

DRAFT
Florida Career and Professional Academies
Industry Certification Review Process
August 29, 2007
Phase II

- Step #1:** The Agency for Workforce Innovation (AWI) Labor Market Statistic Unit will identify a list of occupations associated with targeted industry areas (BANNER Centers, CHOICE Institutes and SUCCEED Sites). The list will denote those occupations that generally require a High School Diploma or less.
- Step #2:** AWI will issue an announcement to the Department of Education, Regional Workforce Boards, School Districts, Community Colleges, Banner Centers, CHOICE Institutes, SUCCEED Sites, Employer Associations, etc soliciting recommendations on national recognized industry certification programs that should be considered for inclusion on the state's approved industry certifications list for those occupations associated with the targeted industries.
- Step #3:** AWI will conduct research to identify other nationally recognized industry certification programs for those occupations associated with targeted industries.
- Step #4:** AWI will issue a nationwide announcement to solicit applications from providers of those certification programs identified by AWI and its workforce and education partners for recognition in the state's industry certification program.
- Step #5:** Certification provider will submit an application to AWI (via an electronic application system) for consideration to be included on the state's approved industry certification list.
- Step #6:** AWI will review the pending provider's application based upon highest and best national standards.
- Step #7:** AWI will electronically forward a recommendation regarding the pending certification provider's application to WFI for review and approval/denial.
- Step #8:** WFI will review and approve/deny the industry certification program recommended by AWI. WFI will provide the list of approved industry certifications to AWI for distribution.
- Step #9:** AWI will publish/post the WFI-Approved industry certification program including program/course classification.

Note: If needed, a Regional Workforce Board or a Career Academy can request the approval of a certification program that is not included on the WFI-Approved industry certification list. If an additional industry certification program approval is requested, then repeat the processes referenced above in steps 4-9.