

# FLORIDA DEPARTMENT OF EDUCATION



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## MEMORANDUM

**TO:** District K-12 Reading Plan Contacts, Career and Technical Education Contacts, and Professional Development Contacts

**FROM:** Barbara Elzie, Interim Executive Director, Just Read, Florida!

**DATE:** March 8, 2010

**SUBJECT:** Just Read, Florida! 2010 Career and Technical Education Reading (CATER) Summer Professional Development

I am pleased to inform you about an exciting summer professional development opportunity for Career and Technical Education teachers, reading coaches, and district contacts. The Just Read, Florida! 2010 CATER pilot expansion summer professional development will be conducted in five locations across the state during the summer months. Please see the attached documents for a list of the venues, dates and times of the institutes as well as an FAQ document about CATER. You can learn more about the CATER project at: <http://www.justreadflorida.com/cater.asp>.

This summer initiative is specifically for Career and Technical Education (CTE) teachers. The funding for this effort is being provided by the Division of Career and Adult Education. Up to 250 teachers statewide across the five venues will be served for three full days of professional development. Participating CTE teachers will need to have a **state issued certificate** and have completed CAR-PD, **including the practicum**, and will be eligible for a \$150 stipend. Up to \$300 in classroom materials to support literacy will also be provided for each teacher. A district support coach from each participating district, who may be with either the district reading or CTE department, will be a requirement of the training and will be asked to provide follow up support for participating teachers. It will also be beneficial to have school based reading coaches in the training. Developed modules will be provided to the district coach who will be able to

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continue the training that began with these teachers during the summer. The district coach will also collect evidence of teacher fulfillment of CATER requirements. This training will provide

the equivalent of CAR-PD Plus and allow these teachers to be eligible for the reading endorsement by the end of the 2010-11 school year so that they could serve fluent level 1 students within their classes, pending district approval. **The CATER Summer Academy will be the first three days of a 150-hour professional development commitment for these teachers** who will work to complete their Reading Endorsement over the course of the 2010-11 school year.

**Since space is limited, we are asking district reading, CTE, and/or professional development contacts to initially forward registration information only to those teachers who are eligible based on criteria noted above.** A read-only link will be provided so that district contacts may view the names of those who have registered from their district on an ongoing basis.

The Summer Professional Development tracks will begin at 8:30 AM on Tuesday and end at 4:00 PM on Thursday. No training will be held on Monday or Friday. Since the venues are located throughout the state, participants will be asked to drive in each day. No lodging, meals, or travel reimbursement will be provided. Just Read, Florida!, in collaboration with the Division of Career and Adult Education, will be providing all training materials and a stipend of \$50 per day for each confirmed participant, unless they are on contract with their district. **Participants must attend every session in their track to receive the stipend.**

Registration will occur on a first-come, first-served basis at the following Web site: <http://events.verdigre.com/> and will be open from March 15-April 23, 2010. Upon completion of the online registration, participants will automatically receive confirmation that they are accepted to attend CATER Summer Professional Development. Venues will be capped at 50 participants each, and locations with fewer than 10 participants will be cancelled. Those who cannot register because a track has been filled will be instructed to visit the website from May 3-7, when registration will re-open, so that tracks with open slots may be filled. It may be that cancellations create open seats in a track that was formerly full.

We look forward to the participation of your teachers, reading coaches, and district contacts in this important professional development initiative. If you have questions, please contact Kevin Smith at [Kevin.Smith@fldoe.org](mailto:Kevin.Smith@fldoe.org) or 850/245-0503.

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Attachments