



**Florida VPK Assessment
Statewide Implementation Workgroup
Conference Call Notes**

April 15, 2010

1:00 PM – 3:00 PM

Participants

DOE/OEL Staff

- Shan Goff
- Erika Hall
- Cassandra Pasos
- Michelle Sizemore
- Melinda Webster

VPK Regional Facilitators

- Kerry Allen – South
- Marge Company – Northeast
- Mary Ann Goodrich – West Central

AWI/OEL

- Noelle Bee

Early Learning Coalitions

- Southwest Florida - Kathleen Reynolds

School Districts

- Putnam – Lucy Brosky
- Seminole – Anna-Marie Cote
- Seminole – AnaLynn Jones
- Lee – Jeanne LaFountain
- Lee – Maggie Stevens
- Lee – Debbie Tihen
- Miami-Dade – Juanita de la Cruz
- Pasco – Beth Rawls
- Pinellas – Donna Rippley
- Volusia – Sue Canning

Discussion Topics:

VPK Field Test Update and Statewide Implementation Plan

- Currently on target for a statewide roll-out for fall 2010
- VPK Assessment is designed to give predictive performance on the FAIR in kindergarten.

Suggestions/Considerations

- Review the timelines for fall trainings across the agencies (AWI/DOE) and coordinate efforts whenever possible.

Awareness

- Currently using a variety of methods to inform the public about VPK Assessment
 - DOE/OEL Web site – posting VPK Assessment Quarterly Updates
 - Presentations around the State on VPK Assessment
 - DCF Quarterly mail outs

Suggestions/Considerations

- Be sure to include Florida Diagnostic and Learning Resources System (FDLRS) contacts in this process

Production and Availability of VPK Assessment

- DOE is the process of writing a Request for Proposals (RFP) to secure a State contract that will allow us to get the best price for providers.
- Teachers will order the VPK Assessment materials directly from the publisher at a cost (\$30 - \$50).

Suggestions/Considerations

- Make electronic copies of the VPK Assessment materials available for download by large providers (e.g., school districts, providers with multiple centers)
- Coalitions, school districts, and large providers may be able to purchase a site license to print and download the VPK Assessment materials

VPK Assessment Online Reporting System

- DOE will continue to have conversations about who should have access to data.
- DOE will provide temporary passwords for workgroup members who would like to explore the online reporting system.

Suggestions/Considerations

- Providers will need to be trained to use the online system.
- The online system should generate the following reports: Classroom, coalition, center/school, and district.

Development of Training for Administration, Scoring and Reporting Results

- Face-to-face training during the field test was helpful in building rapport the providers

Suggestions/Considerations

- Implement a standardized train-the-trainer delivery model through coalition and school district trainers, in addition to the VPK Regional Facilitators.
- Trainers would provide face-to-face training as a part of the statewide roll-out and as needed throughout the school year to accommodate turn new teachers.
- Including a training DVD with the assessment materials is a great idea for most providers
- Conference calls and Webinars are reasonable delivery methods for training once a rapport has been established with providers.
- Content of face-to-face training and DVD should include: VPK Assessment administration procedures/tips and the step-by-step PowerPoint that was used during the field test on how to access the online reporting system.

Ongoing Reporting of Statewide Implementation

- Information is forthcoming from the Florida Center for Reading Research (FCRR); DOE will keep the workgroup informed as more information becomes available.

Suggestions/Considerations

- Implement a standardized train-the-trainer delivery model through coalition and school district trainers, in addition to the VPK Regional Facilitators.
- Trainers will provide face-to-face training as a part of the statewide roll-out and as needed throughout the school year to accommodate new teachers.
- Including a training DVD with the assessment materials is a reasonable option for most providers
- Conference calls and Webinars are also reasonable choices once a rapport has been established with providers.
- Content of face-to-face training and DVD should include: VPK Assessment administration procedures/tips and step-by-step PowerPoint on accessing the online reporting system that was used during the field test.

Summary of Recommendations and Scheduling of Next Conference Call

- We will schedule a conference call in the next 3-4 weeks to discuss who should have access to the data on the VPK Assessment Online Reporting System.