

Return **three copies** with original signatures as needed to:
Office of Educational Facilities
Florida Department of Education
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FLORIDA DEPARTMENT OF EDUCATION
Office of Educational Facilities

**REQUEST TO STATE BOARD OF EDUCATION FOR APPROVAL OF ORDER
OF PRIORITIES FOR EXPENDITURE OF STATE CAPITAL OUTLAY FUNDS**

District Name

In accordance with the provisions of Section (9)(d), Article XII, State Constitution, as amended (referred to as the School Capital Outlay Amendment), and Florida Administrative Code based thereon, relating to the order of priority of capital outlay projects financed from funds derived under the Amendment, approval of the State Board of Education is hereby requested for the attached list of school capital outlay projects.

The School Board of _____ County certifies that this list of projects and the order of priority assigned are based on (a) a survey as set forth in Section 1013.31, F.S., dated: _____, as amended; (b) the Florida Administrative Code relating to priority of projects, as set forth in Section 2.1(5), State Requirements for Educational Facilities (SREF); and (c) other pertinent information relating to school capital outlay needs in this school district.

As said funds are made available, the said Board proposes to carry out these projects as nearly as practicable in the order given, subject to changes as provided in state law and Florida Administrative Code.

Projects are placed in the proper category according to the following:

- I. Completed - when a Certificate of Final Inspection has been issued, a project is placed in the completed category. This project will be eligible for the expenditure of state funds during the fiscal year in which the Certificate is issued and one additional fiscal year thereafter, after which it should not be listed unless there are outstanding encumbrances. Completed projects should be identified only by Project Priority List (PPL) number and date of Certificate of Final Inspection.
- II. Under Construction - when a contract or purchase order is executed for a project, the project is placed in the under construction category and remains there until the Certificate of Final Inspection is issued.
- III. Planned - when projects are in the planning stage and State Board of Education approval is being requested so that state capital outlay funds may be expended on the projects, they are placed in the planned category.
- IV. Deleted - when a project's source of funding has changed to other than that provided in accordance with provisions of Section (9)(d), Article XII, State Constitution, as amended, or projects are not under contract at the beginning of a New 5-Year Educational Plant Survey.

Adopted by the School Board of _____ County, Florida on _____ 20____.

ATTEST: _____
(Superintendent)

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INSTRUCTIONS

A. Projects funded from Capital Outlay and Debt Service (CO&DS) funds, State Board of Education (SBE) bonds and other bonds or loans that are repaid from CO&DS funds require PPL

~~B. Projects~~ Projects recommended in an educational plant survey are eligible to be placed on this PPL if they meet the following:

1. "A" priority projects, as identified in Section 2.1(5)(e)1, SREF, are immediately eligible.
2. "B" priority projects for the same school center as an "A" priority project may be placed under the same PPL number provided they are clearly identified as to priority rating and as being funded as provided in Section 2.1(5)(e)2, SREF.
3. Separate "B" priority projects are eligible to be placed on the PPL only after all "A" priority projects have been listed or "B" priority projects that are identified as projects being funded as provided in Section 2.1(5)(e)2, SREF.

C. The Districtwide Recommendations may be listed on the PPL as per the following instructions.

1. Correct deficiencies as identified in Sections 4.4(6) and 5(1)(a), SREF, relating to safety to life, health, and sanitation as identified in the comprehensive Safety Inspection Report.
2. Necessary modifications for the physically disabled in existing school buildings recommended for continued use in this survey report as provided in Sections 255.21 and 553.501 - 553.513, F.S.
3. Additional or replacement equipment for existing buildings recommended for continued use in this survey report as provided in Section 2.1(5)(e)1.b, SREF.
4. Replacement of roofs at existing school buildings as provided in Section 2.1(9)(h), SREF, and defined by Section 1.2(51), SREF.
5. Provide storage, custodial spaces, sanitation facilities to serve students, staff, and public as provided for in Sections 423.20 and 423.16, FBC.
6. Provide paved auto parking areas pursuant to Section 423.1062.7, FBC.
7. Purchase sites for educational and ancillary facilities for future use beyond the projection period of this survey as provided in Section 1.4(1), (2), (3), and (4), SREF.
8. Retrofit existing schools for technology, which may include: The creation or improvement of cable ways, distribution points ("closets" in telephone parlance). Provide "clean power" and convenient access, video, data and voice signal wiring; the build-in equipment involved in distributing video, data and voice signals. This recommendation does not include: new construction, remodeling, or terminal equipment (work stations, terminals, receiving equipment, etc.).
9. Provide for full-service school facilities upon approval of a full-service school grant application or issuance to district full-service school funds.

Categories of project should be in the order of (1) completed, (2) under construction, (3) planned, and (4) deleted.

Columnar information:

- | | |
|--------------|--|
| * Column (1) | Project number as listed by district. |
| Column (2) | Priority rating as identified in Section 2.1(5)(e), SREF. |
| Column (3) | School center as identified in the educational plant survey report. |
| Column (4) | Capital Outlay Classification as recommended in the educational plant survey report. |
| Column (5) | Grades as recommended in the education plant survey report. |
| Column (6) | Description of project as given in the educational plant survey report. |
| Column (7) | Estimated cost as identified by the district. |

*DO NOT REUSE A PROJECT NUMBER WITHIN A FIVE-YEAR PERIOD.

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 ATTACHMENT A: PROJECT PRIORITY LIST

District: _____

Date: _____

(1) Project Priority List Number	(2) Priority Rating	(3) School Center or Description of Location	(4) Supplemental Survey Date/ Survey Page #	(5) Capital Outlay Classification	(6) Grades	(7) Description of Project	(8) Estimated Cost

Submit 3 copies

(Duplicate page as needed)