

***School Safety and Security Best Practices With Their Associated Indicators
Goals (A, B, C . . .), Best Practices (1, 2, 3 . . .), and Indicators (a, b, c . . .)***

<i>SCHOOL SAFETY AND SECURITY</i>						
<i>Goals, Best Practices, Indicators</i>	<i>Yes</i>	<i>No</i>	<i>N/A</i>	<i>Explanation/ Documentation</i>	<i>Corrective Action</i>	<i>Fiscal Impact and Timeline</i>
<i>Goal A: The school district ensures that its safety and security program has clear direction and is effective at meeting its intended purpose in a cost-efficient manner.</i>	X					
1. The district has established and implemented accountability mechanisms to ensure the performance, efficiency, and effectiveness of the safety and security program.	X			<ul style="list-style-type: none"> • Using local surveys & needs assessments. • NEFEC Resources. • State Guidelines and requirements. • Each department reviews & assesses efficiency & effectiveness. 		
2. The district regularly reviews the organizational structure and staffing levels of the safety and security program and minimizes administrative layers and processes.	X			<ul style="list-style-type: none"> • SACS Standards & staffing allocations. • We are comparably staffed to other districts our size. 		
<i>Goal B: The school district has comprehensive plans and procedures to ensure the safety and security of students and employees.</i>	X					
1. The district has implemented a school safety plan that includes district-wide emergency and safety procedures and identifies those responsible for them.	X			<ul style="list-style-type: none"> • SIP Checklist. • SIP District Committee. • Administrative Rules Handbook. • District CMP. 		

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2. The district has developed a checklist for each educational facility that provides step-by-step emergency procedures.	X			<ul style="list-style-type: none"> • District CMP. • Flip Chart. 		
3. The district develops and maintains its school safety plan and emergency response procedures with stakeholder input.	X			<ul style="list-style-type: none"> • Annual District CMP development. • Safety Meetings. 		
4. The district provides emergency response agencies with floor plans and blueprints as appropriate.	X			<ul style="list-style-type: none"> • Sign off sheet in the Office of the School District Safety Officer of Operations. 		
5. The district and each school regularly practice emergency responses based on potential hazards at each site.	X			<ul style="list-style-type: none"> • District Calendar. • Local CMP. 		
6. The district's Master Plan for In-Service Training identifies district and school personnel who need safety training and provides an appropriate level of safety training for all personnel.	X			<ul style="list-style-type: none"> • Every school has CPR & 1st Aid Certified Staff. • Cafeteria, Custodial, Maintenance, Teachers, & Others have appropriate certifications. 		
<i>Goal C:</i> The school district has developed a clearly written code of student conduct and communicated with students and parents.	X					

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1. The district and each school have established disciplinary policies and a code of student conduct that are well defined.	X			<ul style="list-style-type: none"> • Code of Student Conduct. • Registration Packets. • MOU with JJ and other documents address indicators. 		
2. The district revises its code of student conduct and informs all stakeholders as to the final product.	X			<ul style="list-style-type: none"> • SAC Meetings. • Principal Meetings. • Student Assemblies. 		
<i>Goal D:</i> The school district identifies, minimizes, and protects others from disruptive and/or violent student behavior.	X					
1. Each school has a system in place to identify the early warning signs of student violence.	X			<ul style="list-style-type: none"> • Training such as CPI & CHAMPS. • Intervention Referral Forms. 		

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2. The district identifies and implements parent and community outreach strategies to promote safety in the home and community.	X			<ul style="list-style-type: none"> Documentation includes MOUs and Contracts with organizations like JJ, the HD, and notices to the local newspapers. Participation in Community Committees. 		
3. The district conducts a hazards analysis to determine the potential safety and security issues facing each school.	X	■	■	<ul style="list-style-type: none"> SREF Report. School Organizations. 	■	■
4. Based on the needs identified in the school hazards analysis, the district implements appropriate violence and drug prevention programs for each school.	X			<ul style="list-style-type: none"> SDFS Annual Final Report. Other Character Ed. Programs. MOU & JJ. Surveys & Reports. 		
5. The district has crime watch and school safety hotlines available in all schools.	X			<ul style="list-style-type: none"> 18777BEBRAVE 		
6. The school board adopts curricula and programs aimed at protecting students, teachers, bus operators, administrators, and school personnel.^{1,2}	X			<ul style="list-style-type: none"> There are a variety of curricula & programs addressing these issues. 		

¹ These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior.

² This includes programs such as “Blueprints” from the Center for the Study and Prevention of Violence, the Safe and Drug Free Schools Resource Center. NOTE: There are many sites for these kinds of programs, so the district may use something else.

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<i>Goal E: Educational facilities and equipment are safe and in good working condition.</i>	X					
<i>1. The district conducts an annual review of all relevant health and safety issues for each educational facility.³</i>	X			<ul style="list-style-type: none"> • SPAR. • SREF. • Fire Marshal Inspections, etc. 		
<i>2. The district designs educational facilities and sites to enhance security and reduce vandalism through the use of “safe school design” principles.</i>	X			<ul style="list-style-type: none"> • Architectural Designs to State Statute. 		
<i>3. The district has procedures that govern access to each educational facility and its students and access is limited to authorized students and visitors.</i>	X			<ul style="list-style-type: none"> • Administrative Rules. • Fencing. • Panic Doors, etc. 		
<i>4. The district ensures that playgrounds are properly constructed, maintained, and supervised so as to reduce the risk of injury.</i>	X			<ul style="list-style-type: none"> • Playground Inspections. • SREF. 		
<i>5. Each educational facility has appropriate equipment to protect the safety and security of property and records.</i>	X			<ul style="list-style-type: none"> • Atlantic Security. • Fire Extinguisher Contractor. • Operations & Support Manager. 		

³ Conducting this self-assessment as required in s. 985.401, F.S., does not meet the requirements of this practice.

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6. The district provides appropriate safety equipment and information to prevent injuries to students and others.	X			<ul style="list-style-type: none"> • CPR & 1st Aid Training. • PO's of 1st Aid Equipment • OSHA. • Curriculum for Industrial Education. 		
7. The district follows environmental and food safety health practices and regulations.	X			<ul style="list-style-type: none"> • Nassau County School Food Service Handbook. • Food Service Manager Handbook. 		
<i>Goal F: The district takes steps to ensure the safety and security of students and staff during transportation.</i>	X					
1. The district has procedures to create safe and orderly process for students arriving at or leaving each school campus. ⁴	X			<ul style="list-style-type: none"> • NCSB School Safety Transportation Plan. 		
2. The district has implemented policies, procedures, and practices that ensure the safety of transported students.	X			<ul style="list-style-type: none"> • NCSB Transportation Operations Handbook. 		
3. School buses, including buses operated by schools, charter schools, and contractors, are inspected and maintained in accordance with states laws and state Department of Education rules.	X			<ul style="list-style-type: none"> • NCSB Transportation Operations Handbook. 		

⁴ Refer to s. 234.0215, F.S., and Rules 6-2.001 and 6-3.017(2)(e)2.b., F.A.C.