

CHARTER SCHOOL CAPITAL OUTLAY PLAN

Prior to the allocation of funds to the charter school, this form must be completed and the information verified and approved by the charter school governing board and sponsoring district.

DISBURSEMENT OF FUNDS TO THE DISTRICT WILL DISCONTINUE UNLESS RECEIVED BY 10/12/2007

CHARTER SCHOOL INFORMATION

DISTRICT INFORMATION

| | | | |
|--|--|----|-----------------|
| Did the school receive funding in 2005-2006? | Yes | No | District Name |
| Charter School Name | School Number | | District Number |
| Street Address | For School Year | | |
| City, State, Zip Code | District Charter School Liaison Name and Phone Number | | |
| Charter School Contact and Phone Number | District Finance Officer Contact Name and Phone Number | | |

I have read and understand the Memorandum published by the Office of Educational Facilities, dated July 20, 2007, subject *Distribution of Charter School Capital Outlay Funds for Fiscal Year 2007-2008*, and available on the Office's website: **YES NO**

SECTION 1: Pursuant to Section 1013.62 (1), F.S., prior to the release of capital outlay funds to a school district on behalf of the charter school, the Department of Education shall ensure that the district school board:

- (a) entered into an agreement with the charter school which includes provisions for the reversion of any unencumbered funds and all equipment and property purchased with public education funds to the ownership of the district school board in the event that the school terminates operations, and
- (b) has verified that the charter school facilities were not created by the conversion of a public school, does not operate in facilities provided by the charter school's sponsor for a nominal fee or at no charge, and is not directly or indirectly operated by the school district.

SECTION 2: Pursuant to Section 1013.62 (1), F.S., a charter school is eligible for capital outlay funds if it meets one of the following three criteria. Please check the box(es) that apply.

- (1) Has been in operation for three or more years.
- (2) Is an expanded feeder pattern (as defined in the DOE Capital Outlay Technical Assistance Memorandum) of a school currently receiving capital outlay funds within the same school district.
- (3) Has been accredited by the Commission on Schools of the Southern Association of Colleges and Schools.

SECTION 3: Pursuant to Section 1013.62 (1), F.S., and further defined in the DOE Capital Outlay Technical Assistance Memorandum, a charter school must meet all of the following criteria to qualify for capital outlay funds: Please indicate your compliance with statute by checking the boxes below and answering subsection (4):

- (1) Has financial stability for future operation as a charter school.
- (2) Has satisfactory student achievement based on state accountability standards applicable to the school.
- (3) Has received final approval from its sponsor pursuant to s. 1002.33 for operation this fiscal year.
- (4) Serves students in facilities not provided by the charter school's sponsor.
 - (a) Is this a conversion charter school utilizing district-owned facilities? **Yes No**
 - (b) Is this charter school operating in a district-owned facility which is rented, leased, or otherwise made available to the charter school by the school district? **Yes No**

SECTION 4: Pursuant to Section 1013.62, F.S., a charter school's governing body may use charter school capital outlay funds only for the following purposes. Please check the box(es) that apply.

- (a) Purchase of real property.
- (b) Construction of school facilities.
- (c) Purchase, lease-purchase, or lease of permanent or relocatable school facilities.
- (d) Purchase of vehicles to transport students to and from the charter school.
- (e) Renovation, repair, and maintenance of school facilities that the charter school owns or is purchasing through a lease-purchase or long-term lease of 5 years or longer.

Certification:

As the Charter School Governing Body Representative, I certify that all information provided is accurate and current. As the District Finance Officer, I certify that I have documentation on file that substantiates the charter school Capital Outlay eligibility requirements as written in statute and listed above in sections 1, 2, and 3. Also, as Finance Officer, I commit to verify purchases as written in statute and listed above in section 4.

Charter School Governing Body Signature

District Finance Officer Signature

Verification:

The Office of Independent Education and Parental Choice has reviewed the information provided in Section 2 and hereby certifies that the referenced charter school meets the eligibility criteria to receive capital outlay funding.

Name

Date

Please mail or fax this form, with all signatures affixed, to: Office of Educational Facilities, 325 West Gaines Street, Room 1004, Tallahassee, FL 32399 - Fax 850-245-9243