

**Elementary School MEASURES
2006 – 2007 School Year**

School Name: S.S. Dixon Intermediate School

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Title: Impacting School Attendance

Description:

Shareholders: Counselors, Teachers, Administrators, School Social Worker and Data Entry Clerk work together to improve the attendance of targeted students.

- Counselors
 1. Implemented a school attendance incentive program for 14 targeted students.
 2. Created attendance charts.
 3. Provided verbal encouragement and tangible rewards (stickers, coupons, pencils, candy bars, etc.) for good attendance.
 4. Made telephone contacts with parents concerning attendance problems.
 5. Scheduled and conducted truancy plan meetings for 5 students with 5 unexcused absences within 30 days.
 6. Attended truancy court to encourage parents and students with improved attendance records.
- Teachers
 1. Kept daily attendance.
 2. Participated in truancy plan meetings.
 3. Gave verbal encouragement.
 4. Wrote notes on mid-term reports warning parents about attendance problems.
- Administrators
 1. Worked with school counselors to implement school attendance program.
 2. Participated in truancy plan meetings.
 3. Sent letters concerning the number of absences and the School Attendance Law.
- School Social Worker
 1. Attended truancy plan meetings.
 2. Made home visits to check on students with unexcused absences and to encourage parents to follow school attendance guidelines.

What were you trying to change?

Our goal was to reduce the number of unexcused absences and improve the overall attendance of a targeted group of 14 students. Our goal was for each student to have no more than 9 unexcused absences during the 2006-2007 school years.

What were the results?

9 of the 14 students had less than 9 unexcused absences for the 2006-2007 school years. 8 of the 14 students improved their percentage of days present as documented by the attendance database.

What were the systemic changes?

We became more proactive in tracking students with poor attendance. We mentored and encouraged the targeted students to attend school everyday.

Additional Comments:

We will use our data to generate a list of students to place on truancy plans for the 2007-2008 school years. We believe this program would have been more successful if we had offered incentives on a more frequent basis (weekly rather than monthly).