

**Paper Reduction Task Force Meeting #1**  
**Department of Education, Turlington Building**  
**Tallahassee, Florida**  
**Room 1703/07**  
**November 21, 2005**  
**9:00 AM-4:00 PM**

**Agenda**

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<b>Time</b>	<b>Subject</b>	<b>Presenter</b>
<b>9:00 AM-9:30 AM</b>	<b>Welcome and Introductions</b>	<b>Commissioner John L. Winn</b>
<b>9:30 AM-10:15 AM</b>	<b>Overview</b> <ul style="list-style-type: none"> <li>• Legislation</li> <li>• Mission/Overview</li> <li>• Expectations and Objectives</li> <li>• Timelines</li> </ul>	<b>Carrie Fraser, K-12 Legislative Affairs</b>
<b>10:15 AM-10:30 AM</b>	<b>BREAK</b>	
<b>10:30 AM-11:30 AM</b>	<b>Automated Database</b> <ul style="list-style-type: none"> <li>• Overview of elements</li> <li>• Efforts to reduce redundancy</li> </ul>	<b>Lavan Dukes, Chief, Education Information and Accountability Services</b>
<b>11:30 AM-12:00 PM</b>	<b>Overview of Requirements and Way of Work</b>	<b>Carrie Fraser, K-12 Legislative Affairs</b>
<b>12:00 PM-1:00 PM</b>	<b>Lunch</b>	
<b>1:00 PM-3:00 PM</b>	<b>Paperwork Requirements and Discussion</b>	<b>Task Force Members</b>
<b>3:00 PM-4:00 PM</b>	<b>Summarize Task Force Discussion</b>	<b>Task Force Members</b>
<b>4:00 PM</b>	<b>Adjourn</b>	