

READING

Level 0.0 - 1.9 • (Beginning Literacy)

Literacy Completion Point E

Student: _____	ID #: _____	Entry Date: _____
Institution: _____	Date Achieved: _____	
Site: _____	Instructor(s): _____	

Program Number: 9900000
 Course Number: 9900002
 CIP Number: 1532.010200

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED.

STANDARD 1

Demonstrate mastery of skills prerequisite to reading

Date: _____ Instructor: _____

The student will be able to:

- 01.01 Recognize that printed materials normally flow from left to right, top to bottom, and front to back.
- 01.02 Recognize that letters make words.
- 01.03 Recognize that words make sentences.
- 01.04 Recognize that there are spaces between words.
- 01.05 Recognize that words on the right hand page of a book start at the top left side of the first line of text.
- 01.06 Listen to and comprehend a story read aloud.
- 01.07 Narrate a picture story in a sequence.

STANDARD 2

Demonstrate basic understanding of phonics/ structural analysis as tools for reading

Date: _____ Instructor: _____

The student will be able to:

- 02.01 Identify letters of the alphabet.
- 02.02 Identify single consonant sounds.
- 02.03 Identify single vowels.
- 02.04 Identify rhyming patterns.
- 02.05 Understand that word order differs between statements and questions.
- 02.06 Identify the meanings of plural nouns.
- 02.07 Identify possessives.
- 02.08 Identify the period, question mark, and exclamation point as ending punctuation marks.

STANDARD 3

Demonstrate knowledge of basic vocabulary

Date: _____ Instructor: _____

The student will be able to:

- 03.01 Identify at least 75% of the preprimer, primer, and first grade words from the Dolch Words List.
- 03.02 Identify the meanings of frequently used words presented in context.
- 03.03 Demonstrate the ability to read personal information, e.g., name, address, zip code, phone number, and age.
- 03.04 Dictate and read back his/her own stories.

STANDARD 4

Demonstrate literal comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 04.01 Determine the main idea and factual details of a paragraph.
- 04.02 Identify the order of events in a paragraph.
- 04.03 Predict what a passage is about based upon its title and illustrations.
- 04.04 Increase comprehension by re-reading, re-telling, and discussing.
- 04.05 Know strategies to discover if information presented in a text is accurate, e.g., asking others and checking another source.
- 04.06 Determine the meaning of a sentence that contains negative words.
- 04.07 Distinguish verbs denoting the past, present, or future.
- 04.08 Distinguish between statements, questions, and exclamations.

STANDARD 5

Demonstrate evaluative comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 05.01 Distinguish between fact and fiction in a paragraph, assisted by discussion and/or teacher guidance.

STANDARD 6

Understand how word choice affects meaning

Date: _____ Instructor: _____

The student will be able to:

- 06.01 Understand that word choice can shape ideas, feelings, and actions.
- 06.02 Identify and use repetition and rhyme in oral and written text.

Continued on back

STANDARD 7

Respond critically to fiction, nonfiction, poetry, or drama

Date: _____ Instructor: _____

The student will be able to:

- 07.01 Identify story elements of setting, character, problem, and solution/resolution.
- 07.02 Use personal perspective in responding to a work of literature, e.g., relate characters and simple events in a story or biography to his/her own life.

Administrator: _____ Instructor: _____

Signatures verify achievement of LITERACY COMPLETION POINT E Effective: ____ / ____ / ____

READING

Level 2.0 - 3.9 • (Beginning Basic Education)

Literacy Completion Point F

Student: _____	ID #: _____	Entry Date: _____
Institution: _____	Date Achieved: _____	
Site: _____	Instructor(s): _____	

Program Number: 9900000

Course Number: 9900002

CIP Number: 1532.010200

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED.

STANDARD 8

Demonstrate basic understanding of phonics and structural analysis as tools for reading development

Date: _____ Instructor: _____

The student will be able to:

- 08.01 Identify vowels and consonants.
- 08.02 Identify consonant blends.
- 08.03 Identify consonant digraphs.
- 08.04 Use standard pronunciation in oral reading.
- 08.05 Identify long and short vowel sounds.
- 08.06 Identify vowel combinations.
- 08.07 Identify and define compound words.
- 08.08 Identify root words.
- 08.09 Identify words with prefixes to determine meaning and increase vocabulary.
- 08.10 Identify words with suffixes to determine meaning and increase vocabulary.
- 08.11 Identify the meanings of contractions.

STANDARD 9

Demonstrate knowledge of basic vocabulary

Date: _____ Instructor: _____

The student will be able to:

- 09.01 Identify 98% of the words on the second and third grade lists from the Dolch Words List.
- 09.02 Follow teacher-read content text in order to develop student's vocabulary.

STANDARD 10

Construct meaning from a wide range of texts, literary forms, and printed materials

Date: _____ Instructor: _____

The student will be able to:

- 10.01 Identify words and construct meaning from text, illustrations, graphics, and charts using the strategies of phonics, word structure, and context clues.
- 10.02 Determine the main idea or essential message from a text and identify supporting information.
- 10.03 Answer "who," "what," and "where" questions about sentences or paragraphs.
- 10.04 Follow simple written directions.
- 10.05 Recognize the characteristics of a paragraph and stanza (verse) forms in writings, e.g., indentation and poetry spacing.
- 10.06 Use simple references to obtain information, e.g., beginner's dictionary, glossary, etc.
- 10.07 Identify the meanings of abbreviations.

STANDARD 11

Demonstrate inferential comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 11.01 Identify the meanings of words in context using compare and/or contrast clues.
- 11.02 Identify the cause or effect implied in a paragraph.

STANDARD 12

Demonstrate evaluative comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 12.01 Distinguish between facts and opinions in a paragraph.
- 12.02 Appropriately evaluate information from pictures, maps, or signs to answer informational questions.

Continued on back

STANDARD 13

Understand how word choices affect meaning

Date: _____ Instructor: _____

The student will be able to:

- 13.01 Recognize that a writer's word choice may influence how a reader thinks and feels.

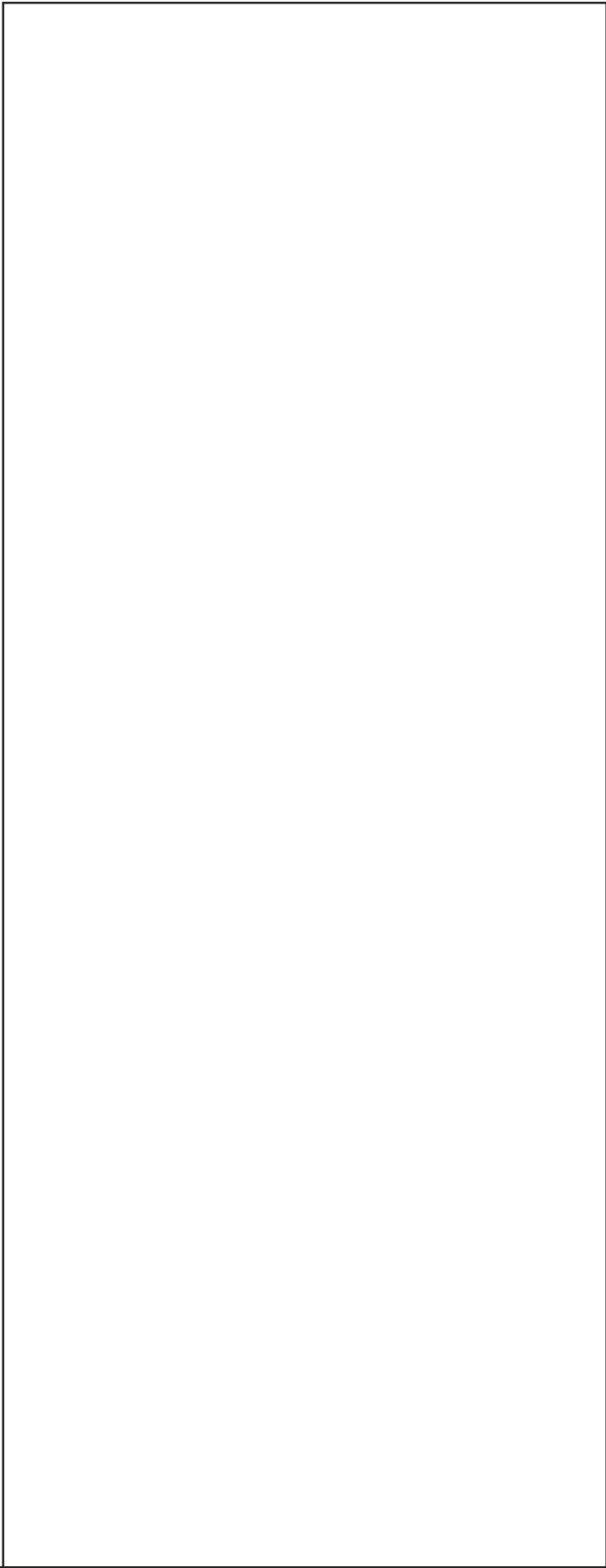
STANDARD 14

Understand the distinguishing features of a variety of literary forms

Date: _____ Instructor: _____

The student will be able to:

- 14.01 Distinguish between fact and fiction.
14.02 Identify story elements, including, setting, plot, character, problem, and solution/resolution.
14.03 Recognize the function of introductory and concluding paragraphs in an essay.



Administrator: _____ Instructor: _____

Signatures verify achievement of LITERACY COMPLETION POINT F Effective: ____ / ____ / ____

READING

Level 4.0 - 5.9 • (Intermediate Low Basic Education)

Literacy Completion Point G

Student: _____	ID #: _____	Entry Date: _____
Institution: _____		Date Achieved: _____
Site: _____		Instructor(s): _____

Program Number: 9900000

Course Number: 9900002

CIP Number: 1532.010200

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED.

STANDARD 15

Demonstrate basic understanding of phonics and structural analysis as tools for reading

Date: _____ Instructor: _____

The student will be able to:

- 15.01 Recognize synonyms, antonyms, and homonyms.
- 15.02 Define multiple-meaning words.
- 15.03 Understand how punctuation affects text.

STANDARD 16

Demonstrate knowledge of basic vocabulary

Date: _____ Instructor: _____

The student will be able to:

- 16.01 Use phonics, word structure, and visual cues to identify words and construct meaning.
- 16.02 Use prefixes, suffixes, root words, words with multiple meanings, antonyms, synonyms, and word relationships to determine meaning and increase vocabulary for reading and the workplace.
- 16.03 Begin to classify nouns with similar characteristics under appropriate headings, e.g., rose and daisy as flowers.
- 16.04 Utilize vocabulary words in the content areas.

STANDARD 17

Demonstrate literal comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 17.01 Determine the main idea or essential message of a text and identify relevant supporting details and facts.
- 17.02 Identify the cause or effect expressed in a paragraph.
- 17.03 Follow written directions.
- 17.04 Re-tell and/or summarize previously read matter.
- 17.05 Describe sequence of events in context.
- 17.06 Answer "who," "what," "where," "when," "why," and "how" questions about sentences or paragraphs.
- 17.07 Identify specific information found in a text and apply it to answer a question.

STANDARD 18

Demonstrate inferential comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 18.01 Predict content and purpose of a reading selection by previewing the table of contents, index, headings, captions, and illustrations.
- 18.02 Make logical predictions using prior knowledge, re-reading, and self-questioning strategies.
- 18.03 Differentiate a question from a statement.
- 18.04 Identify the meanings of words in context using example clues, direct explanation clues, synonym clues, and/or compare and contrast clues.
- 18.05 Identify the pronoun referent in a sentence or paragraph.
- 18.06 Identify the cause or effect in a paragraph even if implied.
- 18.07 Identify an appropriate conclusion or generalization for a reading selection.

STANDARD 19

Demonstrate evaluative comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 19.01 Identify the author's purpose.
- 19.02 Recognize whether a text is primarily intended to persuade, inform, or entertain.
- 19.03 Recognize the difference between fact and opinion.
- 19.04 Recognize the basic characteristics of fables, stories, and legends.
- 19.05 Recognize the use of a compare and contrast structure.
- 19.06 Obtain and evaluate information from pictures, maps, signs, diagrams, tables, graphs, or schedules.
- 19.07 Select and explore sources, such as, a dictionary, encyclopedia, atlas, directory, newspaper, and thesaurus, to obtain information for a specific task, such as, research.
- 19.08 Obtain appropriate information from an index and a table of contents.
- 19.09 Draw conclusions from information in an article of fact or fiction.
- 19.10 Select an appropriate title for an article.

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STANDARD 20

Demonstrate understanding of how word choice affects meaning

Date: _____ Instructor: _____

The student will be able to:

- 20.01 Understand that word choice can shape reactions, perceptions, and beliefs.
- 20.02 Recognize different techniques used in media messages and the purposes of such techniques.

STANDARD 21

Demonstrate understanding of a variety of literary forms

Date: _____ Instructor: _____

The student will be able to:

- 21.01 Identify features that distinguish fiction, drama, poetry, fables, and legends.
- 21.02 Identify major characteristics, e.g., facts and opinion of creative non-fiction, such as, biography and essay.
- 21.03 Explain the development of plot and conflict resolution in a story.
- 21.04 Identify the characters, setting, and events presented in various texts.

STANDARD 22

Respond critically to fiction, poetry, drama, and essay

Date: _____ Instructor: _____

The student will be able to:

- 22.01 Recognize cause-and-effect relationships in literary texts.
- 22.02 Recognize the effects of language; such as, sensory words, rhymes, choice of vocabulary, and story structure, e.g., patterns used in children's texts.
- 22.03 Respond to a work of literature by explaining how the motives of the characters or the causes of events compare with those in his or her life.
- 22.04 Identify the major theme in a story.
- 22.05 Form his or her own ideas about what has been read in a literary text, and use specific information from the text to support these ideas.
- 22.06 Distinguish between an author's opinion and objective data in essays.

Administrator: _____ Instructor: _____

Signatures verify achievement of LITERACY COMPLETION POINT G Effective: ____/____/____

READING

Level 6.0 - 8.9 • (Intermediate High Basic Education)

Literacy Completion Point H

Student: _____	ID #: _____	Entry Date: _____
Institution: _____	Date Achieved: _____	
Site: _____	Instructor(s): _____	

Program Number: 9900000

Course Number: 9900002

CIP Number: 1532.010200

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED.

STANDARD 23

Understand patterns and functions of language

Date: _____ Instructor: _____

The student will be able to:

- 23.01 Understand that there are patterns and rules that govern the semantic and grammatical structure of English.
- 23.02 Understand that exceptions to grammar rules and semantic patterns exist.
- 23.03 Demonstrate awareness that language and literature are powerful means by which culture and values are transmitted.
- 23.04 Demonstrate an awareness of the difference between the use of English in formal and informal settings.
- 23.05 Understand that acceptable language use and structure change over time.

STANDARD 24

Demonstrate knowledge of basic vocabulary

Date: _____ Instructor: _____

The student will be able to:

- 24.01 Use a variety of strategies to analyze words in context.
- 24.02 Employ consistent and effective use of interpersonal and academic vocabularies in reading, writing, listening, and speaking.
- 24.03 Use vocabulary in content areas.

STANDARD 25

Demonstrate literal comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 25.01 Determine the main idea or essential message in a variety of printed materials.
- 25.02 Identify relevant details, facts, and patterns of organization in a variety of printed materials.
- 25.03 Use strategies to clarify meaning.
- 25.04 Answer "who," "what," "where," "when," and "how" questions concerning a wide range of texts, literary forms, and printed materials.

STANDARD 26

Demonstrate inferential comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 26.01 Predict probable outcomes from knowledge of events obtained from a reading selection.
- 26.02 Select an appropriate title based on the interpretation of a given article.
- 26.03 Identify and interpret information from a wide range of text, literary forms, and printed materials.

STANDARD 27

Demonstrate evaluative comprehension skills

Date: _____ Instructor: _____

The student will be able to:

- 27.01 Locate, organize, and interpret written information for a variety of purposes, e.g., class research, collaborative decision-making, and class or real-world tasks.
- 27.02 Identify an author's purpose and/or point of view.
- 27.03 Evaluate the validity and accuracy of information by differentiating fact from opinion.
- 27.04 Gather information from a variety of reference materials and tools, e.g., tables of contents, indexes, magazines, newspapers, journals, and computer catalogs, and evaluate which information best serves the student's purpose.

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STANDARD 28

Demonstrate understanding of how word choice affects meaning

Date: _____ Instructor: _____

The student will be able to:

- 28.01 Identify language that shapes reactions, perceptions, and beliefs.
- 28.02 Use literary devices and techniques in the comprehension and creation of written, oral, or visual communications.
- 28.03 Distinguish between emotional and logical arguments.

STANDARD 29

Demonstrate understanding of the distinctive features in literary forms

Date: _____ Instructor: _____

The student will be able to:

- 29.01 Identify the defining characteristics of classic literature, e.g., timelessness, dealing with universal themes and experiences, and communicating across cultures.
- 29.02 Recognize complex elements of plot; such as, setting, character development, conflict, and resolution.
- 29.03 Understand various elements of word choice, symbolism, figurative language, mood, irony, foreshadowing, flashback, persuasion, and point-of-view.
- 29.04 Know how mood or meaning is conveyed in poetry through word choice, dialect, invented words, concrete or abstract terms, sensory or figurative language, use of sentence structure, line length, punctuation, and rhythm.
- 29.05 Identify universal themes in literature.

STANDARD 30

Respond critically to fiction, poetry, drama, and essay

Date: _____ Instructor: _____

The student will be able to:

- 30.01 Identify the effects of the attitudes and values of a time period or culture on a specific piece of writing.
- 30.02 Respond to a work of literature by interpreting selected phrases, sentences, or passages, and apply the information to modern life.
- 30.03 Develop essays to answer specific, evaluative research questions.

Administrator: _____ Instructor: _____

Signatures verify achievement of LITERACY COMPLETION POINT H Effective: _____ / _____ / _____