



**FLORIDA COLLEGE SYSTEM  
CAPITAL IMPROVEMENT PROGRAM AND FACILITIES PLANNING WORKSHOP**

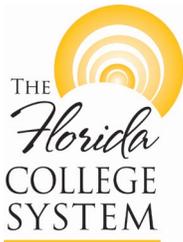
THURSDAY, APRIL 4, 2024

**Host: VALENCIA COLLEGE**  
1800 South Kirkman Road  
Orlando, FL 32811

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**Thursday, April 4<sup>th</sup>**

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|---------------|---|
| 8:00-8:30am   | <b>Sign-in/Continental Breakfast/Networking</b>   |
| 8:30-8:45am   | <b>Welcome and Introductions</b> <ul style="list-style-type: none"><li>• Shaun Andrews, Chief Operations Officer, Valencia College</li><li>• <b><i>Opening Remarks from Dr. Plinske, Valencia College President</i></b></li><li>• Lisa Cook, Associate Vice Chancellor, Fiscal Policy, Florida College System, FDOE</li><li>• Alexander Jordan, Director of Operations, Emergency Management, Safety and Security, Florida College System, FDOE</li></ul> |
| 8:45-9:45am   | <b>Legislative Update</b> <ul style="list-style-type: none"><li>• FTE &amp; PECO Revenue Outlook</li><li>• FCS Project Funding</li><li>• Proposed Bills 2024-25</li></ul>   |
| 9:45-10:15am  | <b>Capital Improvement Plan (CIP) / Legislative Budget Request</b> <ul style="list-style-type: none"><li>• Process &amp; Schedule</li><li>• Components</li><li>• Current Plans for CIP based on PECO Outlook<ul style="list-style-type: none"><li>○ Review Selection Process</li></ul></li></ul>  |
| 10:15-10:30am | <b>Break</b>  |
| 10:30-11:00am | <b><i>Tour of New Student Pantry Concept</i></b>  |
| 11:00-12noon  | <b>Fixed Capital Outlay Funding Sources and Legal References</b> <ul style="list-style-type: none"><li>• PECO and General Revenue</li><li>• Capital Improvement Fees (CIF)</li><li>• Capital Outlay &amp; Debt Service (CO&amp;DS)</li><li>• Overview &amp; Instructions</li><li>• Transmittal form (Board of Trustees Approval)</li></ul>  |
| 12:00-1:00pm  | <b>Lunch</b>  |
| 1:00-1:30pm   | <b>Operations, Emergency Management, Safety and Security</b> <ul style="list-style-type: none"><li>• FCS Physical Accessibility and Compliance</li><li>• FCS Facilities Retrofitted Shelters Grant</li></ul>  |
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1:30-2:15pm

**Capital Improvement Plan (CIP) Overview and Instructions**

- CIP 1 – General Narrative
  - Current status - projects planned/underway
    - FECGP Projects/Update notes
    - Maintenance
    - Projects
- CIP 2 – Project request summary
- CIP 3 – Narrative & worksheets
- CIP 4 – Narrative & worksheets

2:15-2:45pm

**Other Legislative Budget Request Items**

- Review Back-of-bill process and requirements
- Disposal of Facilities
- Cost of Construction
- Facilities Planning Issues
  - Inventory and Coding
    - Site
    - Facility
    - Room
- Utilization Reports
  - Review reports

2:45-3:00pm

**Break**

3:00-4:30pm

**Recommendations for Review of Space Needs Calculations Methodology Report**

- Updates on advancement
- Review Space Formulas per Space Category

4:30-6:00pm

***Travel to Downtown Campus and Tour of Walt Disney World® Center for Culinary Arts and Hospitality***

6:00-7:30pm

***Dinner Downtown near Downtown Campus***

**IDEAS FOR FRIDAY??**

**CIP WILL BE DUE MONDAY, JULY 1, 2024**

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