


Perkins Performance Measures

Submitted for 2003-2004 Local Application

Completing Your Perkins Performance Measures Chart(s)

- Perkins performance measures were negotiated with U.S. DOE in three categories:
 - Secondary vocational education which are identified with an “S”
 - Postsecondary college credit vocational education which are identified with a “P”
 - Postsecondary adult vocational which are identified with an “A.”
- For each performance measure, LEAs have been assigned a targeted level of performance improvement to pursue during the upcoming school year. Performance targets were established using the following protocol:
 - Statewide performances for each measure were plotted on a curve and divided into quartiles, with a corresponding range of required improvement from 0% to 2%.



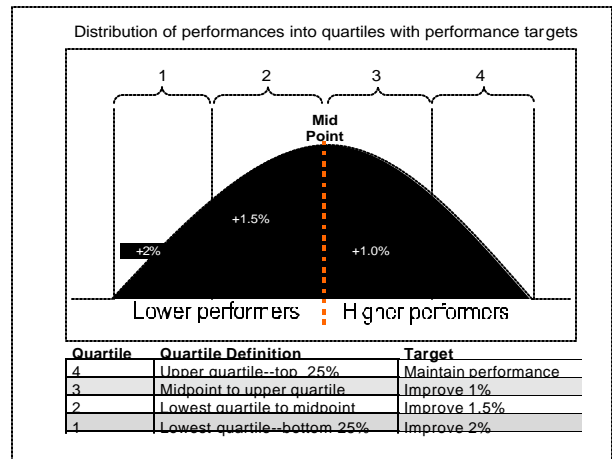
EXAMPLE

Postsecondary Certificate Completion

Numerator: Number of students who achieved a Vocational Certificate (PSAV)

Denominator: All students who achieved at least one OCP in a Vocational Certificate (PSAV) program


Performances are expressed as percentages derived by dividing N by D for each of the 20 Perkins measures.



- The reported performances for this year were compared to targets from the previous year.
 - If performance met or exceeded last year's target, the new performance level was based solely on the curve.
 - If the LEA was in the top quartile both years and met or exceeded last year's target, the new target level was reduced to last year's level.
 - If performance did not meet last year's target level, the difference between targeted and actual performance was added to the target on the curve.
- As performance approaches 100% the possibility of further improvement diminishes, so any performance target that exceeded 95% was reduced to 95%.
- Where the required increase is over 10%, it may be possible to negotiate a modified performance target. See contact information below.
- In instances where data were unavailable or obviously incorrect, no performance target was established and those parts of the chart are blank.

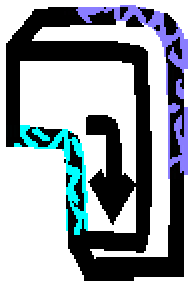
Example Increased Performance

- Last Year Target 92.17
- Actual Performance 92.69
- Exceeded Target
- In Third Quartile
- Increase by 1%
- New Target 93.69



Example Decreased Performance

- Last Year Target 86.81
- Actual Performance 85.56
- Down by 1.25%
- In Second Quartile
- Increase by 1.50%
- Up by 2.75
- New Target 88.31



- Each LEA will be e-mailed or faxed performance charts corresponding to the levels of instruction offered. Follow the instructions below to complete the performance measure chart(s):

1. For each measure where local program or data reporting improvement is required:
 - a. Review last year's performance improvement plan and its implementation over the past year
 - b. Provide a **brief** status report on last year's improvement plan
 - c. Briefly list any improvement strategies and/or activities you plan to implement in the coming year. These improvement strategies DO NOT have to be funded with Perkins funds. However, areas that show two years of underperformance are appropriate for targeting Perkins funds.
2. If you have a measure that is blank in the "local target", "% increase" and "total increase required" columns, this means data were either missing or of questionable validity. In this case, determine how the data reporting error occurred locally and describe in the "improvement strategies" column how subsequent data submissions will eliminate these gaps in the local reporting system.
3. Before completed Local Perkins Performance Report charts can be accepted as part of your Perkins application, they must be reviewed and approved by Office of Workforce Education (OWE) staff. Please return the completed form(s) to the appropriate member of the OWE High Performance Team (see attached) for assistance.
4. Remember that your completed Perkins grant applications, including **approved** local performance reports/improvement plans, are due to DOE by May 30, 2003.
 - Questions about the process should be directed to your High Performance Team contact.
 - Questions about data for school districts should be directed to Sue Brennan at (850) 488-8597, ext. 107, SUNCOM 278-8597, ext. 107.
 - Questions about data for community colleges should be directed to Joan Roddenberry at (850) 488-0555, ext. 158, SUNCOM 278-0555, ext. 158.

Sample Performance Improvement Strategies

- Provide academic tutoring or mentoring to students in career and technical education programs
- Organize study groups for students having difficulty
- Assign personnel to determine why students stop attending vocational classes and to determine if you can leverage assistance from support services
- Organize a workgroup to improve data reporting
- More actively involve business and industry to ensure placement

Office of Workforce Education High Performance Team

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Interpreting and Understanding Your Perkins Performance Report

Local Perkins Performance Report							New Column from Last Year	
Performance Measures	Data Year	Numerator	Denominator	Percent (Num./Den.)	Local Target	% Increase Based on Quartile	Total Increase Required	Improvement Strategies/Activities
		<i>OCP Earners Who Met Basic Skills</i>	<i>All non-Basic Skills-Exempt Enrollees</i>					
1A1 Academic Skills	00-01	309	948	32.59%	34.59%	2.00%		Remediation lab availability was stressed to students & student use increased Due to increased demand, expanded lab hours are planned for next year & new software will be bought
1A1 Academic Skills	01-02	284	634	44.79%	46.29%	1.50%	1.50%	
		<i>OCP Earners</i>	<i>Enrollments</i>					
1A2 Technical Skills	00-01	515	1040	49.52%	51.52%	2.00%		Required increases of 10% or more may indicate "bad data." Discuss your options with your DOE OWE contact.
1A2 Technical Skills	01-02	201	717	28.03%	53.52%	2.00%	25.49%	
		<i>Credentials Awarded</i>	<i>OCP Earners</i>					
2A1 Completion	00-01	0	515	0.00%				Data reporting problems identified and corrected; receipt of good test data verified by DOE MIS. All data clerks will be in-serviced and coached on correct data handling procedures.
2A1 Completion	01-02	0	412	0.00%				
		<i>Placements</i>	<i>Exited Completers w/Valid SS#</i>					
3A1 Placement	00-01	237	292	81.16%	82.16%	1.00%		Additional focus on workplace success skills in all vocational programs was implemented. Local economy has slowed, making jobs scarce. One staff member will be reassigned half-time to student placement services next year to assist in securing jobs for program completers.
3A1 Placement	01-02	188	254	74.02%	84.16%	2.00%	10.14%	
		<i>Prior Year Placements Still Placed</i>	<i>Prior Year Placements</i>					
3A2 Retention	00-01	74	91	81.32%	83.32%	2.00%		If 0% increase, no improvement plan required.
3A2 Retention	01-02	218	239	91.21%	91.21%	0.00%	0.00%	
		<i>Non-trad. Enrollments</i>	<i>Enrollments. In Non-trad. Progs.</i>					
4A1 Nontrad. Enrols.	00-01	159	873	18.21%	18.21%	0.00%		No improvement plan required if in top quartile both years, even if last year's target was not met.
4A1 Nontrad. Enrols.	01-02	112	653	17.15%	18.21%	0.00%	1.06%	
		<i>Non-trad. OCP Earners</i>	<i>All OCP Earners in Non-trad. Progs.</i>					
4A2 Nontrad. Comps.	00-01	82	452	18.14%	19.14%	1.00%		Non-trad. students were surveyed to assess factors contributing to program success. Results are being analyzed and will be shared with teachers prior to the start of fall term. A work-group will be formed to monitor progress & plan further actions as needed.
4A2 Nontrad. Comps.	01-02	60	383	15.67%	20.14%	1.00%	4.48%	

- Step 1. For each measure, compare last year's target with this year's performance. For example, in 1A1 above, compare last year's target of 34.59% to this year's performance of 44.79%. Because this year's performance exceeded last year's target, the new target is based only on the relative position of this year's performance on the quartile curve, in this case the second quartile. Data points in the second quartile are assigned a performance improvement target of 1.5%, so the new target is this year's performance (44.79%) plus the improvement target of 1.5% = 46.29%.
- Step 2. Because measure 1A1 was in the bottom quartile last year, you should have written an improvement plan as part of your Perkins grant last year. Review that improvement plan and write a brief status update on the results so far.
- Step 3. For any measure where improvement is needed, briefly outline your plans for improvement. Although Perkins funds do not have to be used to implement improvement plans, where progress has not been made over 2 years, you are strongly encouraged to consider spending Perkins funds to stimulate improvement. For any measure with a total required increase of 10% or more, check both year's data to assess if discrepancies are due to local data reporting errors or some other factor(s). Discuss the possibility of negotiating new target level(s) with your DOE OWE contact.

Notes: 2A1 shows "bad data", with no improvement targets identified. The improvement plan for "bad data" needs to address finding and fixing problems in the local data management system to insure good data in the future.

If the "total increase required" is zero, no gain, and thus NO IMPROVEMENT PLAN is required.

For any measure where the "percent increase based on quartile" has been 0.00% for both years, as in 4A1