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**MEMORANDUM 30-2021-11**

**TO:** Florida College System Reports Coordinators

**FROM:** Kimberly Pippin

**DATE:** November 6, 2020

**SUBJECT:** Salaries of Selected Positions Data Collection

**DUE DATE:** **Friday, December 18, 2020**

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The purpose of this memorandum is to request salaries of selected positions for state reporting. Attached is the 2020-21 Salaries of Selected Positions spreadsheet, which contains instructions for this submission. Should you have any questions regarding the requested financial data, email [Dottie Sisley](#), Director of the Florida College System Budget Office.

Please submit the completed spreadsheet through TIBCO® using the file name:

**CCxx.SEL.SALARIES.T4E2021.PROD.xlsx** (where xx is the institution number).

The completed spreadsheet and certification form are due no later than Friday, December 18, 2020. Certification forms are available on the [CCTCMIS website](#) and should be submitted using the specified certification file name listed within the form.

If you have any technical questions regarding the form or the submission process, email [Murray Cooper](#) and [Kimberly Pippin](#).

KP/lws

Attachment

cc: Dottie Sisley, Director, Florida College System Budget Office