

## Division of Workforce Development Funding – Vocational Education

### I. GRANT AT A GLANCE

<b>Title</b>	<b>Rural and Sparsely Populated</b>
<b>Authorization</b>	Carl D. Perkins Vocational and Technical Education Act of 1998, Public Law 105-332
<b>Purpose</b>	To develop more fully the academic, vocational, and technical skills of secondary and postsecondary students who elect to enroll in vocational and technical education programs
<b>Target Audience</b>	Secondary and postsecondary vocational students
<b>Project Amount</b>	<a href="#">Allocations by formula</a>
<b>Eligible recipients</b>	See list of projects and amount
<b>Application Due Date</b>	<i>June 18, 2001</i>
<b>Entitlement/Discretionary</b>	Discretionary - these are not continuation projects, and must have a full application.
<b>State/Federal Funds</b>	Federal
<b>Contact</b>	<a href="#">Regional Teams</a>
<b>Required Forms</b>	<a href="#">DOE 100A</a> with appropriate signature <a href="#">DOE 101</a> <a href="#">Regional Workforce Board Form</a> Letter of Agreement: Community College President/Superintendent  <b>Authorization Letter:</b> If the signature on the DOE 100A is other than that of the superintendent or president/chairman of the board, a letter authorizing that individual to sign <i>MUST</i> be submitted.

## **II. FEDERAL REQUIREMENTS**

### **A. Authorization**

The funds are authorized by the Carl D. Perkins Vocational and Technical Education Act of 1998, Public Law (P.L. 105-332). General regulations are from the education department general administration regulations (EDGAR). The purpose of these funds is to improve vocational and technical education programs with new and improved activities.

### **B. Use of Funds**

Applicants may use these funds to build on the efforts of states and localities to develop challenging academic standards, promote the development of services and activities that integrate academic, vocational and technical instructions and that link secondary and postsecondary education for participating students.

## **II. STATE REQUIREMENTS**

### **A. Eligible recipients**

Florida elected to spend 5% of its state allocation to aid programs in rural and sparsely populated areas. Determination as to which LEA (school district, community college or both) will apply for the allocation must be done through a letter of agreement between the school district and community college serving that district.

Eligibility for these funds is limited to school districts and community colleges that serve rural and sparsely populated communities. The amount available to each eligible county is identified on page 4.

Applications must be submitted under one of the following guidelines:

1. A school district may apply for the total county allocation. In this case, a letter from the college president should be attached to the completed grant application agreeing to the arrangement.
2. A community college may apply for the total county allocation. In this case, a letter from the school superintendent should be attached to the completed grant application agreeing to the arrangement.
3. If the school district wishes to split the funds between secondary and postsecondary programs, two separate applications on separate forms must be submitted.

**Note:** Community colleges may apply for funds from any county that is included in its service area.

## **B. Narrative Requirements**

Applications must describe how the program plan will improve the delivery of vocational and technical educational programs to residents of rural areas. Applicants must address at least two of the following:

1. High-Skill/High-Wage Jobs
2. Distance Learning
3. Information Technology
4. Priorities of the Regional Workforce Board

## **C. Budget Requirements**

Eligible recipients submitting proposals to the Department must include the following budget forms in the application:

1. DOE 100A, Project Application Summary
2. DOE 101, Budget Description Form
3. Regional Workforce Board Agreement

**Note:** The forms are attached. When submitting applications for these funds, applicants must use the Form DOE 100A that is appropriate with the funding category that coincides with the proper funding category.

## **D. Submitting the Application**

### **What to Submit**

- One application with original signatures
- Three copies of the application

### **Due Date**

- **Date: June 18, 2001**
- **Time: 5:00 p.m.**

### **Send To:**

Florida Department of Education  
Division of Financial Services, Grants Management Section  
325 W. Gaines Street, Room 325 B  
Tallahassee, FL 32399-0400

### III. Rural and Sparsely Populated Allocations

Counties from the Rural Economic Development Initiative (REDI) list of rural counties were allocated a minimum of 75% of their 2000-2001 allocation. Funds were allocated to these counties based on their relative share of the total labor force of all 33 counties. **The allocations are contingent on the final award from USDOE.**

Rural County Distributions				
		Held	Formula	
		Harmless	Based on	
	75% of	at 75% of	Labor Force	Rural
	2000-2001	2000-2001	If Not Held	Allocation
			Harmless	
Baker	42,075		\$ 50,547	\$ 50,547
Bradford	63,823	\$ 63,823		63,823
Calhoun	26,597		38,704	38,704
Columbia	54,967		96,675	96,675
Desoto	74,327	74,327		74,327
Dixie	23,098		35,433	35,433
Flagler	112,088	112,088		112,088
Franklin	1,775		38,925	38,925
Gadsden	29,567		83,321	83,321
Gilchrist	37,907	37,907		37,907
Glades	6,948		36,320	36,320
Gulf	13,801		40,205	40,205
Hamilton	29,711		34,475	34,475
Hardee	40,118		51,319	51,319
Hendry	68,672	68,672		68,672
Highlands	-		96,588	96,588
Holmes	27,604		44,908	44,908
Jackson	78,640	78,640		78,640
Jefferson	16,581		38,680	38,680
Lafayette	19,553		34,510	34,510
Levy	53,098		61,545	61,545
Liberty	18,641		31,251	31,251
Madison	15,861		45,714	45,714
Nassau	32,684		109,590	109,590
Okeechobee	51,851		69,160	69,160
Putnam	115,444	115,444		115,444
Sumter	77,777	77,777		77,777
Suwannee	138,590	138,590		138,590
Taylor	91,148	91,148		91,148
Union	20,654		34,498	34,498
Wakulla	51,133		58,317	58,317
Walton	19,121		69,702	69,702
Washington	131,018	131,018		131,018
Totals	1,584,871	\$ 989,435	\$ 1,200,386	\$ 2,189,820

## IV. APPLICATION EVALUATION

### Application Evaluation Criteria

In compliance with Perkins III, Section 122(c)(1)(B) this form will be used to review Rural and Sparsely Populated Areas

### 2001-2002 Narrative

Local Education Agency: \_\_\_\_\_

Key/Section of Local Application	Section Complete	Section Incomplete	Comments
1. Address two new narrative requirements: (a) High-Skill/High-Wage Jobs (b) Distance Learning (c) Information Technology (d) Priorities of the Regional Workforce Boards			
2. Regional Workforce Board sign-off			
3. Letter of Agreement			
4. Budget Sheets			

Does the LEA need to be contacted? \_\_\_\_yes \_\_\_\_no

Person contacted: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of reviewer(s) \_\_\_\_\_ Date: \_\_\_\_\_

## FLORIDA DEPARTMENT OF EDUCATION *Project Application Summary*

Please return to:  Florida Department of Education Room 325B Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 (850) 488-3137 Suncom: 278-3137 FAX: 278-6319	A) Program Name:  <h3 style="margin: 0;">Carl D. Perkins Rural and Sparsely Populated Areas</h3> 2000-2001 Project # _____	<b><i>DOE USE ONLY</i></b>  Date Received  <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
B) Name and Address of Eligible Recipient:		Project Number:  <hr/> Total Amount Funded: \$
C) Salaries/Benefits \$ D) Purchased Services \$ E) Expenses \$ F) Capital Outlay \$ G) Total \$	H) Agency Contact Information	
	Name:	Address:
	Telephone:	Suncom:
	Fax:	E-mail:
<b>CERTIFICATION/BUDGET BY SCHOOL DISTRICT/OTHER AGENCY</b>		
<p>The governing body of the applicant has authorized the filing of this application and the undersigned representative has been duly authorized to file this application and act as the authorized representative of the applicant in connection with this application.</p> <p>I, _____, (<i>Please Type Name</i>) do hereby certify that all facts, figures, and representations made in this application are true and are correct and are consistent with the statement of assurances signed and submitted previously. Furthermore, all applicable statutes, regulations, and procedures for program and fiscal control and for records maintenance will be implemented to ensure proper accountability of funds distributed for this project. All records necessary to substantiate these items will be available for review by state and federal monitoring staff. I further certify that all disbursements: will be obligated after project approval date and prior to the termination date; have not been previously reported; and were not used for matching funds on this or any special project.</p>		
I) _____ Signature of Superintendent / Agency Head		



## Instructions for Completion of DOE 100A

- A.** If not pre-printed, enter Name of DOE Program for which funds are being requested.
- B.** Enter Name and Address of Eligible Recipient.
- C.** Enter total Salaries and Benefits requested.
- D.** Enter total Purchased Services requested.
- E.** Enter total Expenses requested, including Indirect Cost.
- F.** Enter total Capital Outlay requested.
- G.** Enter total Amount Requested.
- H.** Enter information as requested.
- I.** To be signed by the appropriate person.

Note: Applications signed by officials other than Superintendent, or President/Chairman of the Board, must have letter of authorization to sign on the behalf of said official, attached to DOE 100 A or B when application is submitted.





## Instructions Budget Description Form

**A.** Enter District/Agency Name.

**B.** DOE USE ONLY.

- Provide a narrative description for each budget item by category. Include all information requested in the Request for Proposal (RFP) or Request for Application (RFA) for Salaries and Benefits, Purchased Services, Expenses, and Capital Outlay.



**REGIONAL WORKFORCE BOARD  
COORDINATION  
ASSURANCE FORM**

**Complete Section A or B as appropriate and include in application package.**

**-----Section A**

**The Superintendent or Agency Head certifies** that this application has been submitted to the Regional Workforce Board and that the activities outlined in the application are consistent with current Regional Workforce Board plans.

\_\_\_\_\_  
Signature of Superintendent/Agency Head

\_\_\_\_\_  
Date Submitted to Regional Workforce Board

***Regional Workforce Boards are invited to submit comments regarding the application to the Division of Workforce Development by June 18, 2001.***

**Note:** Section 121, Title I, Workforce Investment Act (WIA), sets expectations for recipients of Perkins postsecondary funds, or funds under Title II, WIA, Adult Education and Family Literacy, to enter into a Memorandum of Understanding with the Regional Workforce Board for participation in the One-Stop system.

**-----Section B**

**The Superintendent or Agency Head certifies** that this **application covers more than one Workforce Development Region**. The activities outlined in this application are related to Workforce Development and are consistent with the current Regional Workforce Board plans for all regions included in this application. ***Application submission to the Regional Workforce Board is not required.***

\_\_\_\_\_  
Signature of Superintendent/Agency Head

\_\_\_\_\_  
Date

**Note:** Section 121, Title I, Workforce Investment Act (WIA), sets expectations for recipients of Perkins postsecondary funds, or funds under Title II, WIA, Adult Education and Family Literacy, to enter into a Memorandum of Understanding with the Regional Workforce Board for participation in the One-Stop system.