

P. K. Yonge DRS

Paperwork Reduction Report 2007-08

As a single school, school district, PKY DRS does not have the same paperwork issues that occur in regular school districts. We do not have district required reporting and other routine communication matters that occur between district offices, area offices, and the schools.

Our focus has been on using technology to eliminate the need for traditional paperwork tasks. Our K-12 Leadership Team (team leaders and department chairs) provide the input and leadership for this endeavor. Our technology coordinator provides the technical assistance and necessary professional development for implementation. The following list identifies what we have in place at this time.

- Online grade book
- Online attendance
- Online syllabi and unit plans
- Online school forms
- Online applications for admissions, employment, and research
- Electronic weekly newsletter done by our PTO
- Parent Handbook
- Extensive use of email between parents, teachers, administrators, students
- Online textbook access for secondary math teachers
- IEP and EP plans online – locally developed (Gibco software)

We are currently working to develop an online program for our 504 Plans.

If you need additional information, please let me know.

Fran Vandiver,  
Director