



INSTITUTION
Adult ESOL Foundations
Standardized Syllabi

Date: _____ Instructor(s) _____
Student _____ ID# _____ Institution _____

SPECIAL NOTE: It is not intended that students will progress through the performance standards sequentially. The instructor may present topic centered lessons that integrate skills from several areas. Print the 2 page User's Guide via www.FloridaAdultESOL.org. Details include: Who is the Target Population?, How Students Enter, How Students are Taught, How Students Exit, and the Adult ESOL Program Matrix with Entry / Progression / Exit data.

 signifies: Listening Comprehension Benchmark

1.01.0 Obtain Employment

- 1.01.01  Identify entry-level jobs.
- 1.01.02  Recognize procedures for applying for a job.
- 1.01.03 Complete a simplified job application form with assistance.
- 1.01.04 Respond to basic interview questions.
- 1.01.05 Identify required forms of identification for employment.
- 1.01.06 Recognize basic job benefits.
- 1.01.07 Read simple employment announcements (include abbreviations).

1.02.0 Maintain Employment

- 1.02.01 Identify common requirements for entry-level jobs.
- 1.02.02 Ask for assistance on the job.
- 1.02.03 Recognize safety procedures appropriate for entry-level jobs.
- 1.02.04 Interpret a simple work schedule.
- 1.02.05 Recognize key components of pay stubs.



1.03.0 Career Advancement

- 1.03.01 Identify opportunities for job promotions.
- 1.03.02 Recognize education and employment goals.
- 1.03.03 Recognize interpersonal communication skills on the job.


1.04.0 Applied Technology

- 1.04.01 Identify common equipment for home and work.


1.05.0 Interpersonal Communication


- 1.05.01  Use appropriate language for simple interpersonal communication (greetings, introductions, thanks, expressing pleasure, regrets, farewells).
- 1.05.02  Respond to simple questions related to personal information.
- 1.05.03 Recognize basic ways of expressing likes, dislikes, feelings, and emotions in culturally appropriate ways.

1.06.0 Telephone Communication

1.06.01  Demonstrate ability to use basic residential telephones.


1.06.02 Take simple telephone messages.

1.06.03  Answer the telephone appropriately.

1.06.04  Report police, fire, and medical emergencies to 911.

1.06.05  Locate basic information in the telephone directory.


1.07.0 Health and Nutrition Topics

1.07.01  Recognize basic vocabulary related to body parts.

1.07.02 Recognize symptoms of common illnesses.

1.07.03  Recognize basic health care vocabulary.

1.07.04 Identify various medications and their usage.

1.07.05  Identify personal grooming products used for daily grooming activities.


1.07.06 Recognize basic foods and food groups.

1.07.07 Recognize healthy eating habits.

1.07.08 Choose from a simple menu.


1.08.0 U.S. Concepts of Time and Money

1.08.01  Recognize cardinal and ordinal numbers.

1.08.02  Tell time using analog and digital clocks.

1.08.03 Identify days of the week and months of the year.

1.08.04 Convert dates to numerical form.

1.08.05  Recognize basic vocabulary related to U.S. currency and prices.

1.08.06 Identify banking facilities.

1.08.07  Identify necessary information on a check and / or money order.

1.09.0 Transportation and Travel

1.09.01 Identify basic types of transportation.


1.09.02 Recognize public signs using sight words and symbols.

1.09.03  Follow simple directions.


1.09.04 Identify safe driving practices.

1.10.0 Safety and Security Issues




1.10.01 Recognize common safety procedures and signs.

1.10.02  Respond to basic emergency situations.



1.11.0 Consumer Education Issues

1.11.01  Interpret prices of basic goods including symbols such as dollar/cent signs and decimal point.



1.11.02 Recognize U.S. units of measure.

- 1.11.03 Match basic clothing items to their prices.
- 1.11.04  Identify basic American clothing sizes.
- 1.11.05  Identify various methods to purchase goods and services.
- 1.11.06 Identify types of housing.
- 1.11.07  Identify basic utilities.
- 1.11.08 Identify housing advertisements.



1.12.0 Government and Community Resources

- 1.12.01 Identify basic government agencies.
- 1.12.02  Identify community service agencies.
- 1.12.03  Recognize procedures to mail a letter or a package.
- 1.12.04 Identify the current U.S. President and Vice-President.


1.13.0 Environment and the World


- 1.13.01  Identify seasons and weather.
- 1.13.02 Select appropriate responses to weather emergencies.
- 1.13.03 Identify the United States and Florida on a world map.
- 1.13.04 Name the city and county of residence on a state map.
- 1.13.05  Identify key elements of maintaining a clean environment.

1.14.0 Family and Parenting


- 1.14.01  Identify family members.
- 1.14.02 Recognize compulsory schooling for children 5-16.
- 1.14.03 Recognize enrollment procedures for children in Pre-K to twelfth grade.
- 1.14.04 Recognize the importance of regular school attendance.
- 1.14.05  Recognize proper care of children.
- 1.14.06 Recognize community agencies that provide assistance to children and families.
- 1.14.07 Identify recreational and entertainment facilities available in the community.

1.15.0 Listen, Speak, Read, and Write Effectively

- 1.15.01 Recognize basic colors and shapes.
- 1.15.02 Spell first and last name using the English alphabet.
- 1.15.03 Alphabetize basic words.
- 1.15.04 Use a picture dictionary.
- 1.15.05  Fill out simple personal information form.
- 1.15.06 Write simple sentences on a familiar topic.
- 1.15.07 Recognize basic sight words.


1.15.08  Recognize basic test-taking strategies.

1.16.0 Apply Standard Grammar Structures

1.16.01  Identify subject pronouns (I, you, he, she, it we, they)

1.16.02  Identify and use common regular and irregular verbs:

- present continuous
- simple present
- simple past
- simple future

1.16.03  Identify common adverbs.


1.16.04 Identify common demonstratives.

1.16.05  Identify common “wh” information questions (who, what, when, where).

1.16.06 Identify nouns.

1.16.07 Identify basic descriptive adjectives.

1.16.08  Identify common prepositions (in, on, at, to, for, from).

1.16.09  Identify articles (a, an, the).

1.16.10  Identify possessive adjectives (my, your, his, her, our, their).

1.16.11 Identify contractions.

1.17.0 Development of Pronunciation Skills

1.17.01 Produce basic consonant and vowel sounds.

1.17.02 Recognize letters and sounds.

1.17.03 Use appropriate intonation.