

Gadsden District Schools 2001-2002
Self-assessment of Current Safety and Security Practices

SCHOOL SAFETY AND SECURITY

Goals, Best Practices	Yes	No	N/A	Explanation/ Documentation	Resources/Actions	Fiscal Impact and Timeline
<u>Goal A:</u> The school district ensures that its safety and security program has clear direction and is effective at meeting its intended purpose in a cost-efficient manner.	X					
1. The district has established and implemented accountability mechanisms to ensure the performance, efficiency, and effectiveness of the safety and security program.	X			<ul style="list-style-type: none"> • School Board • Superintendent • Safety/Investigations Coordinator • Safe and Drug-free Schools Coordinator 	OPPAGA Overview of Self-Assessment Process CPTED Assessment District Safety Committee	Safety and Security Programs clearly identified in budgetary process.
2. The district regularly reviews the organizational structure and staffing levels of the safety and security program and minimizes administrative layers and processes.	X			<ul style="list-style-type: none"> • School Board Procedures Manuel • District Safety Committee • Site Safety Committee 		
<u>Goal B:</u> The school district has comprehensive plans and procedures to ensure the safety and security of students and employees.	X				Florida Statutes: 235.14	
1. The district has implemented a school safety plan that includes district-wide emergency and safety procedures and identifies those responsible for them.	X			<ul style="list-style-type: none"> • District Crisis Response/Recovery Plan • School Board Procedures Manuel 		
2. The district has developed a checklist for each educational facility that provides step-by-step emergency procedures.	X			<ul style="list-style-type: none"> • School Crisis Response Plan 	Florida Statutes: 232.25	
3. The district develops and maintains its school safety plan and emergency response procedures with stakeholder input.	X			<ul style="list-style-type: none"> • District Crisis Response Plan 	Florida Statutes: 230.23 (6)(f)	

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4. The district provides emergency response agencies with floor plans and blueprints as appropriate.	X			<ul style="list-style-type: none"> • Site Plans and CD's provided to law enforcement and available on site. 	Florida Statutes: 235.192 (1)	
5. The district and each school regularly practice emergency responses based on potential hazards at each site.	X			<ul style="list-style-type: none"> • Practiced and Documented on a monthly basis 	Florida Statutes: 230.23 (6)(F)	
6. The district's Master Plan for In-Service Training identifies district and school personnel who need safety training and provides an appropriate level of safety training for all personnel.	X			<ul style="list-style-type: none"> • District Master Inservice Plan 		
<u>Goal C:</u> The school district has developed a clearly written code of student conduct and communicated with students and parents.	X					
1. The district and each school have established disciplinary policies and a code of student conduct that are well-defined.	X			<ul style="list-style-type: none"> • School Board Policy Manual • Student Code of Conduct Handbook 	Florida Statutes: 230.23	
2. The district revises its code of student conduct and informs all stakeholders as to the final product.	X			<ul style="list-style-type: none"> • Yearly revision of Student Code of Conduct 		
<u>Goal D:</u> The school district identifies, minimizes, and protects others from disruptive and/or violent student behavior.	X					
1. Each school has a system in place to identify the early warning signs of student violence.	X			<ul style="list-style-type: none"> • Student Study Team referrals • Discipline referrals • Training documented. 		

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2. The district identifies and implements parent and community outreach strategies to promote safety in the home and community.	X			<ul style="list-style-type: none"> • Agreements on file. • Notices in local newspapers 	Florida Statutes: 230.265	
3. The district conducts a hazards analysis to determine the potential safety and security issues facing each school.	X			<ul style="list-style-type: none"> • Documented Assessments 	Florida Statutes: 235.192	
4. Based on the needs identified in the school hazards analysis, the district implements appropriate violence and drug prevention programs for each school.	X			<ul style="list-style-type: none"> • DARE • Silence Hurts • SWAT 		
5. The district has crime watch and school safety hotlines available in all schools.	X			<ul style="list-style-type: none"> • School hotline • Youth Crime Watch 		
6. The school board adopts curricula and programs aimed at protecting students, teachers, bus operators, administrators, and school personnel. ^{1,2}	X			<ul style="list-style-type: none"> • Silence Hurts • PAEC inservice • Risk management manual 		
<u>Goal E:</u> Educational facilities and equipment are safe and in good working condition.	X					
1. The district conducts an annual review of all relevant health and safety issues for each educational facility. ³	X			<ul style="list-style-type: none"> • PAEC/RMC Fire and Safety Inspections • Ongoing CPTED inspections 	State Requirement for Educational Facilities (SREF)	

¹ These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior.

² This includes programs such as “Blueprints” from the Center for the Study and Prevention of Violence, the Safe and Drug Free Schools Resource Center. NOTE: There are many sites for these kinds of programs, so the district may use something else.

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2. The district designs educational facilities and sites to enhance security and reduce vandalism through the use of “safe school design” principles.	X			<ul style="list-style-type: none"> • CPTED audit completed 	(Crime prevention through environmental design) manual on site.	
3. The district has procedures that govern access to each educational facility and its students and access is limited to authorized students and visitors.	X			<ul style="list-style-type: none"> • Security plan • Signage • Sign-in procedures 	CPTED manual	
4. The district ensures that playgrounds are properly constructed, maintained, and supervised so as to reduce the risk of injury.	X			<ul style="list-style-type: none"> • CPSC criteria for playgrounds on site • Playground inspections • Staff observation 	National Program for Playground Safety.	
5. Each educational facility has appropriate equipment to protect the safety and security of property and records.	X			<ul style="list-style-type: none"> • Monitored security systems • Camera surveillance • Inspections 	PAEC facility reports	
6. The district provides appropriate safety equipment and information to prevent injuries to students and others.	X			<ul style="list-style-type: none"> • School safety Committees • Documented Inspections • School board policy 	PAEC facility inspections	
7. The district follows environmental and food safety health practices and regulations.	X			<ul style="list-style-type: none"> • Food safety audits • Monthly inspections • Documented training 		

³ Conducting this self-assessment as required in s. 985.401, F.S., does not meet the requirements of this practice.

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<u>Goal F:</u> The district takes steps to ensure the safety and security of students and staff during transportation.	X					
1. The district has procedures to create safe and orderly process for students arriving at or leaving each school campus.⁴	X			<ul style="list-style-type: none"> • Video recorders on all busses • Written transportation plan 	DOE School Transportation Resource Documents Florida Statute: 234.0215	
2. The district has implemented policies, procedures, and practices that ensure the safety of transported students.	X			<ul style="list-style-type: none"> • Documented bus safety program • Bus/vehicle accident investigation program • Bus speed monitoring program 	Transportation safety checklist Florida Administrative Code Rule 6-3.017	
3. School buses, including buses operated by schools, charter schools, and contractors, are inspected and maintained in accordance with states laws and state Department of Education rules.	X			<ul style="list-style-type: none"> • Trained inspectors • Inspection records • Pre-trip records • Repair records 	Florida DOE bus specifications Florida School Bus Safety Manual	

⁴ Refer to s. 234.0215, F.S., and Rules 6-2.001 and 6-3.017(2)(e)2.b., F.A.C.