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March 28, 2006

MEMORANDUM #06-04

TO: District School Prekindergarten Program Directors
District School Management Information Systems (MIS) Directors

FROM: Shan Goff, Executive Director, Office of Early Learning

SUBJECT: **Technical Assistance Paper #06-03**
Reporting Voluntary Prekindergarten (VPK) Education Program
Students on the Automated Student Information System

We are pleased to provide information on the Department of Education's (DOE) Automated Student Information System reporting requirements for VPK students attending district schools to promote the goal of providing Quality Efficient Services in fulfillment of its mission.

Part V of Chapter 1002, Florida Statutes (F.S.) addresses VPK Education Program implementation options: a 540-hour program offered during the school-year for districts who have met class size requirements and a 300-hour program offered during the summer, not to begin earlier than May 1 of the 2005-06 school-year. Although the VPK program is not funded through the Florida Educational Finance Program (FEFP), districts are required to report to the DOE all VPK students who were in membership in the district at any time during either the regular school-year or its associated summer session on all applicable formats in Surveys 1-5.

If you have questions, please feel free to contact the Office of Early Learning, at (850) 245-0445, SunCom 205-0445, or via email at earlylearning@fldoe.org.

SG/mh

Attachment

SHAN GOFF
Executive Director
Office of Early Learning