

Hardee School District Paperwork Reduction Report  
2006-2007

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- II. Method for reporting paperwork reduction concerns and solutions: A committee comprised of the Paperwork Reduction Teacher Representative as well as other teacher representatives and the District Director of Student Academic Services will meet periodically to discuss teacher concerns regarding paperwork and possible solutions. Each school in the district will have a Paperwork Reduction representative.
- III.

## Hardee District Paperwork Reduction Report

Issue	Action Taken
1. There is too much paperwork associated with the Child Study Team process.	Guidance Counselors, school psychologists, and the Director of Student Services will review the Child Study Team procedures and paperwork associated.
2. Report Cards and Progress Reports should be generated by Grade Quick software for all schools. Teachers should be able to access Grade Quick via the web so	√ All schools will have Progress Reports and Report Cards generated by Grade Quick this year. Further research will occur to have Grade Quick web based.

<p>that teachers can work from home.</p>	
<p>3. There are too many plans for students which require the same information: (AIP, MSSP).</p>	<p>√ A++ legislation has eliminated AIPs and MSSPs. Progress Monitoring will occur at the district and school level.</p>
<p>4. There is too much paperwork associated with the cumulative folders.</p>	<p>A district team of representatives from teachers, guidance counselors, and administrators/district personnel will revise the cumulative folder and the contents of what should be included in the culumative folder.</p>

√=A solution to the issue has been found. For non-checked items, other actions will occur over the 2006-07 school year to find solutions.