

INSTITUTION

LITERACY FOR ADULT ESOL LEARNERS

Date **LEVEL C** Achieved: _____

Administrator: _____

Instructor: _____

Student: _____ ID#: _____ Entry: _____ Withdrawal: _____

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED. 15.0 - 22.0

Written Test Score _____ Performance Indicators Place score on line next to performance based competencies.

✖ 0	✖ - Weak	2 - Acceptable	3 - Strong	4 - Exemplary
No completion	Reflecting a beginning level of performance	Reflecting development and movement toward mastery of performance	Reflecting mastery of performance	Reflecting the highest level of performance

✖ Does NOT demonstrate acceptable performance.

The student is able to...

STANDARD 15.0

Demonstrate English skills necessary to perform Advanced Literacy concepts Date: _____ Instructor: _____

_____ 15.01 State, read & write cardinal & ordinal numbers 1-100

_____ 15.02 Recognize concept of measurement (height and weight)

_____ 15.03 Recognize, read and write letters of the alphabet (upper and lower case) using manuscript and cursive writing

_____ 15.04 Read and write simple sentences using spaces between words, periods and question marks

_____ 15.05 Read and understand instructions in literacy textbooks and worksheets

_____ 15.06 Alphabetize basic words

_____ 15.07 Organize basic word groups using categories (i.e. food, clothing, colors)

_____ 15.08 Demonstrate ability to use a picture dictionary to read and copy new words

_____ 15.09 Recognize and produce rhyming words using consonants, consonant clusters, vowels and diphthongs

_____ 15.10 Recognize and organize sequential order of events using pictures

_____ 15.11 Read and write simple personal story using Language Experience Approach (LEA)

STANDARD 16.0

Demonstrate English skills necessary for Personal Information Date: _____ Instructor: _____

_____ 16.01 Write full name (first, middle, last) using manuscript and cursive

_____ 16.02 Identify titles for use with names (Mr., Mrs., Ms.)

_____ 16.03 Sign name in appropriate signature area on forms

_____ 16.04 State and print full address: (number, street, city, state, zip code)

_____ 16.05 Recognize, read and write area code, phone number and social security number

_____ 16.06 Read and write date of birth using words, abbreviations and numbers (i.e. January 4, 1967, Jan. 4, 1967, 01-04-67)

_____ 16.02 Complete a personal information form (name, address, phone, social security, date of birth, sex, height, weight, signature)

_____ 16.03 Demonstrate ability to use and understand greetings, introductions, farewells, and polite phrases (Excuse me, thank you, how are you?)

STANDARD 17.0

Demonstrate English skills necessary to understand Time and Money concepts Date: _____ Instructor: _____

_____ 17.01 State, read and write time using analog and digital clocks

_____ 17.02 State, read and write days of the week using words and abbreviations

_____ 17.03 State, read and write months of the year using words and abbreviations

_____ 17.04 Demonstrate ability to count U.S. coins and currency and make simple change

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STANDARD 18.0

Demonstrate English skills necessary for Employment Date: _____ Instructor: _____

_____ 18.01 Identify entry level jobs and workplaces for various occupations

_____ 18.02 Complete simple job applications with assistance

_____ 18.03 Demonstrate ability to ask for assistance on the job

_____ 18.04 Produce required forms of identification for employment

_____ 18.05 Demonstrate ability to ask for clarification on the job

_____ 18.06 Demonstrate ability to read a work schedule

_____ 18.07 Read safety signs & symbols appropriate for the job

STANDARD 19.0

Demonstrate English skills necessary to access understand Consumer Education Date: _____ Instructor: _____

_____ 19.01 Demonstrate ability to make a phone call

_____ 19.02 Demonstrate ability to answer telephone and express lack of understanding

_____ 19.03 Identify types of housing (apartment, house, duplex, condo)

_____ 19.04 Identify rooms of the house and types of furniture

_____ 19.05 Identify vocabulary for simple household repairs

_____ 19.06 Identify utility bill (water, gas, electric, cable) and reads amount

_____ 19.07 Recognize common brands of consumer goods (Coke, Pepsi, Sprite, etc.)

_____ 19.08 Identify methods of payment (cash, check,

- credit card)
- 19.09 Identify clothing items and sizes
- 19.10 Demonstrate knowledge of operating equipment necessary for home (microwave, cassette/VCR)

STANDARD 20.0

Demonstrate English skills necessary to communicate effectively on Health and Nutrition issues

Date: _____ Instructor: _____

- 20.01 Identify basic foods, food groups, and healthy eating habits
- 20.02 Identify read and write parts of the body
- 20.03 Identify basic vocabulary related to illnesses
- 20.04 Describe symptoms and illnesses
- 20.05 Identify basic health care providers and facilities (doctor, nurse, dentist, hospital, clinic, health department, emergency room)
- 20.06 Make doctor's appointment using a calendar
- 20.07 Read simple medicine labels

STANDARD 21.0

Demonstrate English skills necessary to access

Transportation and Travel Date: _____ Instructor: _____

- 21.01 Identify types of transportation
- 21.02 Ask for schedule and fare information
- 21.03 Read simple bus or public transportation schedule
- 21.04 Demonstrate ability to read traffic signs (stop, yield, school zone, speed limit, railroad crossing, hospital)
- 21.05 Ask for and give simple directions (turn left, go straight, next to, in front of, between)
- 21.06 Demonstrate ability to respond to emergency situations (911, fire, crime, medical emergency)

STANDARD 22.0

Demonstrate English skills necessary to understand Safety

Date: _____ Instructor: _____

- 22.01 Demonstrate ability to respond to emergency situations (911, fire, crime, and medical emergency)
- 22.02 Identify warning symbols (poison, flammable, danger, caution, no smoking)
- 22.03 Demonstrate understanding of requirements for use of seat belts and child safety restraints