

**STATE BOARD OF EDUCATION**  
**Action Item**  
June 24, 2015

**SUBJECT:** Approval of Budget Guidelines for Development of 2016-17 Legislative Budget Request

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**PROPOSED BOARD ACTION**

For Approval

**AUTHORITY FOR STATE BOARD ACTION**

Section 1001.02, Florida Statutes

**EXECUTIVE SUMMARY**

The proposed Budget Guidelines for 2016-17 are attached for approval. Attached for reference are the 2015-16 Budget Guidelines as approved June 17, 2014, as well as the statutory language guiding budget policy and a timeline of activities related to the completion of the Legislative Budget Request.

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**Supporting Documentation Included:** Proposed 2016-17 Budget Guidelines, Approved 2015-16 Budget Guidelines, Budget Policy Statutory Language and Legislative Budget Request timeline.

**Facilitator/Presenter:** Linda Champion, Deputy Commissioner, Finance and Operations

## **Guidelines for 2016-17 Legislative Budget Request Development**

1. Provide continuation funding, including the replacement of nonrecurring funds, for items that meet at least one of the following criteria:
  - a. Constitutional requirement
  - b. Statutory requirement
  - c. Supports the State Board of Education and Commissioner's Priorities
  - d. Alignment with Governor Scott's Priority Initiatives
2. Include no change in 2015-16 millage rates, tuition or fees.
3. Use the most currently available consensus estimating conference data to provide enrollment-based funding adjustments based on 2015-16 appropriated funding levels, including performance-based and declining enrollment adjustments.
4. Develop a fixed capital outlay budget in accordance with statutory requirements and consensus revenue estimates.

**Guidelines for 2015-16 Legislative Budget Request Development**  
**(as approved by the State Board of Education on June 17, 2014)**

1. Provide continuation funding, including the replacement of nonrecurring funds, for items that meet at least one of the following criteria:
  - a. Constitutional requirement
  - b. Statutory requirement
  - c. Supports the State Board of Education and Commissioner's Priorities
  - d. Alignment with Governor Scott's Priority Initiatives
2. Include no change in 2014-15 millage rates, tuition or fees.
3. Use the most currently available consensus estimating conference data to provide enrollment-based funding adjustments based on 2014-15 appropriated funding levels, including performance-based and declining enrollment adjustments.
4. Develop a fixed capital outlay budget in accordance with statutory requirements and consensus revenue estimates.

## Statutory Language for Budget Policy

### **1011.01 Budget system established.—**

(1) The State Board of Education shall prepare and submit a coordinated K-20 education annual legislative budget request to the Governor and the Legislature on or before the date provided by the Governor and the Legislature. The board's legislative budget request must clearly define the needs of school districts, Florida College System institutions, universities, other institutions, organizations, programs, and activities under the supervision of the board and that are assigned by law or the General Appropriations Act to the Department of Education.

(2)(a) There shall be established in each school district and Florida College System institution a budget system as prescribed by law and rules of the State Board of Education.

(b) There shall be established in each state university a budget system as prescribed by law and rules of the Board of Governors.

(3)(a) Each district school board and each Florida College System institution board of trustees shall prepare, adopt, and submit to the Commissioner of Education an annual operating budget. Operating budgets shall be prepared and submitted in accordance with the provisions of law, rules of the State Board of Education, the General Appropriations Act, and for district school boards in accordance with the provisions of ss. 200.065 and 1011.64.

(b) Each state university board of trustees shall prepare, adopt, and submit to the Chancellor of the State University System for review an annual operating budget in accordance with provisions of law, rules of the Board of Governors, and the General Appropriations Act.

(4) The State Board of Education shall coordinate with the Board of Governors to facilitate the budget system requirements of this section. The Board of Governors exclusively retains the review and approval powers of this section for state universities.

History.—s. 601, ch. 2002-387; s. 149, ch. 2007-217; s. 164, ch. 2011-5; s. 30, ch. 2011-175.

### **1001.02 General powers of State Board of Education.—**

(1) The State Board of Education is the chief implementing and coordinating body of public education in Florida except for the State University System, and it shall focus on high-level policy decisions. It has authority to adopt rules pursuant to ss. 120.536(1) and 120.54 to implement the provisions of law conferring duties upon it for the improvement of the state system of K-20 public education except for the State University System. Except as otherwise provided herein, it may, as it finds appropriate, delegate its general powers to the Commissioner of Education or the directors of the divisions of the department.

(2) The State Board of Education has the following duties:

(e) To adopt and submit to the Governor and Legislature, as provided in s. 216.023, a coordinated K-20 education budget that estimates the expenditure requirements for the Board of Governors, as provided in s. 1001.706, the State Board of Education, including the Department of Education and the Commissioner of Education, and all of the boards, institutions, agencies, and services under the general supervision of the Board of Governors, as provided in s. 1001.706, or the State Board of Education for the ensuing fiscal year. The State Board of Education may not amend the budget request submitted by the Board of Governors. Any program recommended by the Board of Governors or the State Board of Education which will require increases in state funding for more than 1 year must be presented in a multiyear budget plan.

## CALENDAR FOR 2016-17 LEGISLATIVE BUDGET REQUEST

Date	Activity
May 1, 2015	2015 Regular Session Ends
June 1 - 20, 2015	2015 Special Session
June 24, 2015	State Board Approves FY 2016-17 LBR Guidelines
August 5, 2015	State Board Budget and Legislative Workshop
August 26, 2015	FY 2016-17 Budget and Legislative Priorities Adopted by State Board
September 15, 2015	Complete Legislative Budget Request Submitted to Governor and Legislature