

August 28, 2008

TO: Holly Edenfield

FROM: Delores Oliver Calloway, Executive Director for Instructional Services

RE: Annual Paperwork Reduction Report

The Annual Paper Reduction Report for the Martin County School District was submitted electronically to the Department of Education on Thursday, August 27. A copy of this report has been attached. Actions from previous reports have not been included as I am confident that previous actions towards the reduction of paperwork will continue.

Dawn Caruso serves as the teacher representative speaking on behalf of the district's teachers regarding paperwork. Ms.Caruso works quarterly with schools to identify methods used to reduce paperwork.

The District Advisory Council and individual School Advisory Councils have been identified as venues to provide an opportunity for the community to communicate with the classroom teachers' designee regarding possible paperwork reduction recommendations. Additionally, district level administrators work with their staffs to identify areas where paperwork has been and can be reduced.

Should you require additional information regarding efforts to reduce the paperwork and data collection burden in the Martin County School District, please feel free to contact Mrs. Dawn Caruso or me.

cc: Dr. Sara Wilcox, Superintendent
Dawn Caruso, Paperwork Reduction Teacher Representative