

April 12, 2002

Contact Person

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MEMORANDUM

TO: District School Superintendents
School Personnel Directors

FROM: David C. Ashburn

Subject: **Digital Fingerprinting**

It is a pleasure to report that the digital fingerprinting project initiated by the Department of Education in conjunction with the Department of Insurance is a reality. Lockheed Martin has been selected as the vendor who will administer this project. A target date of July has been set to have the system fully operational. Your cooperation and assistance is vital to the project's success.

Representatives of Lockheed Martin and the Department of Education will be contacting each district as we proceed with equipment installation, district staff training, and implementation of the system. **By April 22, 2002**, please provide the following information to Jerry W. Whitmore, Chief, Bureau of Educator Standards, Florida Department of Education, 224 Turlington Building, Tallahassee, Florida 32399:

- a. **Project Point of Contact** – Name, Position, Address, Telephone Number, and E-mail address
- b. **Technology Point of Contact** - Name, Position, Address, Telephone Number, and E-mail address

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Please be prepared to provide the following information **when it is requested by Lockheed Martin:**

- c. **Site Locations** – Building name, address, room number, city, state, and zip code for each site where a fingerprint station is to be located.

Each district gets at least one fingerprint station. Larger districts will receive additional stations based upon their size. Additional stations may be located at different sites or they can all be located in the same site.

- d. **District Staff To Be Trained** – Name, Position, Address, Telephone Number, and E-mail address of 2 to 5 individuals per station to be trained by Lockheed Martin to operate the scan unit(s).

Lockheed Martin trainers will visit **EVERY** district to train district staff. Their contact person is Mr. Les Thackston, Program Manager. Mr. Thackston will be contacting each district in the near future. He may be contacted at:

(407) 306-3773
(407) 306-2128 (FAX)
les.b.thackston@lmco.com

Thank you for your assistance and cooperation in this matter. Please contact Jerry W. Whitmore, as indicated on the previous page, if you have questions or require additional information.

jw

Please Note:

**We are introducing...
A replacement to bulk mail communications from
The Florida Department of Education.**

**If you wish to continue receiving official communications from
us, you must do the following!**

(After July 1, 2002, this is the only way you will hear from us!)

It is as easy as...

- 1) **On your computer, access the Internet and type in:
<http://www.myfloridaeducation.com>**
- 2) **Click on *Official Communications***
- 3) **Choose “Signup for Email Notices”. Click on that, then follow the directions!**

What happens next? After you sign up, you will receive an email notice each time we add a communication about the topics you chose. These email notices will contain a link to a folder in the database (View Official Communications Archive) you saw when you clicked on *Official Communications*. The link will take you to a pdf file of the actual document, which you may read, save to your computer or print if you like. You may also come back to this database at any time and access information by typing in a key word related to the topic of interest.

If you would like to continue receiving this type of information, be sure to sign up for the “K-12” Interest Area, and the topics “Personnel” and “Educator Certification.” You may also wish to sign up for other topics of interest.

We are excited about this project because it will not only reduce the amount of paper and postage used by the Department, it will increase our ability to communicate with you!