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MEMORANDUM

DATE: September 27, 2007

TO: Local Education Agency (LEA) Title I Coordinators

FROM: Martha K. Asbury, Chief
Bureau of Contracts, Grants, and Procurement Management Services

SUBJECT: Federal and State Requirements Relative to the Use, Management, and Disposition of Equipment Purchased from Federal Funds

The Department of Education is pleased to provide a Technical Assistance Paper, entitled "Federal and State Requirements Relative to the Use, Management, and Disposition of Equipment Purchased From Federal Funds." The attached Technical Assistance Paper provides school districts and other local education agencies (LEAs) with guidance and resources for establishing and implementing appropriate policies and procedures for compliance with federal and state requirements.

Questions regarding this information may be directed to me at 850/245-0735 or via email at martha.asbury@fldoe.org. Thank you for your attention to this critical responsibility in implementing your Title I, Part A, subgrant.

MARTHA K. ASBURY, BUREAU CHIEF
BUREAU OF CONTRACTS, GRANTS, & PROCUREMENT MANAGEMENT SERVICES
