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July 27, 2007

MEMORANDUM #07-18

TO: District School Prekindergarten Program Directors
District School Management Information Systems (MIS) Directors

FROM: Shan Goff, Executive Director, Office of Early Learning
Lavan Dukes, Chief, Education Information and Accountability Services

SUBJECT: Technical Assistance Paper #07-04 (#06-03 Updated): Reporting
Voluntary Prekindergarten (VPK) Education Program Students on the
Automated Student Information System

Consistent with the Department of Education's (DOE) goal to provide quality efficient services, we are pleased to provide updated information on the DOE's Information Data Base reporting requirements for VPK students attending district schools. A draft of the attached Technical Assistance Paper was shared with attendees at the 2007 DOE Information Database Workshop in June.

If you have questions, please contact Cathy Cross with the Office of Early Learning at (850) 245-0445, SunCom 205-0445, or via e-mail at cathy.cross@fldoe.org.

SG/LD/cc

Attachment