#### STATE BOARD OF EDUCATION Consent Item June 22, 2016

**SUBJECT:** Approval of Amendment to Rule 6M-8.620, Voluntary Prekindergarten (VPK) Pre- and Post-Assessment Compliance

#### PROPOSED BOARD ACTION

For Approval

#### AUTHORITY FOR STATE BOARD ACTION

Section 1001.213(2), Florida Statutes

#### EXECUTIVE SUMMARY

The Office of Early Learning (OEL) administers federal and state child care funds and partners with 30 local early learning coalitions to deliver comprehensive early learning services statewide. The office oversees three programs—the School Readiness Program, the Voluntary Prekindergarten (VPK) Education Program, and Child Care Resource and Referral services. OEL is required to submit its proposed rules to the State Board of Education for approval.

The proposed revisions to the rule modify the process that must be conducted by early learning coalitions, school districts, and VPK providers in order to be able to deliver and report the results of a pre- and post-assessment of students enrolled in the Voluntary Prekindergarten Education Program. The revisions also change and clarify the responsibilities and deadlines associated with this process.

**Supporting Documentation Included:** Proposed Rule 6M-8.620, F.A.C. and Form OEL-VPK 12

Facilitator: Rodney J. MacKinnon, Executive Director, Office of Early Learning

Substantial rewording of Rule 6M-8.620 follows. See Florida Administrative Code for present text.

#### 6M-8.620 Voluntary Prekindergarten (VPK) Pre- and Post-Assessments Compliance.

(1) Definitions. As used in this rule:

(a) "VPK Class Schedule" is the approved VPK class calendar identified on Class Registration Application-

Calendars (Form OEL-VPK 11B) in accordance with Rule 6M-8.300, F.A.C.

(b) "Assessment Period One" (AP1) is the first thirty (30) calendar days of the VPK class schedule beginning with the first VPK instructional day and including non-instructional days.

(c) "Assessment Period Three" (AP3) is the last thirty (30) calendar days of the VPK class schedule ending on the last VPK instructional day and including non-instructional days.

(d) "Bright Beginnings" is the Florida VPK Assessment online reporting system used by VPK providers, school districts, and early learning coalitions found on the website: https://brightbeginningsfl.org, an example of the website, without user specific information, can be found on Form OEL-VPK 12 (June 2016) which is hereby incorporated by reference and is found at \_\_\_\_\_\_.

(e) "VPK Pre- and Post-Assessment" is defined in Rule 6A-1.09433, F.A.C. as the Florida VPK Assessment.

(2) The Florida VPK Assessment Materials.

(a) VPK Private Provider Responsibilities.

<u>1. VPK private providers shall order assessment materials, based on need, through Bright Beginnings at least</u> thirty (30) calendar days before the first day of the VPK class schedule. The provider shall monitor the status of the order. If the order is disapproved by the early learning coalition, the provider shall resubmit the corrected order no later than five (5) calendar days after disapproval.

2. If the VPK private provider fails to order assessment materials in accordance with subparagraph (2)(a)1, receipt of the materials will not be guaranteed in time for required assessment administration as described in this rule.

(b) Early Learning Coalition Responsibilities. The coalition is responsible for the timely review, approval or disapproval of orders for assessment materials placed by VPK private providers on Bright Beginnings. The coalition shall:

1. Monitor email notifications regarding assessment materials.

2. Review orders and verify that the quantity of materials ordered aligns with the number of VPK classes offered by the contracted VPK private provider ordering the materials.

<u>3. Approve or disapprove orders placed by contracted VPK providers within seven (7) calendar days after the</u> order is placed, or if the order is placed before contract is executed, approve or disapprove orders within seven (7) calendar days of executing Form OEL-VPK 20, the Statewide Voluntary Prekindergarten Provider Contract (VPK Provider Contract) as incorporated in Rule 6M-8.301, F.A.C. with the provider. If order is disapproved, the coalition shall notify the VPK provider through Bright Beginnings of the reason for disapproval.

<u>4. Approve or disapprove a resubmitted order no later than seven (7) calendar days after receiving email</u> notification that the order is pending approval and notify the VPK provider through Bright Beginnings of the reason for disapproval if order is disapproved.

(c) School District Responsibilities.

<u>1. The school district is responsible for ordering assessment materials, based on need, for each public school</u> offering VPK in the district. Orders shall be placed through Bright Beginnings at least thirty (30) calendar days before the first day of VPK instruction for each public school if the VPK Provider Contract has been executed, or if the contract is not executed by this deadline, the school district shall order within seven (7) calendar days of executing the contract.

2. If the school district fails to order assessment materials in accordance with subparagraph (2)(c)1, receipt of the materials will not be guaranteed in time for required assessment administration as described in this rule.

(3) Administration and Submission.

(a) VPK providers shall administer the Florida VPK Assessment during AP1 and AP3 as defined in subsection (1) of this rule. The Florida VPK Assessment must be administered by qualified assessors as defined in Rule 6A-1.09433, F.A.C.

(b) VPK private providers and public schools (or the school district on behalf of their public schools) shall register their VPK programs annually by completing the initial registration wizard and entering programmatic information on Bright Beginnings.

(c)The Florida VPK Assessment data for AP1 shall be entered and submitted by VPK providers (or the school district on behalf of their public schools) on Bright Beginnings within forty-five (45) calendar days of the first day of each VPK class schedule.

(d) The Florida VPK Assessment data for AP3, shall be entered and submitted by VPK providers (or the school district on behalf of their public schools) on Bright Beginnings no later than fifteen (15) calendar days after the last day of each VPK class schedule.

(4) Verification and Compliance.

(a) Each coalition and school district shall assign a staff member, to register and serve as the administrator for Bright Beginnings on behalf of the coalition or district. The administrator may also assign additional staff as designees as needed.

<u>1. The administrator and designee(s) shall receive and monitor email notifications from Bright Beginnings</u> regarding which VPK providers have entered and submitted the Florida VPK Assessment data for AP1 and AP3.

2. The administrator and designee(s) shall access the coalition or district Florida VPK Assessment Data Status Report during assessment periods to verify which VPK providers have entered and submitted the VPK Assessment data in Bright Beginnings.

(b) The coalition shall document attempts to notify private VPK providers and the school district shall document attempts to notify public schools that have not entered and submitted VPK assessment data for AP1 and <u>AP3 of their responsibility to do so.</u>

(c) Noncompliance with VPK pre- and post-assessment.

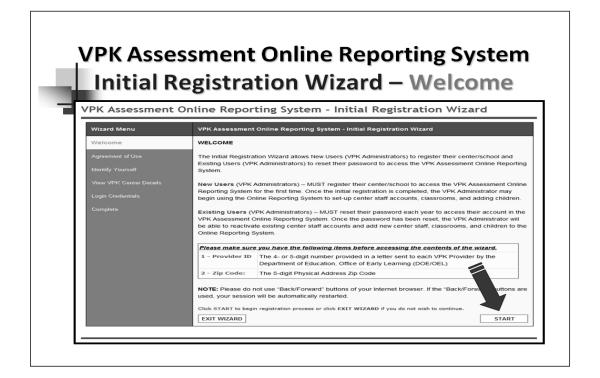
<u>1. Each coalition or school district shall verify whether private providers and public schools, respectively,</u> <u>comply with the VPK pre- and post-assessment requirements.</u>

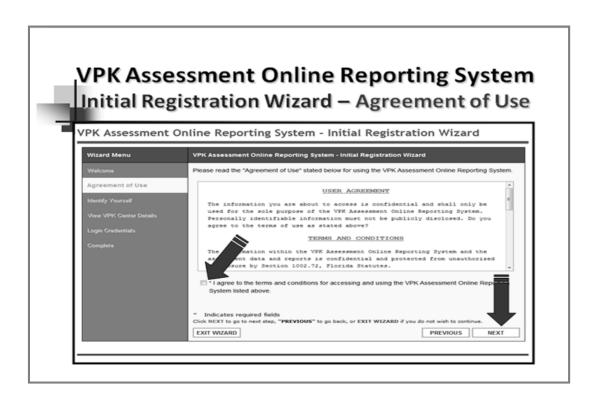
2. If the coalition verifies that a private provider failed to comply with the VPK pre- and post-assessment requirements of s. 1002.67(3), F.S. and the removal from eligibility to offer VPK for a period of five (5) years is required in accordance with s. 1002.67, F.S. the coalition shall notify the Office of Early Learning (OEL). The OEL will require the coalition to remove the provider's eligibility accordingly.

3. If the school district verifies that a public school failed or refused to comply with the VPK pre- and postassessment requirements of s. 1002.67(3), F.S. and the removal from eligibility to offer VPK for a period of five (5) years is required in accordance with s. 1002.67, F.S. the school district shall notify OEL. The OEL will require the school district to remove the public school's eligibility accordingly and notify the early learning coalition. <u>4. If a VPK provider is removed from eligibility due to the failure to comply with the VPK pre- and post-</u> assessment, either the VPK provider's school-year program or summer program, or both, is removed from eligibility to deliver VPK for a period of five (5) years.

Rulemaking Authority 1001.213(2), 1002.79 FS. Law Implemented 1002.67(3), (4), 1002.73(2)(d) FS. History–New 3-31-15, Amended\_\_\_\_\_.

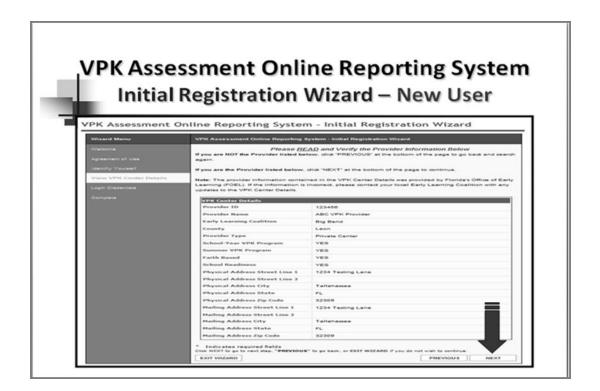
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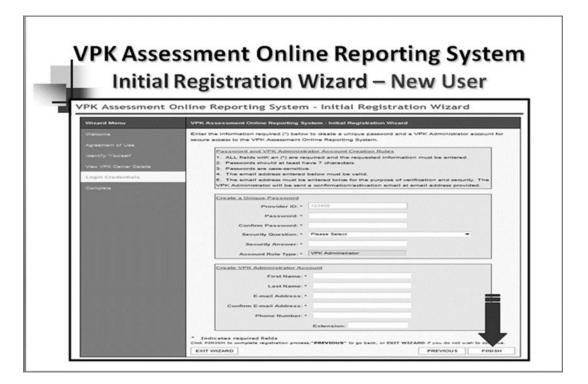


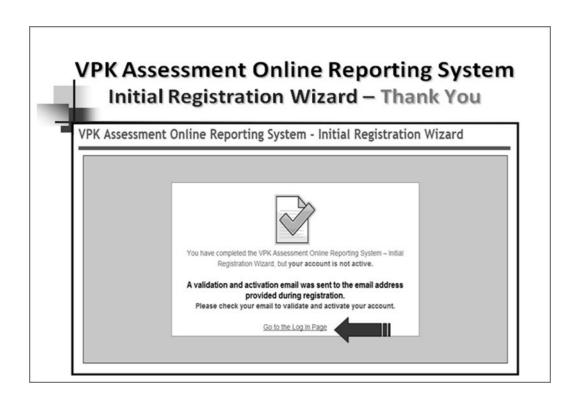
**Initial Registration Wizard continued** 

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Agreement of Use	
Identify Yourself	Provider ID: *
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**Initial Registration Wizard continued** 





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#### Assessment Data tab

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# Coalition VPK Assessment Data Status Report

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### Screenshot 1 of 4

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Please ≥ Ste	<mark>Select atleast one</mark> ep 1: Select a Year a	Class Room. and Program:	Material C	orders v	Y	Order No 9
Please > Ste	Select atleast one op 1: Select a Year a ClassroomWarre	Class Room. and Program: VPK Assessment Kit	Material C	orders v		
Please ≥ Ste	Select atleast one ep 1: Select a Year a ClassroomName testorder 6	Class Room. and Program: VPK Assessment Kit New Kit	Material C	orders standardkit ogy	×	9
Please > Ste	Select atleast one op 1: Select a Year a ClassroomHame testorder 6 testorder7	Class Room. and Program: VPK Assessment Kit New Kit	Material C	orders standardkit ogy	~	9
Please Ste	Select atleast one ep 1: Select a Year a classroomHame testorder 6 testorder7 test 10	Class Room. and Program: VPK Assessment Kit New Kit New Kit	Material C	Orders  Standardkík Ogy	~	9 10 12

#### Screenshot 2 of 4

rovider	Profile Center Staff Class					
	And a state of the	rooms Orders Childre	en Assessment Data	Assessment Reports Custo	omizing VPK Instructio	n Parent Letter
			Material Or	dors		
			Material Of	uers		
> Ste	p 1: Select a Year and F	rogram: 20	15-16 School-Year	~		
		. ST.:				
	ClassroomName	VPK Assessment Kit		StandardKit Qty		Order No
	test order 6	New Kit	~	1	~	9
	testorder7	New Kit	~	1	~	10
	test 10	New Kit	~	t.	~	12
[6]	test 11	New Kit	~	1	~	13
	test12	Please Select	~	Please Select	~	
1 2						
_						
						Add Orde
Orde	er History					
Orde	er History					
Orde		is Approved	Shipping Statu	is TrackingDetail:	s Reaso	onForDenial
		Is Approved Not Yet Approved	Shipping Statu	ıs TrackingDetail:	s React	onForDenial
Order	r No Order Placed Date	Contraction of the state	Shipping Statu	is TrackingDetails	s Reaso	onForDenial
Order 13	r No Order Placed Date 3/29/2016 4:04:58 P/M	Not Yet Approved	Shipping Statu	rs TrackingDetail:	s Reaso	onForDenial
Order 13 12	r No Order Placed Date 3/29/2016 4:04:58 PM 3/29/2016 12:05:27 PM	Not Yet Approved	Shipping Statu	IS TrackingDetails	s Reaso	onForDenial

### Screenshot 3 of 4

			Add Orders
Order Su	mmary		
Total Class F	Rooms Selected: 1		
ClassroomNar	ne VPK Assessment Kit Standard Qty Replacement Kit 1		
testi2	Replacement Nr. 1		
O Physical A	ddress	○ Mailing Address	
Physical		Mailing	
	Line 1:	Line 1:	
	Line 2: City:	Line 2: City:	
	State:	State:	
	Zip Code:	Zip Code:	
If you pe	eed to update your mailing address, ple	ase email the Office of Early Learning at	vokassessment@oel.mvflorida.co
to request th		an char are a new area y county ar	ipical anime county in rouse
			Place Order Cancel Order

### Screenshot 4 of 4

Physical Address     OMailing Address       Physical     Mailing       Line 1:     Line 1:       Line 2:     Line 2:       City:     City:       State:     State:	
Line 1: Line 2: City: State: Line 2: City: State:	
Line 2: City: State: State:	
Line 2: Line 2: City: City: State: State:	
City: City: State: State:	
State: State:	
Zip Code: Zip Code:	