

# FLORIDA DEPARTMENT OF EDUCATION



STATE BOARD OF EDUCATION

---

T. WILLARD FAIR, *Chairman*

*Members*

PETER BOULWARE

DR. AKSHAY DESAI

ROBERTO MARTÍNEZ

JOHN R. PADGET

KATHLEEN SHANAHAN

LINDA K. TAYLOR

Dr. Eric J. Smith  
Commissioner of Education



November 12, 2009

## **MEMORANDUM #09-24**

**TO:** District School Prekindergarten Program Directors  
District School Management Information Systems (MIS) Directors

**FROM:** Shan Goff, Executive Director, Office of Early Learning  
Jeff Sellers, Chief, Education Information and Accountability Services

**SUBJECT:** Technical Assistance Paper #09-24: Reporting Voluntary Prekindergarten (VPK) Education Program Students on the Automated Student Information System

Consistent with the Department of Education's (DOE) goal to provide quality efficient services, we are pleased to provide updated information on the DOE's Information Data Base reporting requirements for VPK students attending district schools. A draft of the attached Technical Assistance Paper was shared with attendees at the 2009 DOE Information Database Workshop in June.

If you have questions, please contact Evelyn Perkins with the Office of Early Learning at 1-866-447-1159 or e-mail at [evelyn.perkins@fldoe.org](mailto:evelyn.perkins@fldoe.org).

SG/JS

Attachment

SHAN GOFF  
EXECUTIVE DIRECTOR  
OFFICE OF EARLY LEARNING