

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

F. PHILIP HANDY, *Chairman*

T. WILLARD FAIR, *Vice Chairman*

Members

DONNA G. CALLAWAY

JULIA L. JOHNSON

ROBERTO MARTÍNEZ

PHOEBE RAULERSON

LINDA K. TAYLOR

John L. Winn
Commissioner of Education



March 21, 2005

MEMORANDUM

TO: Recipients of FY 2004-2005 English Literacy and Civics Education Funds

FROM: Bob Wofford
Director, Adult Education

SUBJECT: Basic Grant Roll Forward Funds from 2003-04

By law it is required that roll forward funds from FY 2003-2004 be allocated to enhance the original funds received during the FY 2004-2005 using the same formulas approved by the U.S. Department of Education for English Literacy and Civics Education programs.

The attachments show the allocation of funds by agency. The roll forward allocation charts are also available on the website at: <http://www.firn.edu/doe/dwdgrants/grants.htm>.

The increase represents the additional dollars your agency may acquire through the proposal amendment process. The funding period for roll forward dollars will be from the date we receive your amendment, in acceptable form, through June 30, 2005.

The roll forward funds will be used for the following purposes:

1. Purchasing Comprehensive Adult Student Assessment System (CASAS) testing materials;
2. Staff development training on CASAS assessment (by a certified CASAS state trainer); and/or
3. Other allowable activities as approved by DOE for English Speakers of Other Languages (ESOL).

To acquire the additional dollars reflected in the attachments, you must submit DOE Forms 150 and 151 (Budget Amendment Form). Forms are available at the website listed above. Please forward your completed amendment request to: Florida Department of Education, Bureau of Grants Management, 325 West Gaines Street, Room 325, Tallahassee, FL 32399-0400.

If you have questions or need assistance, please contact Bob Wofford at (850) 245-9902 or e-mail at Bob.Wofford@fldoe.org.

BW/gsm
Attachments