

***School Safety and Security Best Practices With Their Associated Indicators
Goals (A, B, C . . .), Best Practices (1, 2, 3 . . .), and Indicators (a, b, c . . .)***

SCHOOL SAFETY AND SECURITY

<i>Goals, Best Practices, Indicators</i>	<i>Yes</i>	<i>No</i>	<i>N/A</i>	<i>Explanation/ Documentation</i>	<i>Corrective Action</i>	<i>Fiscal Impact and Timeline</i>
<i>Goal A:</i> The school district ensures that its safety and security program has clear direction and is effective at meeting its intended purpose in a cost-efficient manner.	X			Safety Action Plan Goal 6, Objective 6A	N/A	Refer to Action Plan and Action Plan Timeline
1. The district has established and implemented accountability mechanisms to ensure the performance, efficiency, and effectiveness of the safety and security program.	X			Safety Action Plan Goal 6, Objective 6A	N/A	Refer to Action Plan and Action Plan Timeline
2. The district regularly reviews the organizational structure and staffing levels of the safety and security program and minimizes administrative layers and processes.	X			Safety Action Plan Goal 5, Objective 5D	N/A	Refer to Action Plan and Action Plan Timeline
<i>Goal B:</i> The school district has comprehensive plans and procedures to ensure the safety and security of students and employees.	X			Crisis Plan and Action Plan	N/A	Refer to Crisis Plan, Action Plan and Action Plan Timelines
1. The district has implemented a school safety plan that includes district-wide emergency and safety procedures and identifies those responsible for them.	X			Crisis Plan and Action Plan	N/A	Refer to Crisis Plan, Action Plan and Action Plan Timelines
2. The district has developed a checklist for each educational facility that provides step-by-step emergency procedures.	X			Crisis Plan and Action Plan	N/A	Refer to Crisis Plan
3. The district develops and maintains its school safety plan and emergency response procedures with stakeholder input.	X			Crisis Plan and Strategic Plan Goal 3	N/A	Refer to Crisis Plan, Action Plan and Strategic Plan
4. The district provides emergency response agencies with floor plans and blueprints as appropriate.	X			Safety Action Plan Goal 1, Objective 1A	N/A	Refer to Crisis Plan, Action Plan and Action Plan Timelines
5. The district and each school regularly practice emergency responses based on potential hazards at each site.	X			Safety Action Plan Goal 1, Objectives 5 A&B	N/A	Refer to Crisis Plan, Action Plan, Strategic Plan and Action Plan Timelines

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6. The district’s Master Plan for In-Service Training identifies district and school personnel who need safety training and provides an appropriate level of safety training for all personnel.	X			-In-service Plan and Strategic Plan	N/A	Refer to Strategic Plan, Action Plan and In-service Calendar
<i>Goal C:</i> The school district has developed a clearly written code of student conduct and communicated with students and parents.	X			Safety Action Plan Goal 2, Objective 2C	N/A	Refer to Student Code of Conduct 2001-2002
1. The district and each school have established disciplinary policies and a code of student conduct that are well-defined.	X			Student Code of Conduct 2001-2002	N/A	
2. The district revises its code of student conduct and informs all stakeholders as to the final product.	X			Safety Action Plan Goal 2, Objective 2C	N/A	Refer to Strategic Plan and Student Code of Conduct
<i>Goal D:</i> The school district identifies, minimizes, and protects others from disruptive and/or violent student behavior.	X			Safety Action Plan Goal 2, Objective 2B	N/A	
1. Each school has a system in place to identify the early warning signs of student violence.	X			Safety Action Plan 2B	N/A	Refer to Action Plan and Crisis Plan
2. The district identifies and implements parent and community outreach strategies to promote safety in the home and community.	X			Safety Action Plan	N/A	Refer to Strategic Plan and Action Plans
3. The district conducts a hazards analysis to determine the potential safety and security issues facing each school.	X			Safety Action Plan Goal 1, Objective 1B	N/A	Refer to Strategic Plan, Action Plans and Crisis Plan
4. Based on the needs identified in the school hazards analysis, the district implements appropriate violence and drug prevention programs for each school.	X			Safety Action Plan Goal 2, Objective 2A	N/A	Refer to Strategic Plan and Safe and Drug Free Plan
5. The district has crime watch and school safety hotlines	X			Safety Action Plan	N/A	Refer to Strategic Plan

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available in all schools.				Objective 2A		
6. The school board adopts curricula and programs aimed at protecting students, teachers, bus operators, administrators, and school personnel.^{1,2}	X			Safety Action Plan Goal 2, Objective 2A	N/A	Refer to Strategic Plan, Action Plan and Crisis Plan
<i>Goal E: Educational facilities and equipment are safe and in good working condition.</i>	X			On-going inspection by Director of Facilities	N/A	
1. The district conducts an annual review of all relevant health and safety issues for each educational facility.³	X			Safety Action Plan Goal 1, Objectives 1B and 7A	N/A	Refer to Strategic Plan and Action Plans
2. The district designs educational facilities and sites to enhance security and reduce vandalism through the use of “safe school design” principles.	X			District Strategic Plan and Action Plan	N/A	Refer to District Strategic Plan
3. The district has procedures that govern access to each educational facility and its students and access is limited to authorized students and visitors.	X			Crisis Plan pg. 16	N/A	Refer to Action Plan and Crisis Plan
4. The district ensures that playgrounds are properly constructed, maintained, and supervised so as to reduce the risk of injury.	X			Safety Action Plan Goal 7, Objective 7A	N/A	Refer to Action Plan
5. Each educational facility has appropriate equipment to protect the safety and security of property and records.	X			Individual Campus Safety Plan	N/A	Refer to specific campus safety plans
6. The district provides appropriate safety equipment and information to prevent injuries to students and others.	X			SREF Inspection conducted annually	N/A	Refer to SREF Inspection report
7. The district follows environmental and food safety health practices and regulations.	X			OSHA guidelines and SREF inspection report	N/A	Refer to OSHA guidelines
<i>Goal F: The district takes steps to ensure the safety and security of students and staff during transportation.</i>	X			Safety Action Plan Goal 1, Objective 1C	N/A	Refer to Strategic Plan and Action Plan

¹ These programs should be designed to improve overall student performance, reduce risk factors and warning signs, prevent bullying or harassment, and improve student behavior.

² This includes programs such as “Blueprints” from the Center for the Study and Prevention of Violence, the Safe and Drug Free Schools Resource Center. NOTE: There are many sites for these kinds of programs, so the district may use something else.

³ Conducting this self-assessment as required in s. 985.401, F.S., does not meet the requirements of this practice.

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1. The district has procedures to create safe and orderly process for students arriving at or leaving each school campus.⁴	X			Safety Action Plan Goal 1, Objective 1C	N/A	Refer to Strategic Plan and Action Plan
2. The district has implemented policies, procedures, and practices that ensure the safety of transported students.	X			Safety Action Plan Goal 7, Objective 1C	N/A	Refer to Strategic Plan and Action Plan
3. School buses, including buses operated by schools, charter schools, and contractors, are inspected and maintained in accordance with states laws and state Department of Education rules.	X			-Florida School Bus Inspection Manual and Driver’s Handbook	N/A	Refer to Strategic Plan and Action Plan

⁴ Refer to s. 234.0215, F.S., and Rules 6-2.001 and 6-3.017(2)(e)2.b., F.A.C.