



THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FLORIDA
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ARTHUR C. JOHNSON, Ph.D.
SUPERINTENDENT

August 24, 2007

Cheri Pierson-Yecke, Ph.D.
Chancellor, K-12 Public Schools
325 W. Gaines Street
Tallahassee, Florida 32399-0400

Dear Dr. Pierson-Yecke:

This letter provides you with the 2006-2007 Paperwork Reduction status report.

1. Teachers completed a paperwork reduction web survey. Sheri Predmore, Palm Beach County's paperwork reduction teacher representative, met with team members from the Department of School Improvement to review survey results. The survey results identified several high frequency items: (a) attendance; (b) lesson plans; (c) progress reports; (d) Progress Monitoring Plans (PMP); and (e) Individual Educational Plans (IEP).
2. Electronic attendance is the key paperwork reduction initiative for 2007-2008. Next steps include: (a) reviewing implementation options with the District's Chief Technology Officer; (b) initiating an Electronic Attendance Steering Committee; and (c) assessing the prospect of an electronic attendance pilot school.
3. District staff will explore the possibility of all schools using: (a) online lesson plan templates; (b) progress reports using Edline or Grade Quick; (c) school-wide PMPs; and (d) web access to submit IEPs.
4. The Paperwork Reduction task moved from School Improvement to Instructional Technology (IT). The District's new Paperwork Reduction liaison, Kara Rubinson, Manager, IT Operations, can be reached at (561) 434-8951 or at krubinson@palmbeach.k12.fl.us.

Sincerely,

Arthur C. Johnson

Arthur C. Johnson, Ph.D.
Superintendent

ACJ/AK/JC/DD:dd

cc: Debra Johnson
Janice Cover, Ed.D.
Kara Rubinson
Sheri Predmore

Palm Beach County Schools – Rated "A" by the Florida Department of Education – 2005, 2006, and 2007

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