

To: Barbara Kidder

September 8, 2006

From: Aaron C. Kinkaid

Subj: PAPERWORK TASKFORCE ACTION PLAN

Mrs. Kidder,

I wanted to follow-up with you about what I am doing for the *Paperwork Reduction Taskforce*. I have four key objectives and they are:

- Create and manage a forum and web-based survey to collect data from teachers, administrators, and community stakeholders (businesses and parents)
- Contact all SAC from each school to add an agenda item (how to reduce our paperwork)
- Compile all data and write a report (following closely the format that the State taskforce has already created) to be ready by the end of July, 2007
- Develop a systemic way to collect data for the future

If you have any other input, please e-mail and I will update my action plan to include this input.

I have a copy of last years report and I have highlighted some of the key points (this was how I started my action plan). I can share this with you as well (I'll pony it over to you if you want).

Thanks,

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