

Paperwork/Data Reduction Summary for 2006-07
Calhoun County School District
August 30, 2007

1. **Areas of Concern** - Someone to collect data and suggestions for paper work reduction.

District Action - A classroom teacher has been appointed to serve as the teacher representative to speak on behalf of the district's teachers regarding paperwork and data collection reduction: Amy Valenta, High School Teacher at Altha Public School.

2. **Areas of Concern** – Excessive Professional Development forms, plans, and follow-up paper work.

District Action - All professional development registrations and confirmations are done via an online professional development system at PAEC (Panhandle Area Educational Consortium). Follow-up and the individual professional development plans are completed on this online system (ePDC). Online inservice transcripts are also readily available to teachers.

3. **Areas of Concern** - IEP's, the ESE matrix, and therapy logs are very tedious and time consuming for the ESE staff.

District Action - The district is hoping that Sunshine Connections will help solve some of these problems with the ESE paper work, however if this doesn't happen, we will be diligently exploring other online solutions.

4. **Areas of Concern** - Student Progress Monitoring is very cumbersome and time consuming for schools and district.

District Action – Progress Monitoring has been reduced from four times per year to three times per year, with many thanks to the Legislature/DOE. The district is in the process of implementing an online progress monitoring testing program that gives immediate feedback to teachers as well as student growth reports to share with parents.

5. **Areas of Concern** – Grade sheets, attendance sheets, 3-week progress reports, etc., very wearisome and repetitive for teachers and MIS personnel.

District Action - We have purchased and are in the process of implementing a web-based electronic grade and attendance book throughout the district. This will streamline the process of creating interim progress reports and report cards, as well as attendance records. There will also be a parent portal, providing parents real time access to their child's grades and attendance. We feel that this program will help the district make tremendous strides in reducing paper work for all our educational staff.