

## 1 Anchors Away: Quality Counts

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## 2 Topics

- Quality Assurance
- Benefits of Quality Assurance Reviews
- Indicators of Quality Assurance
- Partnership with District and Providers for Program Improvement
- Contact Information

## 3 Quality Assurance

- Establish an expected attainment for delivery of supplemental educational services (SES)
- Identify indicators of quality SES programs
- Focus on quality and excellence
- Emphasize program improvement
- Move from compliance to quality

## 4 Benefits of Quality Assurance Reviews

- Focus leadership on quality and excellence
- Enhance partnerships between districts and providers
- Maximize resources such as staff development and data collection
- Ensure integrity/fidelity of implementation

## 5 Benefits (cont)

- Maximize student academic learning gains
- Improve school performance (school grades and AYP status)
- Support continuous improvement of program
- Identify needs for staff development

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### Benefits (cont)

- Build trust and partnership with providers, schools, and districts
- Provide common vocabulary for problem solving and addressing needs and weaknesses
- Facilitate the establishment of clear goals for all stakeholders
- Ensure corporate goals are set at realistic/attainable levels that will motivate and not frustrate stakeholders

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## Benefits (cont)

- Reduce or eliminate surprises
- Become super-organized ensuring effective and efficient implementation
- Build capacity and infrastructure for expansion efforts
- Enhance ability for successful blueprint to be replicated with minor adaptations or adjustments to address specific needs of new school/community/district

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## Benefits (cont)

- Establish climate that accurately identifies district/provider needs and fosters continuous improvement
- Move beyond compliance toward excellence with shared goal of highest quality
- Assist in identifying effective staff
- Assist in identifying effective programs/products

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## Benefits (cont)

- Assist in identifying effective processes/systems
- Reduce marketing expense as quality program becomes marketing tool
- Ensure timely invoicing and payments as requirements are met efficiently
- Ensure alignment with district curriculum and instruction

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## Indicators of Quality Assurance

- Positive learning environment
- Resources
- Curriculum and instruction
- Transition
- Planning and evaluation
- Leadership

- 11  **Positive Learning Environment**
- Positive learning environment is the educational setting in which students are able to work with one another toward the accomplishment of meaningful and focused academic tasks. A positive learning environment establishes the climate for student achievement.
- 12  **Positive Learning Environment**
- Student sign-in sheets are available
  - Student dismissal procedures are evident
  - Emergency contacts/procedures are in place
  - Student behavior does not interfere with instruction
  - Tutor uses positive reinforcement to support student learning/success
- 13  **Resources**
- Resources are the wide variety of services and system to meet the individual needs of students. Human resources include administration, guidance, and instructional staff. Physical resources include the facility within which the programs are operated as well as instructional materials, equipment, and supplies used in tutoring students.
- 14  **Resources**
- Number of students present
  - Number of tutors present
  - Classroom ratio
  - Qualifications of staff are consistent with approved application
  - Facilities comply with district, state, and federal requirements
  - Facilities are appropriate for actual use
- 15  **Resources**
- Appropriate textbooks, materials, and equipment are available and maintained
  - Appropriate technological resources available to make program management highly efficient
  - Students have instructional materials
  - Tutoring is taking place in clean, safe environment
- 16  **Curriculum and Instruction**
- Curriculum is the content of the tutoring program. Instruction is the delivery methods used for teaching the curriculum
- 17  **Curriculum and Instruction**
- Tutor is prepared and focused on students at all time
  - Students are on task
  - Teaching goals are clear and aligned with SLPs
  - Tutors document instruction that is aligned with SSS
  - Tutor gives individual help and adapts to individual needs
  - Instruction is clear and focused

- 18  **Curriculum and Instruction**
- Students are actively engaged in learning activities
  - Appropriate and regular assessment of student achievement is in evidence
  - Instructional materials are appropriate for the student's age and ability
  - Tutors use assessment results to develop and revise instructional strategies to meet student needs
  - Tutors use variety of instructional methods
- 19  **Transition**
- The process in which students move successfully from one program academic intervention to the classroom. Transition activities provide the focus for the design and delivery of academic support services.
- 20  **Transition**
- Tutoring activities are aligned with students' classroom curriculum and instruction
  - Procedure is in place for reporting progress to students and parents on regular and frequent basis
  - Students are aware of their progress toward goals
- 21  **Planning and Evaluation**
- Continual and systematic process of identifying needs and developing a plan to meet the needs of the students. Evaluation is the systematic process by which the effectiveness of the program is examined and assessed.
- 22  **Planning and Evaluation**
- Tutor has copy of students' SLPs, IEPs, LEP plans
  - A student evaluation is in place which assesses students on regular and frequent basis
  - Students have pretest or baseline data on file.
  - Data from progress monitoring is used to confirm success of instruction or adapted and adjusted to address student's lack of progress
  - Agency participates in school improvement plan to gain deep understanding of overall needs and goals of each school community
- 23  **Leadership**
- Involves the attributes of vision building, high expectations for student success, and commitment to mission.
- 24  **Leadership**
- Agency has organized and structured system that allows for flexibility and accommodation of diverse needs
  - Must have a clearly defined purpose that guides the organization "Talk the talk and walk the walk."
- 25  **Partnership with District and Providers for Program Improvement**
- Staff development
  - Monthly provider meetings
  - Collaborative problem solving to address critical issues and concerns
  - Open communication
  - More information is better!!!!
- 26  **Questions**

27  Contact Information

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