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MEMORANDUM NUMBER 30-2023-02

TO: Florida College System Reports Coordinators
FROM: Kimberly Pippin
DATE: July 8, 2022
SUBJECT: 2021-2022 Recreation and Leisure Headcount Report/Certification
DUE DATE: **Due Friday, August 5, 2022**

All colleges are required to submit an unduplicated headcount of the number of recreation and leisure students enrolled during the 2021-2022 reporting year (Summer, Fall and Spring terms) using the [Annual Recreation and Leisure Enrollment Certification Form](#) available on our website.

This certification form is due no later than Friday, August 5, 2022, and must be submitted using the specified certification file name.

All colleges must complete and return this form, even if your college has **no** enrollment in recreation and leisure courses/programs.

If you have any questions, please contact Katie Mueller at Katherine.Mueller@fldoe.org or Kimberly Pippin at Kimberly.Pippin@fldoe.org.

KP/km

cc: College Executive Assistant to the President