

TECH PREP EDUCATION ACT

SECTION 204

BACKGROUND

Application Due Date

Applications must be received by the Division of Workforce Development by May 31, 2000, 5:00 PM, Eastern Standard Time. Applications received after this time will not be accepted.

Program Administrator Contact Information

Gayle Manley, Program Specialist
Coordinator, School-Based Programs, Program Development
and School-To-Work
Florida Department of Education
325 W. Gaines Street, Room 754
Tallahassee, FL 32399-0400

Phone: (850) 488-7394, SunCom 278-7394

FAX: (850) 488-3192, SunCom 278-3192

E-mail: manleyg@mail.doe.state.fl.us

The regional teams listed in the front of the guide may also be contacted.

Authorization

The Carl D. Perkins Vocational and Applied Technology Education Act of 1990 is amended by the passage of Public Law 105-332. These amendments establish the Carl D. Perkins Vocational and Technical Education Act of 1998. The 1998 Perkins Act provides a five-year funding authorization running from 1998 to 2003, which covers program years July 1, 1999, through June 30, 2004. Both the basic grant and Tech Prep Act are funded at “such sums as necessary,” leaving the decision on funding each year to Congress. The 1998 Perkins is shorter and more concise than the 1990 legislation.

Purpose of Funding

The purposes under Section 204 are to:

- Fund LEAs and community colleges for the development of Tech Prep Education programs designed to offer students a focused, sequential secondary course of study:
 1. Which must include a written articulation agreement between the participants for the sequenced course of study
 2. Which consists of at least two years of secondary school preceding graduation and two years or more of higher education or an apprenticeship program of at least two years following secondary instruction
 3. Which may include postsecondary institutions that offer baccalaureate degrees and employer or labor organizations
 4. Which leads to high-skill, high-wage employment or further education
 5. That has common core of required proficiency in math, science, reading, writing, communications, and technologies designed to lead to an associates' degree or postsecondary certificate in a specific career field
 6. That builds student competence in math, science, reading, writing, communications, economics, and work-place skills through applied, contextual academics and integrated instruction, in a coherent, nonduplicated sequence of courses
 7. That strengthens the applied academic component of vocational/technical education through integrated instruction
 8. That includes dual enrollment options when possible
 9. Which meets students' needs in achieving the Sunshine State Standards and FCAT requirements (academic standards developed by state)
 10. Which uses, if appropriate, work-based learning in conjunction with business/industry
 11. Which uses educational technology and distance learning as appropriate
 12. Which provides for preparatory services to assist participants as appropriate
 13. That includes in-service training for teachers that is designed to ensure vocational technical education teachers stay current with needs, expectations, and methods of business/industry and in the use of technology
 14. That includes in-service training for postsecondary faculty that focuses on contextual and applied curricula and instruction
 15. That includes in-service training for counselors to more effectively provide information to students, support student progress in completing programs and ensuring that students are placed in appropriate employment
 16. That includes in-service training for counselors to ensure that they stay current with the needs, expectations, and methods of business and all aspects of industry
 17. Which must provide equal access to special populations
 18. Which provides education and training in areas or skills in which there are significant workforce shortages including information technology

- Facilitate system-wide change based on the Tech Prep education instructional concepts of applied learning and an articulated technology-based occupational preparation program.
- Create partnerships among business, industry, the community, and education.

Funding Amounts

The project funding amounts for Tech Prep programs are based on appropriations by Congress. Applications should apply for the prior year funding amounts.

Funding Method

Funding levels are calculated on the following funding formula for all Tech Prep education continuation applications:

Number of students identified 1/3 of award	+	Number of secondary and postsecondary schools participating 1/3 of award	+	Number of articulated Programs of Study 1/3 of award
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Eligible Recipients

The consortia may include postsecondary institutes that offer baccalaureate degrees and employer or labor organizations.

Target Population

Students enrolled in secondary and postsecondary articulated Programs of Study are targeted for Tech Prep education.

Effective Dates

July 1, 2000 - June 30, 2001

Application Narrative

1. Describe objectives and activities for each of the eight program components listed below for FY 2000-2004. **Note:** Under each component we have included a listing of numbers to correspond with the revised or expanded requirements under the 1998 Tech Prep Act listed on pages 4 and 5. These are suggested applications only and are open to your own interpretation. The 2000-2004 plans need to include objectives and activities for each of

these requirements, if applicable, and **if they are not already being implemented** by your consortium.

2. Describe objectives and activities planned for FY 2000-2001 in each of the eight components.

Components

- _____ **Administration and organization**
- _____ **Articulation agreements**
- _____ **Business, industry, and community involvement**
- _____ **Evaluation**
- _____ **Curriculum development/programs of study**
- _____ **Impact on students**
- _____ **Program promotions/marketing**
- _____ **Staff development**

Abstract

Provide an abstract summary (maximum **two** pages) in no less than 12-point font including:

- status of Tech Prep implementation to date
- Plans need to address the new and/or expanded requirements of the 1998 Tech Prep Act, Section 204. See pages 4 and 5, for the four-year period.

Formula Data Elements

Submit formula data elements information. These data will be used to allocate funds for FY 2000-2001. Narrative must be double spaced, in no less than 12-point font. Include the following:

Data Element 1: Number of students (grades 9-14 for school year 1999-2000) identified as Tech Prep education students in all of the consortium's secondary and postsecondary schools. This count must be valid and documented by student record and/or local MIS reporting, and based on the statewide definition or comparable local definition of a Tech Prep education student. Describe the method for determining this number.

Data Element 2: Number of secondary and postsecondary schools participating in the Tech Prep education initiative for school year 1999-2000. Participation is defined as having a significant enrollment of Tech Prep education students and offering articulated, secondary to postsecondary programs of study (4+2+2, 4+1+1, etc.).

Data Element 3: Number of articulated programs of study as of April 30, 2000, for enrolled Tech Prep Education students (unduplicated within a district - program of study can be counted only once for each school district, even if articulated for more than one school).

Numbers submitted for formula calculation are subject for audit. Any misrepresentation may impact future funding.

Reports Required

An annual performance evaluation plan and fiscal report is required.

Budget Narrative

Submit (maximum one page) a budget narrative describing the use of funds for the proposed FY 2000-20001 project. Include how the proposed funds will be used to accomplish consortium objectives. Utilize the DOE 101 form to record your budget narrative.

Budget Forms

Complete the DOE 100A and 101 for the Tech Prep program at the end of this section.

Remember: The application must be submitted to the Regional Workforce Development Board for review and comment. EXCEPTION: If the proposed project is statewide in scope or provides services in two or more regions, then this requirement is not applicable.

APPLICATION EVALUATION

Application Evaluation Criteria

In compliance with Perkins III, Section 122(c) (1)(B) the following criteria and form will be used to evaluate applications.

TECH PREP EDUCATION SECTION 204

Eligible Recipient: _____

Application #: _____ Budget Amount Requested: _____

Abstract

The following items must be addressed in the application **ABSTRACT** (check if completed):

- _____ status of Tech Prep implementation to date
- _____ plans for 2000-2004 and/or
- _____ plans for 2000-2001 (NOTE: Plan for 2000-2001 needs to address new
- _____ expanded requirements of the 1998 Tech Prep Education Act Section 204.

- _____ **Administration and organization**
- _____ **Articulation agreements**
- _____ **Business, industry, and community involvement**
- _____ **Evaluation**
- _____ **Curriculum development/programs of study**
- _____ **Impact on students**
- _____ **Program promotions/marketing**
- _____ **Staff development**

Narrative

The following items must be addressed in the application **NARRATIVE**:

A description of objectives and activities for each of the following eight program components for FY 2000-2004 and FY 2000-2001 is provided:

NOTE TO REVIEWERS: Plan needs to address new and/or expanded requirements of the 1998 Tech Prep Education Act Section 204.

- _____ **Administration and organization**
- _____ **Articulation agreements**
- _____ **Business, industry, and community involvement**
- _____ **Evaluation**
- _____ **Curriculum development/programs of study**
- _____ **Impact on students**
- _____ **Program promotions/marketing**
- _____ **Staff development**

Data Elements

The following items must be included in the application:

- _____ **Data Element #1:** Number of students (grades 9-14) identified as Tech Prep education students in all the consortium’s secondary and postsecondary schools. Describe the method for determining this number.
- _____ **Data Element #2:** Number of secondary and postsecondary schools participating in the Tech Prep education initiative.
- _____ **Data Element #3:** Number of articulated programs of study available to currently enrolled Tech Prep education students. (Unduplicated within a district).

Budget Narrative and Forms

- _____ Describe in the budget narrative how the funds will be used to accomplish consortium objectives.
- _____ DOE 100A form with original signature and Board approval date.
- _____ DOE 101 budget recap and description form
- _____ Workforce Development Board form with signatures.

Does LEA need to be contacted? _____ Yes _____ No

Person Contacted: _____ Date: _____

Comments: _____

Signature of Reviewer: _____ Date: _____