

**STATE BOARD OF EDUCATION**  
**Consent Item**  
June 22, 2016

**SUBJECT:** Approval of New Rule 6A-1.094224, Uniform Assessment Calendar

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**PROPOSED BOARD ACTION**

For Approval

**AUTHORITY FOR STATE BOARD ACTION**

Section 1008.22(12), Florida Statutes

**EXECUTIVE SUMMARY**

Section 1008.22(7), F.S., requires that the Commissioner publish a uniform calendar to its website each year that includes statewide assessment information for the following two years. Each school district will then be required to populate the template with district assessment information. It is therefore necessary to establish in rule the requirements for the template and the expectations for the Department and school districts for populating the calendar. The proposed rule develops specific requirements for the information to be included in each populated calendar and the methods for calculating total test time, as required by Section 1008.22(7)(b)9., F.S. The proposed rule further clarifies criteria for the posting of the populated calendar to school district websites, public school websites, and within each district's parent guide, as required by Section 1002.23(5), F.S.

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**Supporting Documentation Included:** Proposed Rule 6A-1.094224, F.A.C.; Uniform Assessment Calendar template; sample Uniform Assessment Calendar; Rule Workshop PowerPoint Presentation

**Facilitator:** Juan Copa, Deputy Commissioner, Accountability, Research, and Measurement

6A-1.094224 Uniform Assessment Calendar

(1) The purpose of this rule is to establish the criteria for the format of the Uniform Assessment Calendar template, as required by Section 1008.22(7), F.S.

(2) By August 1 of each year, the Department shall populate the Uniform Assessment Calendar template for each statewide assessment required by Section 1008.22, F.S. The Commissioner shall publish the populated template on the Department website and provide it to school district superintendents.

(3) The Uniform Assessment Calendar template shall include the following information:

(a) A glossary including definitions of terminology related to required statewide assessments.

(b) An explanation of the assessment type (e.g., summative, diagnostic, screening), purpose/required use, and statutory authority/required use citation for each required assessment.

(c) A section for required statewide assessments and a section for statewide assessments that are applicable to select students. The Department shall populate these sections of the template with the following information:

1. Assessment name;

2. Students to be tested;

3. Statewide testing window;

4. Testing mode (e.g., paper-based or computer-based);

5. Testing time; and

6. Date results are expected to be reported to teachers, students, and parents.

(d) A section with blank spaces in which districts shall record the assessment name, students to be tested, district testing window, mode, testing time, and date results are expected to be reported to teachers, students, and parents for each required district assessment.

(e) A section to calculate estimates of total testing times by grade level. The Department shall populate this section of the template with estimates of total testing times by grade level for required statewide assessments.

(4) Each district shall:

(a) Populate the Uniform Assessment Calendar template with the following information:

1. The district shall add rows as necessary to the “Glossary of Assessment Terms” section of the calendar in order to provide definitions for terminology related to district-required assessments, if applicable. The district shall not alter statewide assessment glossary information.

2. The district shall add rows as necessary to the “Test, Type, and Purpose/Use” section of the calendar in order to indicate the assessment name, type (e.g., summative, diagnostic, screening), purpose/required use, and statutory authority/required use citation for each required district assessment. The district shall not alter statewide assessment information.

3. The window during which districts will administer statewide assessments required for all students as well as those required for select students. If the district is not administering a statewide assessment that is only required for select students, the district shall indicate as such on the calendar. The district shall not alter any other statewide assessment information.

4. The assessment name, students to be tested, district testing window, mode, testing time, and date results are expected to be reported to teachers, students, and parents for each required district assessment.

5. The district shall populate the “District Assessments” column in the “Total Testing Time by Grade Level” section of the calendar by using information from Section 5, “District-Required Assessment Information.” The district shall then calculate the “Approximate Total Testing Time (In Minutes)” column of the “Total Testing Time by Grade Level” section; this total testing time should be the sum of minutes entered in the “Statewide Assessments” and “District Assessments” columns by grade level.

a. For assessments administered over multiple days, the total minutes must be used (e.g., two 80-minute test sessions over two days should be entered as 160 minutes).

b. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

(b) Upon district school board approval of the local assessment schedule, the district shall publish the populated Uniform Assessment Calendar on its website and submit it to the Department by October 1 of each year.

(c) Districts shall also provide the district-populated calendar to schools, and each school shall publish the calendar to its website and include it in the parent guide, required by Section 1002.23(5), F.S.

(5) The Uniform Assessment Calendar template, Form ARM 001, effective July 2016, (DOS link) is incorporated herein by reference and made part of this rule. Copies of the Uniform Assessment template may be obtained from the Office of Assessment, Division of Accountability Research and Measurement, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida, 32399-0400 or by e-mailing [assessments@fldoe.org](mailto:assessments@fldoe.org).

Rulemaking Authority 1002.23(5), 1008.22(7)(g), (12), F.S. Law Implemented 1002.23(5), 1008.22(7), F.S. New

# Uniform Statewide Assessment Calendar

According to Section 1008.22(7)(c), Florida Statutes (F.S.), and State Board of Education Rule 6A-1.094224, Florida Administrative Code (F.A.C), each school district must complete this uniform calendar with district-required assessment information, publish the calendar to the district website, and provide it to the Department by October 1 of each school year, beginning in 2016–17. Districts must provide completed calendars to schools and include the calendar in their parent guides. In addition, each school must publish the completed calendar on its website.

The statewide assessment information in sections 3 and 4 should not be altered; however, districts may otherwise modify and populate this template to accurately indicate their assessment schedules for the school year.

## 1. Glossary of Assessment Terms

The following glossary includes definitions of assessment terms and explanations of acronyms used throughout this template. Districts may add rows as needed for additional glossary terms that are specific to district-required assessments. Do not modify any other information in this section.

Acronym/Term	Definition
ACCESS for ELLs	Assessing Comprehension and Communication in English State-to-State (ACCESS) for English Language Learners (ELLs)
Accommodation	Per Rule 6A-1.0943, F.A.C., “Accommodations are defined as adjustments to the presentation of the statewide standardized assessment questions, methods of recording examinee responses to the questions, scheduling for the administration of a statewide standardized assessment to include amount of time for administration, settings for administration of a statewide standardized assessment, and the use of assistive technology or devices to facilitate the student’s participation in a statewide standardized assessment.”
CBT	Computer-Based Test
Diagnostic	Assessments that measure students’ understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need
District Window	The selected dates within the statewide window during which a district will administer a given assessment
District-Required Assessments	Assessments required by the school district for students in a specific grade or course
ELA	English Language Arts
EOC	End-of-Course
Evaluative	Assessments that measure student proficiency at selected intervals in order to compare change over time and to compare state-level results
FAIR	Florida Assessments for Instruction in Reading
FLKRS	Florida Kindergarten Readiness Screener
Formative	Formative assessments are the formal and informal ways that teachers and students gather and respond to evidence of student learning. Formative assessments are part of teaching in the classroom. Formative assessments will not result in a score that will appear on a student's report card, but they serve the greater purpose of informing both students and teachers on what changes need to happen in classroom instruction to better serve the needs of individual students.
FSA	Florida Standards Assessments
FSAA	Florida Standards Alternate Assessment

## Uniform Statewide Assessment Calendar

Acronym/Term	Definition
Interim	Assessments administered on a smaller scale (i.e., school or district) with results that can be used at the classroom level or aggregated at the school- or district-level. Depending on the design, interim assessments can be used to predict a student’s ability to succeed on a summative assessment, to evaluate a program, or to diagnose student learning gaps.
NAEP	National Assessment of Educational Progress
NGSSS	Next Generation Sunshine State Standards
PBT	Paper-Based Test
Progress Monitoring	Process used to determine whether a student’s academic performance is improving, at what rate it is improving, and how effective instruction has been
PSAT/NMSQT	Preliminary SAT/National Merit Scholarship Qualifying Test
Summative	Assessments that evaluate student mastery of Florida’s academic standards at or near the conclusion of the course of instruction
Statewide, Standardized Assessments	All assessments required by <a href="#">s. 1008.22</a> , Florida Statutes (F.S.)
Statewide Window	The range of dates during which districts and/or schools may choose to administer a given assessment
Testing Time	The amount of time individual students are each given to respond to test items on each test

### 2. Test, Type, and Purpose/Use

Add rows as needed to define district-required tests, test type, and their purpose/use in your district. If additional types are added, define applicable types in the glossary. Do not modify any other information in this section.

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
ACCESS for ELLs 2.0	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S.
Alternate ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs with significant cognitive disabilities	Rule 6A-6.0902, F.A.C. Rule 6A-6.0903, F.A.C. Rule 6A-6.09021, F.A.C.
FAIR	Diagnostic/Progress Monitoring	Determine readiness and performance of VPK providers	Rule 6M-8.601, F.A.C.
FLKRS	Diagnostic/Progress Monitoring	Determine readiness for kindergarten; used to calculate VPK Provider Kindergarten Readiness Rates	s. 1002.69, F.S. Rule 6M-8.601, F.A.C.
FSA	Summative	Purpose: Measure student achievement of Florida’s academic standards (Florida Standards, Next Generation Sunshine State Standards)  Required uses: third grade retention; remedial instruction; high school standard diploma; EOC assessments as 30% of course grade; school grades; school improvement rating; district grades; differentiated accountability; teacher evaluation; scholar	s. 1008.22, F.S.
FSAA	Summative		Rule 1.09422, F.A.C.
NGSSS EOC Assessments	Summative		Rule 1.0943, F.A.C.
Statewide Science Assessment	Summative		Rule 1.09432, F.A.C. Rule 1.094223, F.A.C. s. 1008.25, F.S. Rule 6A-1.094221, F.A.C.

Rule 6A-1.094224, F.A.C.  
Form ARM 001  
Effective July 2016



## Uniform Statewide Assessment Calendar

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
		designation; Credit Acceleration Program (CAP); school improvement plans; school, district, state, and federal reporting	Rule 6A-1.094222, F.A.C. s. 1003.4156, F.S. s. 1003.4282, F.S. s. 1008.34, F.S. Rule 6A-1.09981, F.A.C. s. 1008.341, F.S. Rule 6A-1.099822, F.A.C. s. 1008.33, F.S. Rule 6A-1.099811, F.A.C. s. 1012.34, F.S. s. 1002.38, F.S.
NAEP	Evaluative	Measure student performance for comparison among state and national populations over time	s. 1008.22, F.S.
PreACT	Summative	Inform course placement	s. 1007.35, F.S.
PSAT/NMSQT	Summative	Inform course placement	s. 1007.35, F.S.

### 3. Required Statewide Assessments

The following assessments are required for students as indicated in the Students to Be Tested column.

Populate the **District Window** column for each assessment in the table below. Do not modify any other information in this section. When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs), assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected

<sup>1</sup> Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

<sup>2</sup> Any student taking an EOC assessment who has not completed the session by the end of the allotted time may continue working up to half the length of a typical school day.

## Uniform Statewide Assessment Calendar

### 4. Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. Populate the **District Window** column for the assessments in the table below. If an assessment is not being administered in your district, indicate “N/A” in the District Window column. Do not modify any other information in this section.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

Assessment	Applicable Students <sup>3</sup>	Statewide Window	District Window	Mode	Testing Time	Results Expected

<sup>1</sup> Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

<sup>2</sup> Any student taking an ELA Retake or EOC assessment who has not completed the session by the end of the allotted time may continue working up to half the length of a typical school day.

<sup>3</sup> If indicated, “applicable students” relates to the sub-group(s) of students who *may* take that assessment; it does not indicate that all students throughout the state in that sub-group will take that assessment. Assessments for which no applicable student group is listed are available to students as needed but are not limited to any specific sub-group.

### 5. District-Required Assessment Information

Complete the table below with assessments that are required for all schools in your district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected

## Uniform Statewide Assessment Calendar

### 6. Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

Grade Level	Statewide Assessments	District Assessments	Approximate Total Testing Time (In Minutes)
K			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

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CBT	Computer-Based Test
Diagnostic	Assessments that measure students’ understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need
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FSAA	Florida Standards Alternate Assessment

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NAEP	National Assessment of Educational Progress
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PBT	Paper-Based Test
Progress Monitoring	Process used to determine whether a student’s academic performance is improving, at what rate it is improving, and how effective instruction has been
PSAT/NMSQT	Preliminary SAT/National Merit Scholarship Qualifying Test
Summative	Assessments that evaluate student mastery of Florida’s academic standards at or near the conclusion of the course of instruction
Statewide, Standardized Assessments	All assessments required by <a href="#">s. 1008.22</a> , Florida Statutes (F.S.)
Statewide Window	The range of dates during which districts and/or schools may choose to administer a given assessment
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### 2. Test, Type, and Purpose/Use

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Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
ACCESS for ELLs 2.0	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S.
Alternate ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs with significant cognitive disabilities	Rule 6A-6.0902, F.A.C. Rule 6A-6.0903, F.A.C. Rule 6A-6.09021, F.A.C.
FAIR	Diagnostic/Progress Monitoring	Determine readiness and performance of VPK providers	Rule 6M-8.601, F.A.C.
FLKRS	Diagnostic/Progress Monitoring	Determine readiness for kindergarten; used to calculate VPK Provider Kindergarten Readiness Rates	s. 1002.69, F.S. Rule 6M-8.601, F.A.C.
FSA	Summative	Purpose: Measure student achievement of Florida’s academic standards (Florida Standards, Next Generation Sunshine State Standards)  Required uses: third grade retention; remedial instruction; high school standard diploma; EOC assessments as 30% of course grade; school grades; school improvement rating; district grades;	s. 1008.22, F.S.
FSAA	Summative		Rule 1.09422, F.A.C.
NGSSS EOC Assessments	Summative		Rule 1.0943, F.A.C.
Statewide Science Assessment	Summative		Rule 1.09432, F.A.C. Rule 1.094223, F.A.C. s. 1008.25, F.S.

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## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
		differentiated accountability; teacher evaluation; scholar designation; Credit Acceleration Program (CAP); school improvement plans; school, district, state, and federal reporting	Rule 6A-1.094221, F.A.C. Rule 6A-1.094222, F.A.C. s. 1003.4156, F.S. s. 1003.4282, F.S. s. 1008.34, F.S. Rule 6A-1.09981, F.A.C. s. 1008.341, F.S. Rule 6A-1.099822, F.A.C. s. 1008.33, F.S. Rule 6A-1.099811, F.A.C. s. 1012.34, F.S. s. 1002.38, F.S.
NAEP	Evaluative	Measure student performance for comparison among state and national populations over time	s. 1008.22, F.S.
PreACT	Summative	Inform course placement	s. 1007.35, F.S.
PSAT/NMSQT	Summative	Inform course placement	s. 1007.35, F.S.

### 3. Required Statewide Assessments

The following assessments are required for students as indicated in the Students to Be Tested column.

Populate the **District Window** column for each assessment in the table below. Do not modify any other information in this section. When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs), assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FLKRS	Kindergarten	August–October, 2016		PBT	N/A – Classroom Observation During Instruction	One week after the final date of instruction
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	September 12–23, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	October 2016
Biology 1, Civics, and U.S. History EOC assessments	Students enrolled in associated courses	September 12–23, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	October 2016

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## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	November 28–December 16, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	January 2017
Biology 1, Civics, and U.S. History EOC assessments	Students enrolled in associated courses	November 28–December 16, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	January 2017
ELA – Writing	Grades 4–7	February 27–March 3, 2017		PBT	120 minutes	June 2017
ELA – Writing	Grades 8–10	February 27–March 10, 2017		CBT <sup>1</sup>	120 minutes	June 2017
FSAA	Students with significant cognitive disabilities for whom participation in the general statewide assessment is inappropriate, even with accommodations	February 27–April 28, 2017		PBT/CBT <sup>1</sup> (based on IEP)	Varies/Untimed	TBD
ELA – Reading	Grade 3	March 27–31, 2017		PBT	160 minutes	May 2017
ELA – Reading	Grades 4–10	April 10–May 5, 2017		CBT <sup>1</sup>	Grades 4–5 Reading: 160 minutes Grades 6–8 Reading: 170 minutes Grades 9–10 Reading: 180 minutes	June 2017
Mathematics	Grades 3–8	April 10–May 5, 2017		CBT <sup>1</sup>	180 minutes	June 2017
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	April 17–May 5, 2017		CBT <sup>1</sup>	180 minutes <sup>2</sup>	June 2017
Biology 1, Civics, and U.S. History EOC assessments	Students enrolled in associated courses	April 17–May 19, 2017		CBT <sup>1</sup>	160 minutes <sup>2</sup>	June 2017
Statewide Science Assessment	Grades 5 and 8	May 1–5, 2017		PBT	160 minutes	May 2017

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## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	July 10–21, 2017		CBT <sup>1</sup>	180 minutes <sup>2</sup>	August 2017
Biology 1, Civics, and U.S. History EOC assessments	Students enrolled in associated courses	July 10–21, 2017		CBT <sup>1</sup>	160 minutes <sup>2</sup>	August 2017

<sup>1</sup> Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

<sup>2</sup> Any student taking an EOC assessment who has not completed the session by the end of the allotted time may continue working up to half the length of a typical school day.

### 4. Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. Populate the **District Window** column for the assessments in the table below. If an assessment is not being administered in your district, indicate “N/A” in the District Window column. Do not modify any other information in this section.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

Assessment	Applicable Students <sup>3</sup>	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAIR	Grades 3–12	Assessment Period (AP) 1: First day of school– October 30, 2016		CBT <sup>1</sup>	45 minutes	1 week after
NGSSS Algebra 1 Retake EOC		September 12–23, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	October 2016
PreACT	Grade 10	September–December 2016		PBT	150 minutes	Approximately 2 weeks after testing
ELA Grade 10 Retake – Writing		October 10–21, 2016		CBT <sup>1</sup>	120 minutes <sup>2</sup>	December 2016
ELA Grade 10 Retake – Reading		October 10–28, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	
FCAT 2.0 Reading Retake		October 10–21, 2016		CBT <sup>1</sup>	Up to a typical school day	November 2016
PSAT/NMSQT	Grade 10	October 15 and 19, 2016		PBT	165 minutes	January 2017

## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

Assessment	Applicable Students <sup>3</sup>	Statewide Window	District Window	Mode	Testing Time	Results Expected
ACCESS for ELLs 2.0	Grades K–12 currently classified as ELL with “LY” code	January 30–March 24, 2017		PBT	Kindergarten: 45 minutes Grades 1–12: 105–245 minutes (varies by grade-level/tier)	May 19, 2017
Alternate ACCESS for ELLs	Grades 1–12 with significant cognitive disabilities and currently classified as ELL with “LY” code	January 30–March 24, 2017		PBT	80 minutes	May 19, 2017
FAIR	Grades 3–12	AP 2: November 2, 2016 – February 5, 2017		CBT <sup>1</sup>	45 minutes	1 week after
PSAT/NMSQT	Grade 10	November 2, 2016		PBT	165 minutes	January 2017
NGSSS Algebra 1 Retake EOC		November 28–December 16, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	January 2017
NAEP	Grades 4 and 8 Reading, Mathematics, Writing, Civics, Geography, U.S. History	January 30–March 10, 2017		PBT and CBT <sup>1</sup>	90 minutes	Statewide results provided Fall 2017
FAIR	Grades 3–12	AP 3: February 8–June 30, 2017		CBT <sup>1</sup>	45 minutes	1 week after
ELA Grade 10 Retake – Writing		February 27–March 10, 2017		CBT <sup>1</sup>	120 minutes	June 2017
ELA Grade 10 Retake – Reading		March 27–April 7, 2017		CBT <sup>1</sup>	180 minutes <sup>2</sup>	May 2017
NGSSS Algebra 1 Retake EOC		March 27–April 7, 2017		CBT <sup>1</sup>	160 minutes <sup>2</sup>	May 2017
FCAT 2.0 Reading Retake		March 27–April 7, 2017		CBT <sup>1</sup>	Up to a typical school day	May 2017
NGSSS Algebra 1 Retake EOC		July 10–21, 2017		CBT <sup>1</sup>	160 minutes <sup>2</sup>	August 2017

<sup>1</sup> Paper-based accommodations (e.g., regular print, large print, braille, one-item-per-page) for computer-based tests are available to eligible students if indicated as an accommodation on an IEP or Section 504 plan.

<sup>2</sup> Any student taking an ELA Retake or EOC assessment who has not completed the session by the end of the allotted time may continue working up to half the length of a typical school day.

## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

<sup>3</sup>If indicated, “applicable students” relates to the sub-group(s) of students who *may* take that assessment; it does not indicate that all students throughout the state in that sub-group will take that assessment. Assessments for which no applicable student group is listed are available to students as needed but are not limited to any specific sub-group.

### 5. District-Required Assessment Information

Complete the table below with assessments that are required for all schools in your district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected

### 6. Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

Grade Level	Statewide Assessments	District Assessments	Approximate Total Testing Time (In Minutes)
K			
1			
2			
3			
4			
5			
6			

Rule 6A-1.094224, F.A.C.  
Form ARM 001  
Effective \_\_\_\_



## (SAMPLE) 2016–2017 Uniform Statewide Assessment Calendar

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Rule 6A-1.094224, F.A.C.  
Form ARM 001  
Effective \_\_\_\_





# Rule 6A-1.094224: Uniform Assessment Calendar

Rule Development Workshop

May 12, 2016

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Accountability, Research, and Measurement



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## Purpose of This Workshop

- Express the Department's intent to develop a new Rule: State Board of Education Rule 6A-1.094224, Florida Administrative Code (F.A.C.), Uniform Assessment Calendar
- This Rule will establish the use of a uniform calendar to publish schedules for the administration of state-required and district-required K-12 assessments and the reporting of student assessment results.
- The Uniform Assessment Calendar is pursuant to Section 1008.22(7), Florida Statutes (F.S.)

## Section 1008.22(7)(b-c), Florida Statutes

s. 1008.22(7)(b) By August of each year, beginning in 2016, the commissioner shall publish on the department's website a uniform calendar that includes the assessment and reporting schedules for, at a minimum, the next 2 school years. The uniform calendar must be provided to school districts in an electronic format that allows each school district and public school to populate the calendar with, at minimum, the following information for reporting the district assessment schedules under paragraph (c):

1. Whether the assessment is a district-required assessment or a state-required assessment.
2. The specific date or dates that each assessment will be administered.
3. The time allotted to administer each assessment.

## **Section 1008.22(7)(b-c), Florida Statutes (cont.)**

4. Whether the assessment is a computer-based assessment or a paper-based assessment.
5. The grade level or subject area associated with the assessment.
6. The date that the assessment results are expected to be available to teachers and parents.
7. The type of assessment, the purpose of the assessment, and the use of the assessment results.
8. A glossary of assessment terminology.
9. Estimates of average time for administering state-required and district-required assessments, by grade level.

## Section 1008.22(7)(b-c), Florida Statutes (cont.)

s. 1008.22(7)(c) Each school district shall establish schedules for the administration of any statewide, standardized assessments and district-required assessments and approve the schedules as an agenda item at a district school board meeting. Each school district shall publish the testing schedules on its website using the uniform calendar, including all information required under paragraph (b), and submit the schedules to the Department of Education by October 1 of each year. Each public school shall publish schedules for statewide, standardized assessments and district-required assessments on its website using the uniform calendar, including all information required under paragraph (b). The uniform calendar must be included in the parent guide required by s. [1002.23\(5\)](#).

## Rule 6A-1.094224, F.A.C.

- This Rule will establish requirements for the Department and districts for completion and submission of the Uniform Assessment Calendar
- Proposed Rule language:
  - (1) The purpose of this Rule is to establish the criteria for the format of the Uniform Assessment Calendar template, as required by s. 1008.22(7), F.S.



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# Department Responsibilities

## Proposed Rule Language

- Department responsibilities:

(2) By August 1 of each year, the Department shall populate the Uniform Assessment Calendar template for each statewide assessment required by Section 1008.22, F.S. The Department shall post the populated template to the Department website and provide it to school district superintendents.

(3) The Uniform Assessment Calendar template shall include the following information:

(a) A glossary including definitions of terminology related to required statewide assessments.

(b) An explanation of the assessment type (e.g., summative, diagnostic, screening), purpose/required use, and statutory authority/required use citation for each required assessment.

## Proposed Rule Language

- Department responsibilities (cont.):

(3)(c) A section for required statewide assessments and a section for statewide assessments that are applicable to select students. The Department shall populate these sections of the template with the following information:

1. Assessment name;
2. Students to be tested;
3. Statewide testing window;
4. Testing mode (e.g., paper-based or computer-based);
5. Testing time;
6. Date results are expected to be reported to teachers, students, and parents.

## Proposed Rule Language

- Department responsibilities (cont.):

(3)(d) A section with blank spaces in which districts shall record the assessment name, students to be tested, district testing window, mode, testing time, and date results are expected to be reported to teachers, students, and parents for each required district assessment.

(e) A section to calculate estimates of total testing times by grade level. The Department shall populate this section of the template with estimates of total testing times by grade level for required statewide assessments.



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## District Responsibilities

## Proposed Rule Language

- District responsibilities:

(4) Each district shall:

(a) Populate the Uniform Assessment Calendar template with the following information:

1. The district shall add rows as necessary to the “Glossary of Assessment Terms” section of the calendar in order to provide definitions for terminology related to district-required assessments, if applicable. The district shall not alter statewide assessment glossary information.

2. The district shall add rows as necessary to the “Test, Type, and Purpose/Use” section of the calendar in order to indicate the assessment name, type (e.g., summative, diagnostic, screening), purpose/required use, and statutory authority/required use citation for each required district assessment. The district shall not alter statewide assessment information.

## Proposed Rule Language

- District responsibilities (cont.):

(4)(a)3. The window during which districts will administer statewide assessments required for all students as well as those required for select students. If the district is not administering a statewide assessment that is only required for select students, the district shall indicate as such on the calendar. The district shall not alter any other statewide assessment information.

4. The assessment name, students to be tested, district testing window, mode, testing time, and date results are expected to be reported to teachers, students, and parents for each required district assessment.

## Proposed Rule Language

- District responsibilities (cont.):

(4)(a)5. The district shall populate the “Total Testing Time by Grade Level” section of the calendar for required district assessments (Section 5). The district shall then calculate the approximate total testing time (in minutes); this should be the sum of minutes entered for statewide assessments and district assessments by grade level.

a. For assessments administered over multiple days, the total minutes must be used (e.g., two 80-minute test sessions over two days should be entered as 160 minutes).

b. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

## Proposed Rule Language

- District responsibilities (cont.):

(4)(b) Upon district school board approval of the local assessment schedule, the district shall publish the populated Uniform Assessment Calendar on its website and submit it to the department by October 1 of each year.

(c) Districts shall also provide the district-populated calendar to schools, and each school shall publish the calendar to its website and include it in the parent guide, required by s. 1002.23(5), F.S.



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# Uniform Assessment Calendar Template

## Proposed Rule Language

- Uniform Assessment Calendar Template

(5) The Uniform Assessment Calendar template (*link to be inserted*) is incorporated herein by reference and made part of this Rule. Copies of the Uniform Assessment Calendar template may be obtained from the Office of Assessment, Division of Accountability Research and Measurement, Florida Department of Education, 325 West Gaines Street, Tallahassee, Florida, 32399-0400 or by emailing [assessments@fldoe.org](mailto:assessments@fldoe.org).

*Rulemaking Authority 1008.22(12), F.S. Law Implemented 1002.23(5), 1008.22(7), F.S*

## Section 1: Glossary of Assessment Terms

The following glossary includes definitions of assessment terms and explanations of acronyms used throughout this template. Districts may add rows as needed for additional glossary terms that are specific to district-required assessments. Do not modify any other information in this section.

Acronym/Term	Definition
ACCESS for ELLs	Assessing Comprehension and Communication in English State-to-State (ACCESS) for English Language Learners (ELLs)
Accommodation	Per Rule 6A-1.0943, F.A.C., "Accommodations are defined as adjustments to the presentation of the statewide standardized assessment questions, methods of recording examinee responses to the questions, scheduling for the administration of a statewide standardized assessment to include amount of time for administration, settings for administration of a statewide standardized assessment, and the use of assistive technology or devices to facilitate the student's participation in a statewide standardized assessment."
CBT	Computer-Based Test
Diagnostic	Assessments that measure students' understanding of a subject area or skills base, which allow teachers and educators to evaluate student learning, focusing on strengths and areas of need
District Window	The selected dates within the statewide window during which a district will administer a given assessment
District-Required Assessments	Assessments required by the school district for students in a specific grade or course.
ELA	English Language Arts
EOC	End-of-Course

## Section 2: Test, Type, and Purpose/Use

Add rows as needed to define district-required tests, test type, and their purpose/use in your district. If additional types are added, define applicable types in the glossary. Do not modify any other information in this section.

Test	Type	Purpose/Required Use	Statutory Authority/Required Use Citation
ACCESS for ELLs 2.0	Diagnostic	Measure English language acquisition of ELLs	s. 1003.56, F.S. Rule 6A-6.0902, F.A.C. Rule 6A-6.0903, F.A.C. Rule 6A-6.09021, F.A.C.
Alternate ACCESS for ELLs	Diagnostic	Measure English language acquisition of ELLs with significant cognitive disabilities	
FAIR	Diagnostic/ Progress Monitoring	Determine readiness and performance of VPK providers	Rule 6M-8.601, F.A.C.
FLKRS	Diagnostic/ Progress Monitoring	Determine readiness for kindergarten; used to calculate VPK Provider Kindergarten Readiness Rates	s. 1002.69, F.S. Rule 6M-8.601, F.A.C.
FSA	Summative	Purpose: Measure student achievement of Florida's academic standards (Florida Standards, Next Generation Sunshine State Standards) Required uses: student progression	s. 1008.22, F.S.
FSAA	Summative		Rule 1.09422, F.A.C.
NGSSS EOC Assessments	Summative		Rule 1.0943, F.A.C.
Statewide Science	Summative		Rule 1.09432, F.A.C.
			Rule 1.094223, F.A.C.

## Section 3: Required Statewide Assessments

The following assessments are required for students as indicated in the Students to Be Tested column.

Populate the **District Window** column for each assessment in the table below. Do not modify any other information in this section. When calculating total test time in Section 6, do not include times for assessments indicated by grey rows, which indicate duplicate assessment windows (e.g., EOCs) assessments that take the place of another assessment, or assessments that do not have a specified testing time.

Assessment	Students to Be Tested	Statewide Window	District Window	Mode	Testing Time	Results Expected
FLKRS	Kindergarten	August–October, 2016		PBT	N/A – Classroom Observation During Instruction	One week after the final date of instruction
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	September 12–23, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	October 2016
Biology 1, Civics, and U.S. History EOC assessments	Students enrolled in associated courses	September 12–23, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	October 2016
FSA Algebra 1, Geometry, and Algebra 2 EOC assessments	Students enrolled in associated courses	November 28–December 16, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	January 2017

## Section 4: Statewide Assessments for SELECT Students

The following assessments are only intended for selected students/students in certain sub-groups. Populate the **District Window** column for the assessments in the table below. If an assessment is not being administered in your district, indicate “N/A” in the District Window column. Do not modify any other information in this section.

Because the tests included in this section are not administered to all students or, in some cases, are optional for students, the testing time for these tests should not be included in the total testing time calculated in Section 6.

Assessment	Applicable Students <sup>3</sup>	Statewide Window	District Window	Mode	Testing Time	Results Expected
FAIR	Grades 3–12	Assessment Period (AP) 1: First day of school–October 30, 2016		CBT <sup>1</sup>	45 minutes	1 week after
NGSSS Algebra 1 Retake EOC		September 12–23, 2016		CBT <sup>1</sup>	160 minutes <sup>2</sup>	October 2016
<u>PreACT</u>	Grade 10	September–December 2016		PBT	150 minutes	Approximately 2 weeks after testing
ELA Grade 10 Retake – Writing		October 10–21, 2016		CBT <sup>1</sup>	120 minutes <sup>2</sup>	December 2016
ELA Grade 10 Retake – Reading		October 10–28, 2016		CBT <sup>1</sup>	180 minutes <sup>2</sup>	

## Section 5: District-Required Assessment Information

Complete the table below with assessments that are required for all schools in your district.

Assessment	Students to Be Tested	District Window	Mode	Testing Time	Results Expected

## Section 6: Estimates of Total Testing Time by Grade Level

Estimates of average time for administering state-required and district-required assessments (listed in Sections 3 and 5 above) by grade level. Subject-based assessments should be included with the grade level to which they are most likely to be administered (e.g., Biology 1 with grade 9).

Grade Level	Statewide Assessments	District Assessments	Approximate Total Testing Time (In Minutes)
K			
1			
2			
3			
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## Questions?

Thank you for your interest in this proposed Rule.

If you have feedback on this Rule, please submit it through the appropriate link at

<https://app1.fldoe.org/rules/default.aspx>

or email [assessments@fldoe.org](mailto:assessments@fldoe.org).



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