

Sail Into Tutoring!

Steering Academic Instruction for Leaders

July 25-27, 2007

The Rosen Plaza Hotel
9700 International Drive
Orlando, FL 32819



Conference Overview

FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

T. WILLARD FAIR, *Chairman*

Members

DONNA G. CALLAWAY

DR. AKSHAY DESAI

ROBERTO MARTINEZ

PHOEBE RAULERSON

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Jeanine Blomberg
Commissioner of Education



July 25, 2007

Dear Summit Participant:

Welcome to the 2007-2008 No Child Left Behind (NCLB) Public School Options Leadership Summit! The Department of Education is pleased to welcome the 2007-08 state-approved supplemental educational service providers and school district personnel to this exciting staff development opportunity.

During the next day and a half, you will receive guidance and technical assistance on topics such as contract management, parental involvement, Student Learning Plan procedures, and monitoring and evaluating NCLB school choice. You will also be able to share promising practices with fellow supplemental educational service providers and district personnel.

I am confident this summit will provide you with the information needed to create and sustain a valuable supplemental educational service program and NCLB school choice program that increases the academic achievement of Title I students.

This opportunity is intended to enrich your experience and capacity to respond to the challenges you face and to strengthen your efforts. Working together, we are empowered to make a difference in the lives of all Florida's students.

Thank you for coming and best wishes for a successful summit.

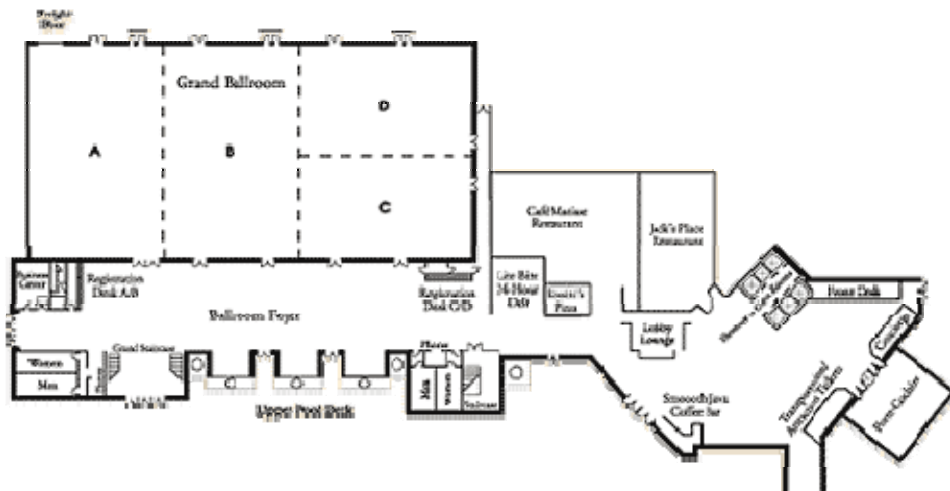
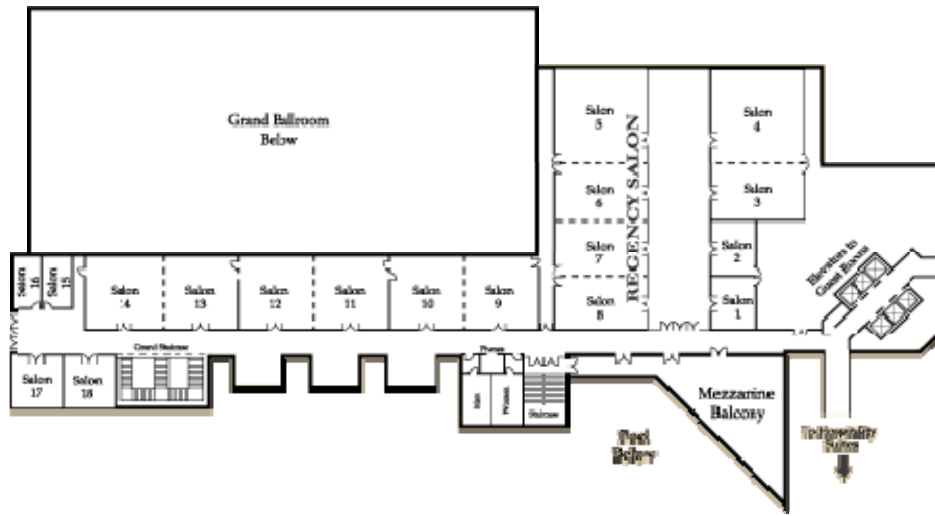
Sincerely,

A handwritten signature in cursive script that reads "Jeanine Blomberg".

Jeanine Blomberg
Commissioner

JB/am/lbh

The Rosen Plaza Hotel Map



2007 NCLB Public School Options Leadership Summit

Wednesday, July 25			
Time	Topic	Speaker(s)	Location
8:00 - 9:00 am	Materials Pick-up		Registration A & B
9:00 - 12:00 pm	New SES Provider Meeting	Samantha Love and BPSO	Ballroom A
12:00 - 1:00 pm	Working Lunch		On Your Own
1:00 - 4:00 pm	District Forum	Mary Jo Butler	Ballroom C
1:00 - 4:00 pm	New SES Provider Meeting	Samantha Love and BPSO	Ballroom A
Thursday, July 26			
Time	Topic	Speaker(s)	Location
7:45 - 8:45 am	Materials Pick-Up		Registration A & B
8:45 - 9:45 am	General Session	Mary Jo Butler	Ballroom A
9:45 - 10:00 am	Break		
10:00 - 11:15 am	Charting the Course: Student Learning Plans	Mary Jo Butler and Cristy Davidson	Ballroom A
	Points of Sail: Data Reporting and Evaluation	Jan Anderson and Dale Johnson	Salon 6/7/8
	Aids to Navigation: Monitoring through Safe Waters	Anna Moore and Lia Baham-Harrell	Salon 5
	All Aboard!: Getting School Administrators and Principals on Board with SES	Jessica Taylor, Manuel Ferrer, Veronica Swindell Wesley, Nelson Izquierdo Jr., and Rafael E. Urrutia	Salon 9/10
	Steering Instruction for All Students	Samantha Love and Barbara Wolf	Salon 11/12
	Winds of Change: Lessons Learned	Anke Toth and Carole Calfee	Salon 13/14
11:15 - 12:30 pm	Lunch	Boxed Lunches	Ballroom A
12:30 - 1:45 pm	Charting the Course: Student Learning Plans	Mary Jo Butler and Cristy Davidson	Ballroom A
	Points of Sail: Data Reporting and Evaluation	Jan Anderson and Dale Johnson	Salon 6/7/8
	Aids to Navigation: Monitoring through Safe Waters	Anna Moore and Lia Baham-Harrell	Salon 5
	All Aboard!: Getting School Administrators and Principals on Board with SES	Jessica Taylor, Manuel Ferrer, Veronica Swindell Wesley, Nelson Izquierdo Jr., and Rafael E. Urrutia	Salon 9/10
	Steering Instruction for All Students	Samantha Love and Barbara Wolf	Salon 11/12
	Winds of Change: Lessons Learned	Anke Toth and Carole Calfee	Salon 13/14
1:45 - 2:00 pm	Break		

2:00 - 3:45 pm	Stakeholder Discussions: SES Providers	BPSO Staff	Ballroom A
	Stakeholder Discussions: District and School Staff	BPSO Staff	Ballroom C
6:00 - 8:00 pm	Reception		

2007 NCLB Public School Options Leadership Summit

Friday, July 27			
Time	Topic	Speaker(s)	Location
7:00 - 8:00 am	Materials Pick-Up		Registration A&B
8:00 - 9:15 am	Anchors Away: Quality Control	Mary Jo Butler, Nick Matzirakis, and Nancy Noel	Salon 9/10
	Docking Safely: Keys to Effective Tutoring	Iris Palazesi	Ballroom C
	Finding the Right Lures to Catch Them All: Parent Outreach and SES	Jessica Taylor, Rafael E. Urrutia, and Tina Roberts	Salon 5
	Managing the Winds: Progress Monitoring and Reporting	Jan Anderson and Diane Westcott	Ballroom A
	Working With Your First Mate: Contract Management	Anke Toth, Judith Klinek, and Kay Scott	Salon 11/12
	Sailing the High Seas with Your Site Facilitator	Samantha Love and Jessica Swere	Salon 13/14
9:15 - 9:30 am	Break		
9:30 - 10:45 am	Anchors Away: Quality Control	Mary Jo Butler, Nick Matzirakis, and Nancy Noel	Salon 9/10
	Docking Safely: Keys to Effective Tutoring	Iris Palazesi	Ballroom C
	Finding the Right Lures to Catch Them All: Parent Outreach and SES	Jessica Taylor, Rafael E. Urrutia, and Tina Roberts	Salon 5
	Managing the Winds: Progress Monitoring and Reporting	Jan Anderson and Diane Westcott	Ballroom A
	Working With Your First Mate: Contract Management	Anke Toth, Judith Klinek, and Kay Scott	Salon 11/12
	Sailing the High Seas with Your Site Facilitator	Samantha Love and Jessica Swere	Salon 13/14
10:45 - 11:00 pm	Break		
11:00 - 12:15 pm	Region I Group Discussion	BPSO Staff	Salon 5
	Region II Group Discussion		Salon 9/10
	Region III Group Discussion		Salon 11/12
	Region IV Group Discussion		Salon 13/14
	Region V Group Discussion		Ballroom C
12:15 - 12:45 pm	Closing Session	Mary Jo Butler	Ballroom A

NCLB Public School Choice Leadership Summit Thursday, July 26, 2007

7:45-8:45 am Materials Pick-Up	<i>Registration A & B</i>
8:45-9:45 am General Session	<i>Ballroom A</i>
9:45-10:00 am Break	
10:00-11:15 am Concurrent Sessions	
11:15-12:30 pm Lunch-Boxed Lunches	<i>Ballroom A</i>
12:30-1:45 pm Concurrent Sessions	
1:45-2:00 pm Break	
2:00-3:45 pm Stakeholder Discussions	
6:00-8:00 pm Reception	<i>Regency Ballroom</i>

Thursday- Concurrent Sessions

Charting the Course: Student Learning Plans

Ballroom A

This clinic will provide guidance and technical assistance regarding the development, implementation, and evaluation of Student Learning Plans (SLP) pursuant to the No Child Left Behind (NCLB) Act. The purpose of the SLP is to assist low-performing students in meeting state and school district expectations in academic proficiency in reading/language arts and mathematics. The SLP should reflect instruction that is focused, intensive, and tailored to meet the individual needs of students. The plan is the primary vehicle for communicating the district and provider commitment to addressing the unique educational needs of a student. The presentation will include essential components of the SLP, school district and provider responsibilities, guidelines for developing the plan, and strategies for implementing the plan to ensure maximum learning gains for students. Participants will be provided tools for developing appropriate SMART

goals and strategies for using FCAT results and other district assessment data to identify students' academic deficiencies.

Presenters: Mary Jo Butler and Cristy Davidson

Points of Sail: Data Reporting and Evaluation

Salon 6/7/8

This clinic will provide guidance and technical assistance regarding the collection, reporting, and uses for the SES data submitted to the Department pursuant to the No Child Left Behind (NCLB) Act. Data is collected regarding participation in NCLB school choice programs from school districts and providers. The data is used to make policy decisions, evaluate the effectiveness of the programs and providers, and reported to USDOE. The presentation will include the essential data elements, school district and provider responsibilities, guidelines for ensuring the accuracy of the data, and how the data is used to evaluate the effectiveness of the implementation of SES. Participants will be provided critical information regarding the Department's SES evaluation model and strategies for ensuring the quality of the data by providers and school districts.

Presenters: Jan Anderson and Dale Johnson

Aids to Navigation: Monitoring through Safe Waters

Salon 5

The purpose of this presentation is to provide the Florida Department of Education policies and procedures for monitoring and evaluating school districts and state-approved Supplemental Educational Service (SES) providers in the implementation of No Child Left Behind (NCLB) school choice program.

Presenters will share an overview of the monitoring process; outline responsibilities for providers and district staff relating to monitoring NCLB school choice, and review compliance issues as required by state and federal laws and regulations.

Presenters: Anna Moore and Lia Baham-Harrell

All Aboard!: Getting School Administrators and Principals on Board with SES

Salon 9/10

The tutoring provided through supplemental educational services has the potential to greatly increase students' academic achievement in reading/language arts and mathematics. Through this focused and intensive learning opportunity, schools have an additional academic intervention option to offer to parents of children who attend Title I schools in need of improvement. Preliminary data indicates that collaborative partnerships between school administrators, teachers, and providers result in increased participation in SES and higher learning gains for students. This session will provide strategies to enhance communication between schools and providers. A panel of district coordinators, school principals, and providers will share promising practices for developing a strategy plan and staff development for creating a collaborative

partnership to maximize academic gains for students as part of the comprehensive school improvement efforts.

Presenters: Jessica Taylor, Manuel Ferrer, Veronica Swindell Wesley, Nelson Izquierdo Jr., and Rafael E. Urrutia

Steering Instruction for All Students

Salon 11/12

This clinic will provide strategies and resources to address one of education's major challenges: How can instructors divide their time, resources, and efforts to effectively instruct a group of students of diverse backgrounds, readiness levels, skill levels, interests, and ways of learning. Differentiated instruction provides a framework to assist tutors in effectively ensuring that struggling students with varied backgrounds and abilities grow as much as they can possibly grow during the intensive tutoring experience. Differentiated instruction provides specific ways for each student to learn as deeply as possible and as quickly as possible.

Differentiated instruction can enhance supplemental educational services by focusing curriculum and instruction to more effectively target students' individual academic needs, which will result in maximum learning gains.

Presenters: Samantha Love and Barbara Wolf

Winds of Change: Lessons Learned

Salon 13/14

This clinic will offer both district contacts and state-approved SES providers guidance and technical assistance regarding successful implementation of supplemental educational services (SES) pursuant to the No Child Left Behind (NCLB) Act. The purpose of this session is to provide successful strategies and tools identified by the NCLB School Choice Advisory Panel that may be useful for building collaborative partnerships for school and district administrators and state-approved providers. Participants will be given an opportunity to share promising and successful practices related to effective communication and strategic planning for the 2007-2008 school year.

Presenters: Anke Toth and Carole Calfee

Stakeholder Discussions

2:00-3:45p.m.

SES Providers

Ballroom A

District and School Staff

Ballroom C

School districts and providers will be given an opportunity to participate in their respective job-alike discussions to talk with peers regarding specific hot topics.

Presenters: Bureau of Public School Options Staff

NCLB Public School Choice Leadership Summit Friday, July 27, 2007

7:45-8:45 am

Materials Pick-Up

Registration A & B

8:45-9:15 am

Concurrent Sessions

9:15-9:30 am

Break

9:30-10:45 am

Concurrent Sessions

10:45-11:00 am

Break

11:00-12:15 pm

Regional Discussions

12:15-12:45 pm

Closing Session

Ballroom A

Friday-Concurrent Sessions

Anchors Away: Quality Counts

Salon 9/10

This clinic will provide guidance and technical assistance regarding the implementation and program improvement of supplemental educational services (SES) pursuant to the No Child Left Behind (NCLB) Act. The goal of this session is to highlight promising practices by providers and school districts in their efforts to monitor the quality of services to students and develop strategic plans for program improvement using data and program reviews. The presentation will identify tools for formal observation by provider and district staff to determine quality of instruction and student time on task. Participants will discuss strategies for using data to develop a continuous system for program improvement, staff development, evaluation, and program enhancement to ensure fidelity of implementation and compliance with district/provider contracts. This session will focus on providing quality services to ensure students achieve maximum academic learning gains.

Presenters: Mary Jo Butler, Nick Matzirakis, and Nancy Noel

Docking Safely: Keys to Effective Tutoring

Ballroom C

Research has provided extensive evidence that tutoring is effective. What are the specific elements of tutoring that are most effective at increasing student achievement? This session will highlight the current research on effective tutoring. The purpose of this clinic is to provide specific strategies and practices that are positively correlated to gains in student achievement. The presenter will discuss instructional models and strategies, accountability, and a research-based framework for improving tutoring programs to ensure students achieve maximum learning gains during a short-term intervention such as SES.

Presenters: Iris Palazesi

Finding the Right Lures to Catch Them All: Parent Outreach and SES

Salon 5

Parent outreach is an essential component of Supplemental Educational Services (SES). Over the past few years, enrollment in SES has increased dramatically due to districts' creative and innovative outreach efforts. The clinic will provide the requirements regarding parent notification, innovative approaches to advertising, and strategies for how to keep parents involved in SES once tutoring services have begun. Participants will have the opportunity to hear best practices from two districts whose partnership with the community has allowed the SES program in these districts to thrive. Columbia and Miami-Dade representatives will share some of their strategies for making families aware of SES and partnering with providers in these outreach efforts. Providers can expect to learn how they can collaborate with districts and how to reach out to parents once students are enrolled in their tutoring program.

Presenters: Jessica Taylor, Rafael E. Urrutia, and Tina Roberts

Managing the Winds: Progress Monitoring and Reporting

Ballroom A

This clinic will provide technical assistance regarding the monitoring and reporting of progress for all students participating in SES pursuant to the requirements in section 1116 of the No Child Left Behind (NCLB) Act. NCLB requires state-approved SES providers to monitor a student's progress toward meeting the measurable goals on his or her Student Learning Plan (SLP). In addition, the provider must regularly inform the student's parents and teacher(s) of the student's progress. Thus, the student's progression of achievement is monitored, and instructional techniques are adjusted to more effectively meet the student's learning needs. Participants will be provided critical information regarding the legislative requirements, effective strategies for progress monitoring, and methods for reporting that progress to parents and teachers. This clinic will provide guidance and technical assistance regarding the collection, reporting, and uses for the SES data submitted to the Department pursuant to the No Child Left Behind (NCLB) Act. Data is collected regarding participation in NCLB school choice programs from school districts and providers.

Presenters: Jan Anderson and Diane Westcott

Working With Your First Mate: Contract Management

Salon 11/12

This clinic will offer both district contacts and state-approved SES providers valuable information for implementing a contractual agreement for services with the major components of a complete agreement, as required by Section 1116 of the No Child Left Behind (NCLB) Act, and in accordance with Section 1008.331 of the Florida Statute.

The contract binds the district and provider to serving eligible students with free tutoring who are attending Title I schools identified as in need of improvement, corrective action or restructuring. The presentation will include the legislative requirements related to contracts, components of contracts, school district and supplemental educational services provider responsibilities and other essential terms and conditions. Participants will be given an opportunity to share promising and successful practices related to the agreement for providing NCLB school choice for students and their parents.

Presenters: Anke Toth, Judith Klinek, and Kay Scott

Sailing the High Seas with Your Site Facilitator

Salon 13/14

This clinic will offer both districts and providers valuable information to enhance supplemental educational services (SES) through the use of district site facilitators. Districts will learn how to effectively use site facilitators to ensure that parents are well informed of their options. Providers will learn how to effectively use site facilitators to maintain strong parent relationships and enhance communication among stakeholders. Site facilitators can be instrumental to the implementation of SES by coordinating communication between teachers and tutors, managing facility usage, coordinating the student learning plan conferences, and monitoring the SES program.

Site facilitators serve as a liaison for the school, SES providers, parents, and the district. Presenters will outline the primary responsibilities and qualifications/skills needed by a district site facilitator to enhance outreach efforts.

Presenters: Samantha Love and Jessica Swere

Regional Discussions

11:00-12:15 pm

Region I Group Discussion

Salon 5

Region II Group Discussion

Salon 9/10

Region III Group Discussion

Salon 11/12

Region IV Group Discussion

Salon 13/14

Region V Group Discussion

Ballroom C

Participants will convene for regional discussions regarding promising practices and lessons learned. Participants will be encouraged to discuss strategic plans for improving implementation for the 2007-2008 school year.