is your college number).

Please note, we are requesting this data only if you have previously provided public notice to the parents of students and to the students who are 18 or older designating the requested data as directory information, and have given the parents and students the right to refuse disclosure. If a parent or older student has refused disclosure, do not include that student’s data in your response.

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Please submit your file by close of business April 10, 2020. Please notify [Linda Wheatcraft-Smith](#) via email, if you choose to accept/decline submitting a data file.

JM/lws

Attachments

cc: Florida College System Executive Assistants to the Presidents

Florida College System Chief Information Officers

Carrie Henderson, Executive Vice Chancellor, FCS

Shanna Autry, Director of Student Affairs, FCS