



52468

L-25 Request for Transportation Addendum to Annual Contract

GED Testing Service

of the American Council on Education
One Dupont Circle, NW, Suite 250
Washington, DC 20036
(202) 939-9490

Dedicated FAX number for this form: (202) 464-4853

Official GED Testing Center Information

Request Date: / /
mm dd yyyy

10-Digit Center ID Number: _____

Contracting Agency: _____

Official GED Testing Center Name: _____

Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Phone Number: () - _____

FAX Number: () - _____

Recommendation for Addendum

I recommend that the center named above be allowed to transport GED Tests to

for the purpose of testing (specify audience): _____

approximately (specify frequency of transportation) _____ times per _____

Transportation of tests will be handled by (specify individual)

who is a

Chief Examiner

Examiner

By initialing the spaces below both the Chief Examiner and jurisdictional GED Administrator affirm that the following contractual obligations will be met.

_____ Only GED Tests and Topic Cards will be transported.

_____ A locked container is available to the GED Chief Examiner or Examiner for the exclusive use of the GED Testing Program during test administration.

_____ GED Tests will not be permanently stored at the addendum site.

_____ An area that is free from noise, interruption and competing programs will be used for testing.

Please note that this request cannot be processed without the approval of the GED Administrator. In addition, the addendum to the contract is not valid until the original signed copy of the contract addendum is received by the GED Testing Service.

Signature of GED Administrator

Jurisdiction

GEDTS Use Only

Approved by: _____ Date: ___/___/___

Contract Date: ___/___/___

Addendum ID Number: _____