



## **THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

### **INSTRUCTIONAL TECHNOLOGY**

1960 LANDINGS BOULEVARD

SARASOTA, FL 34231

PHONE: (941) 927-9000, X31394 / FAX: (941) 927-4189

<http://www.sarasota.k12.fl.us>

### Annual Paper Reduction Report – Sarasota County Schools

For the purpose of identification and introduction, the new Sarasota County District Liaison for Paperwork Reduction is Linda Loonam. Ms. Loonam is a certified teacher and currently holds the position of Instructional Technology Specialist at the district level. She replaces Shannon Yeager who served two years as the district liaison. District superintendent, Lori White, promotes communication with teachers, soliciting recommendations for cost saving measures, including paper reduction. Ms. Loonam's responsibilities include follow-up on paper reduction recommendations, coordination of the district level paperwork production project, and communication with both teachers and district leadership.

In the Sarasota district's 2007 report, Mr. Yeager identified the top three opportunities for improvement as:

1. District, School, and Class tracking tests
2. Professional Development course and credit tracking
3. TPAS teacher evaluations

District progress in these identified areas is noted and discussion of each follows. Opportunities for further improvement are identified at the end of this report.

Issue 1: Sarasota County continues to make strides in reducing the amount of paper used for assessment and evaluation. Scholastic Reading Inventory (SRI) and Sarasota County Planning Tool (The Princeton Review) have been adopted as grade 2 – 12 county standards for progress monitoring and formative evaluation tools in reading, math and science. The district implementation of the Angel Learning system is bringing paperless evaluation to intermediate through high school classes. Using Angel, teachers are able to offer exams to their students electronically. Using Blackberry technology and CWT (Classroom Walk Through) administrators collect information that can support the coaching model. ActivVotes, used in conjunction with ActivBoards and Promethean's ActivStudio software provides for quick, dynamic assessment of student electronically. Through the adoption process, the Sarasota District continues to seek opportunities for electronic testing and progress monitoring.

Issue 2: Professional Development in Sarasota has successfully moved to a paperless system. Courses are listed, registrations are done, and credit is assigned electronically. Beginning this year, 2008-2009, Sarasota has shifted School Improvement Planning (SIP) and other Professional Development for both instructional and business departments into the use of the Angel management system. Information, directions and forms are available in the system. After downloading and completing, required forms are electronically submitted by uploading into Angel. Employing the Angel management system for data collection and web-based reporting will significantly reduce paper use in the district.

Issue 3: Sarasota County's Performance Evaluation System (PRIDE) has gone paperless for the first time. Again using the Angel management System, teachers are able to electronically submit goals and objectives. Reviews of documents can be accomplished without multiple paper copies being made and personnel files being shuffled around. It is

expected that moving to the electronic system will not only reduce paper but improve privacy and security.

New Issue: The Sarasota District is focused on the selection, purchase, and implementation of an updated Student Information System (SIS) that will include online attendance and grade reporting. This system will offer secure access to staff, parents, and students, thereby eliminating the need for paper attendance and grade reports.

✂An Equal Opportunity/ Affirmative Action Agency✎